DELAWARE COUNTY REGIONAL TRANSIT AUTHORITY

SPECIAL MEETING

Agenda
5116 Jerry Borin Trce, Powell, OH 43065
August 28, 2026
2:00 PM

Virtual Meeting available at: *https://www.gotomeet.me/DCTConferenceRoom with Access Code: 938-603-205*
Or by phone at: 1 (646) 749-3122 with Access Code: 938-603-205

1) **Pledge**

2) **Roll Call – 2:00 PM** (26-08-01 SM)

3) **Consent Agenda** (26-08-02 SM)
   a) Agenda for the August 28, 2026 Special Meeting;

4) **New Business:**
   a) Consideration of Resolution No. 26-08-03 SM—Accepting, assuming, and continuing existing vendor contracts, agreements, and related obligations of the Delaware County Transit Board;
   b) Consideration of Resolution No. 26-08-04 SM—Adopting the Transit Asset Management Plan and related asset management practices of the Delaware County Transit Board;
   c) Consideration of Resolution No. 26-08-05 SM—Authorizing the Delaware County Regional Transit Authority to pursue, accept, administer, and assume federal transit administration funding and related grant responsibilities

5) **Open Comment**

Adjourn – Next scheduled meeting on September 16, 2026 @ 6:00 PM

RESOLUTION 26-08-01 SM

In the matter of attendance Roll Call for the regular meeting of the Delaware County Regional Transit Authority Board:

Roll Call for board members for the regular meeting of Delaware County Regional Transit Authority Board was as follows:

PRESENT	NAME	COMMENT
	President Bruce Luecke	
	Mr. Ben Turner	
	Mr. Forest Wilson	
	Mr. Todd Miller	
	Mrs. Darlene Magold	
	Mrs. Jill Love	
	Mrs. Sarah Huffman	

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President

RESOLUTION 26-08-02 SM

In the matter of approving the Consent Agenda for August 28, 2026 consisting of:

a.) Approval of the Agenda for August 28, 2026 Special Meeting;

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President

RESOLUTION 26-08-03 SM

A Resolution Accepting, Assuming, and Continuing Existing Vendor Contracts, Agreements, and Related Obligations of the Delaware County Transit Board;

WHEREAS, the Delaware County Regional Transit Authority ("DCRTA") was established pursuant to Chapter 306 of the Ohio Revised Code to provide public transportation services within Delaware County; and

WHEREAS, the Delaware County Transit Board ("DCTB") has entered into numerous contracts, intergovernmental agreements, memoranda of understanding, professional service agreements, leases, licenses, software subscriptions, cooperative purchasing agreements, utility agreements, grant agreements, funding agreements, operating agreements, and other contractual relationships necessary for the operation and administration of the public transit system; and

WHEREAS, DCRTA is in the process of assuming responsibility for the governance, administration, operations, personnel, assets, liabilities, and contractual obligations associated with public transportation services within Delaware County; and

WHEREAS, the Board of Trustees finds it to be in the best interest of DCRTA to continue these existing contractual relationships in order to maintain uninterrupted transit operations and ensure continuity of services.

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Delaware County Regional Transit Authority that:

Section 1. Adoption of Existing Agreements
The Delaware County Regional Transit Authority hereby accepts, adopts, and assumes, to the extent permitted by applicable law and the terms of each agreement, all existing contracts, intergovernmental agreements, memoranda of understanding, purchase agreements, leases, licenses, easements, maintenance agreements, software subscriptions, professional service agreements, consulting agreements, cooperative purchasing agreements, utility agreements, grant agreements, funding agreements, operating agreements, service agreements, and all other vendor or contractual agreements previously entered into by the Delaware County Transit Board that relate to the operation, administration, governance, financing, maintenance, or provision of public transportation services.

Section 2. Continuation of Agreements
Unless otherwise prohibited by law or by the terms of a specific agreement, each agreement shall remain in full force and effect under its existing terms and conditions until it expires, is terminated, amended, renewed, or replaced by action of the Delaware County Regional Transit Authority.

Section 3. Assignment and Assumption Documents
The Executive Director, or the Executive Director's authorized designee, in consultation with legal counsel, is authorized to execute any assignment, assumption, novation, consent, amendment, acknowledgement, or other documents reasonably necessary to transfer, continue, or recognize any

agreement between the Delaware County Transit Board and the Delaware County Regional Transit Authority.

Section 4. Vendor Consents
Where any agreement requires the consent or approval of a vendor or other contracting party before assignment or assumption may occur, the Executive Director is authorized to obtain such consent and execute any documents necessary to complete the transfer.

Section 5. Future Administration
Following assumption of these agreements, the Executive Director shall administer such contracts in accordance with their terms and the procurement policies, financial policies, and contracting authority established by the Board of Trustees.

Section 6. No Expansion of Authority
Nothing contained herein shall be construed to authorize the execution of new contracts or obligations beyond the authority otherwise granted by the Board of Trustees or applicable law.

Section 7. Effective Transition. To the extent permitted by law, this Resolution shall apply immediately but become effective on December 29, 2026, the date on which DCRTA assumes operational responsibility for public transportation services from the Delaware County Transit Board.

PASSED AND ADOPTED by the Board of Trustees of the Delaware County Regional Transit Authority at a meeting held on the _____ day of _____, 2026.

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Bruce Luecke, President

RESOLUTION 26-08-04 SM

A RESOLUTION ADOPTING THE TRANSIT ASSET MANAGEMENT PLAN AND RELATED ASSET MANAGEMENT PRACTICES OF THE DELAWARE COUNTY TRANSIT BOARD;

WHEREAS, the Delaware County Regional Transit Authority ("DCRTA") was established pursuant to Chapter 306 of the Ohio Revised Code to provide public transportation services within Delaware County; and

WHEREAS, the Delaware County Transit Board ("DCTB") has established and maintained a Transit Asset Management ("TAM") Plan and related asset management policies, inventories, performance measures, capital planning practices, maintenance standards, and lifecycle management procedures in accordance with applicable federal requirements, including those of the Federal Transit Administration ("FTA"); and

WHEREAS, DCRTA is in the process of assuming responsibility for the governance, administration, operations, personnel, assets, and contractual obligations associated with public transportation services within Delaware County; and

WHEREAS, the Board of Trustees finds it to be in the best interest of DCRTA to adopt the existing Transit Asset Management Plan and related asset management practices to ensure uninterrupted compliance with federal requirements, preserve eligibility for federal funding, and maintain effective stewardship of public assets.

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Delaware County Regional Transit Authority that:

Section 1. Adoption of Transit Asset Management Plan
The Delaware County Regional Transit Authority hereby adopts the Transit Asset Management Plan previously approved and utilized by the Delaware County Transit Board, including any amendments, inventories, supporting documentation, procedures, schedules, and associated records in effect as of the transition of operations.

Section 2. Adoption of Asset Management Practices
The Authority further adopts the asset management policies, procedures, and practices currently utilized by the Delaware County Transit Board, including but not limited to:

- Asset inventories;
- Asset condition assessments;
- Performance measures and performance targets;
- State of Good Repair performance monitoring;
- Useful life benchmarks;
- Capital asset replacement planning;
- Preventive maintenance programs;
- Lifecycle management practices;
- Capital investment prioritization;
- Asset performance reporting;
- Vehicle and equipment management;

- Facility and infrastructure management; and
- All other asset management practices necessary to comply with applicable federal and state requirements.

Section 3. Compliance with Federal Requirements
The Executive Director shall administer the Transit Asset Management Program in accordance with all applicable Federal Transit Administration regulations, including 49 U.S.C. Chapter 53, 49 C.F.R. Part 625, and any successor statutes or regulations governing transit asset management.

Section 4. Authority to Maintain and Update
The Executive Director, or the Executive Director's authorized designee, is authorized to maintain, implement, update, and administer the Transit Asset Management Plan and related documentation as necessary to ensure continued compliance with applicable federal and state requirements, provided that any material policy changes shall be presented to the Board of Trustees for approval.

Section 5. Continuity of Asset Management
All asset inventories, condition assessments, capital planning documents, maintenance histories, performance data, and other records maintained by the Delaware County Transit Board as part of its Transit Asset Management Program shall be recognized as the official records of the Delaware County Regional Transit Authority upon transition of operations.

Section 6. Superseding Action
The Transit Asset Management Plan and related practices adopted by this Resolution shall remain in effect until amended, replaced, or rescinded by action of the Board of Trustees.

Section 7. Effective Transition
To the extent permitted by law, this Resolution shall apply immediately but become effective on December 29, 2026, the date on which DCRTA assumes operational responsibility for public transportation services from the Delaware County Transit Board.

PASSED AND ADOPTED by the Board of Trustees of the Delaware County Regional Transit Authority at a meeting held on the _____ day of _____, 2026.

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Bruce Luecke, President

RESOLUTION 26-08-05 SM

A RESOLUTION AUTHORIZING THE DELAWARE COUNTY REGIONAL TRANSIT AUTHORITY TO PURSUE, ACCEPT, ADMINISTER, AND ASSUME FEDERAL, STATE, REGIONAL, AND LOCAL TRANSIT FUNDING AND RELATED GRANT RESPONSIBILITIES

WHEREAS, the Delaware County Regional Transit Authority ("DCRTA") was established pursuant to Chapter 306 of the Ohio Revised Code to provide public transportation services within Delaware County; and

WHEREAS, the Delaware County Transit Board ("DCTB") has historically received and administered financial assistance from the Federal Transit Administration ("FTA"), the Ohio Department of Transportation ("ODOT"), the Mid-Ohio Regional Planning Commission ("MORPC"), and other federal, state, regional, and local funding sources for the operation, maintenance, capital improvement, planning, and administration of public transportation services; and

WHEREAS, DCRTA is in the process of assuming responsibility for the governance, administration, operations, employees, assets, liabilities, contracts, and funding associated with public transportation services within Delaware County; and

WHEREAS, the Board of Trustees finds it necessary and desirable for DCRTA to succeed to the rights and responsibilities associated with existing transit funding and to pursue future financial assistance in order to ensure uninterrupted transit operations and continued compliance with applicable federal and state requirements.

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Delaware County Regional Transit Authority that:

Section 1. Authority to Pursue Funding
The Delaware County Regional Transit Authority is hereby authorized to apply for, pursue, receive, accept, and administer financial assistance from the Federal Transit Administration (FTA), the Ohio Department of Transportation (ODOT), the Mid-Ohio Regional Planning Commission (MORPC), and any other federal, state, regional, or local governmental agency or funding source for transit-related purposes.

Section 2. Assumption of Existing Transit Funding
To the extent permitted by law and subject to approval by the applicable funding agency, DCRTA hereby assumes and accepts responsibility for all existing federal, state, regional, and local grants, cooperative agreements, grant awards, grant balances, reimbursements, unobligated funding, unexpended funds, and all associated rights and obligations previously awarded to or administered by the Delaware County Transit Board that are transferred or assigned to DCRTA.

Section 3. Acceptance of Remaining Funds
The Authority is authorized to receive any remaining FTA, ODOT, MORPC, federal, state, regional, or local grant funds, reimbursements, allocations, pass-through funding, formula funding, discretionary funding, or other financial assistance available to the Delaware County Transit Board upon completion

of the transition to DCRTA, including any funds awarded but not yet obligated, expended, reimbursed, or otherwise transferred.

Section 4. Grant Administration
The Executive Director, or the Executive Director's authorized designee, is authorized to administer all grant programs on behalf of DCRTA, including:

- Preparing and submitting grant applications;
- Executing grant agreements and certifications;
- Requesting reimbursements;
- Executing grant amendments;
- Completing grant closeout documents;
- Providing required certifications and assurances;
- Maintaining grant records;
- Completing reporting requirements; and
- Performing all other actions necessary to administer grant-funded programs in accordance with applicable federal and state requirements.

Section 5. Execution of Documents
The Executive Director, or the Executive Director's authorized designee, is authorized to execute all applications, certifications, assurances, agreements, assignment documents, transfer requests, grant amendments, and any other documents necessary to obtain, receive, transfer, administer, or close out federal, state, regional, or local funding on behalf of DCRTA.

Section 6. Compliance
DCRTA shall comply with all applicable federal and state statutes, regulations, grant requirements, circulars, certifications, assurances, and guidance governing the receipt and administration of public transportation funding.

Section 7. Successor Agency
Upon completion of the transition from the Delaware County Transit Board, DCRTA shall serve as the successor public transit agency for purposes of administering all transferred transit grants, grant-funded assets, and associated funding obligations, subject to the approval of the applicable funding agencies.

Section 8. Effective Transition
To the extent permitted by law, this Resolution shall apply immediately but become effective on December 29, 2026, the date on which DCRTA assumes operational responsibility for public transportation services from the Delaware County Transit Board.

PASSED AND ADOPTED by the Board of Trustees of the Delaware County Regional Transit Authority at a meeting held on the _____ day of _____, 2026.

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Bruce Luecke, President