DELAWARE COUNTY TRANSIT BOARD
REGULAR BOARD MEETING MINUTES
February 18, 2026
119 Henderson Court
Delaware, Ohio 43015
5:30 PM

Call to Order

The regular meeting of the Delaware County Transit Board was called to order at 5:30 PM. The Pledge of Allegiance was recited.

Roll Call

Roll call was conducted. A quorum was present.

Consent Agenda (26-02-02)

The Consent Agenda included:

- Approval of the Agenda for the February 18, 2026 meeting;
- Approval of the record of the January 21, 2026 Board Meeting.

Motion: A motion was made to approve the Consent Agenda.
Second: The motion was seconded.
Vote: Motion carried.

Operations Committee Report

The Board reviewed the Operations Committee Report dated February 9, 2026

Ridership – January 2026

Total January 2026 ridership was 15,138, representing a 0.66% decrease compared to January 2025 (15,238)

Service breakdown included:

- FLEX Delaware (including Saturday): 12,816
- FLEX Delaware Saturday: 1,405
- FLEX Sunbury: 123
- Demand Response: 2,199

It was noted that extreme winter weather, including one full day of no service due to snow, impacted January totals.

Service Performance

On-Time Performance (Target ≥ 90%):

- FLEX Delaware: 92.2%
- FLEX Sunbury: 93.4%
- Demand Response: 94.0%

Response Time (Target ≤ 20 minutes):

- FLEX Delaware: 15.2 minutes
- FLEX Sunbury: 20.6 minutes

Ride Time (Target ≤ 15 minutes):

- FLEX Delaware: 11.4 minutes
- FLEX Sunbury: 8.8 minutes

Passengers per Hour (Target ≥ 3.0):

- Combined Services: 3.3

Safety & Fleet

- At-fault accidents: 2
- Miles driven: 85,744
- Fleet size: 39 vehicles
- Road calls: 5

Passenger Satisfaction

- App Rating: 4.9
- Total ratings: 3,866
- Complaints: 1

64% of Flex trips were booked via mobile app; 36% via agent. Year-to-date rider app installs total 338

Financial Status

The Board reviewed the Finance Committee Report dated February 10, 2026 and financial statements as of January 31, 2026

Revenues

Total Income for January 2026 was $108,029.58

Passenger fare revenue exceeded the monthly budget by approximately 6% and was nearly 14% higher than January 2025.

No grant drawdowns occurred in January, as most COVID-era grant funds were exhausted in 2025. A transfer of $500,000 from STAR reserves was made to offset revenue loss

Grants

DCT has been approved for UPT and OWMP funds through ODOT. OTP2 fund applications have not yet been made available. Staff continues to coordinate with FTA regarding federal grant compliance and upcoming funding schedules

Project Updates

- Community Good Survey – Update provided regarding community engagement efforts.
- Orange Township – Continued discussions regarding potential service expansion.
- Policy Governance and Review – Review process ongoing, due April 17, 2026

New Business

Approval of Montrose Group, LLC Agreement (26-02-03)

The Board considered approval of an agreement with The Montrose Group, LLC to provide benchmarking, economic impact, and tax analysis services

Key terms of the agreement include:

- Five-month term (February–June 2026)
- Total cost of $25,000
- Five equal monthly payments of $5,000

The purpose of the engagement is to analyze long-term funding strategies, including potential sales and property tax options, to support sustainable operations.

Motion: A motion was made to approve Resolution 26-02-03 authorizing the Executive Director to execute the agreement with The Montrose Group, LLC.
Second: The motion was seconded.
Vote: Motion carried.

Open Comment

Shayla Thompson, a social work student in her final semester at The Ohio State University, attended the meeting as part of a policy-focused class assignment that requires observing a public meeting. Ms. Thompson asked about the process for providing public testimony at Board meetings. Executive Director Andy Volenik explained that members of the public are permitted up to three minutes to speak during the open comment period. Ms. Thompson didn't have any

other comments/questions and thanked the Board for allowing her to attend and observe the meeting.

Adjournment: There being no further business, the meeting was adjourned. The next scheduled meeting of the Delaware County Transit Board will be held on March 18, 2026 at 5:30 PM