BOARD MEETING

Agenda
119 Henderson Ct., Delaware, Ohio 43015
February 18th, 2026
5:30 PM

Virtual Meeting available at: *https://www.gotomeet.me/DCTConferenceRoom with Access Code: 938-603-205*
Or by phone at: 1 (646) 749-3122 with Access Code: 938-603-205

1) **Pledge**

2) **Roll Call – 5:30 PM** (26-02-01)

3) **Consent Agenda** (26-02-02)
   a) Agenda for the February 18th, 2026;
   b) Approval of the record of the January 21st, 2026 Board Meeting;

4) **Operations Committee Report:**
   a) Operations Committee Report (February 9, 2026);

5) **Financial Status:**
   a) Finance Committee Report (February 10, 2026);
   b) Financial Status as of January 31, 2026;

6) **Project Updates**
   a) Community Good Survey
   b) Orange Township
   c) Policy Governance and Review – Due April 17, 2026

7) **New Business:**
   a) Approval of Montrose Group LLC Agreement (26-02-03);

8) **Open Comment**

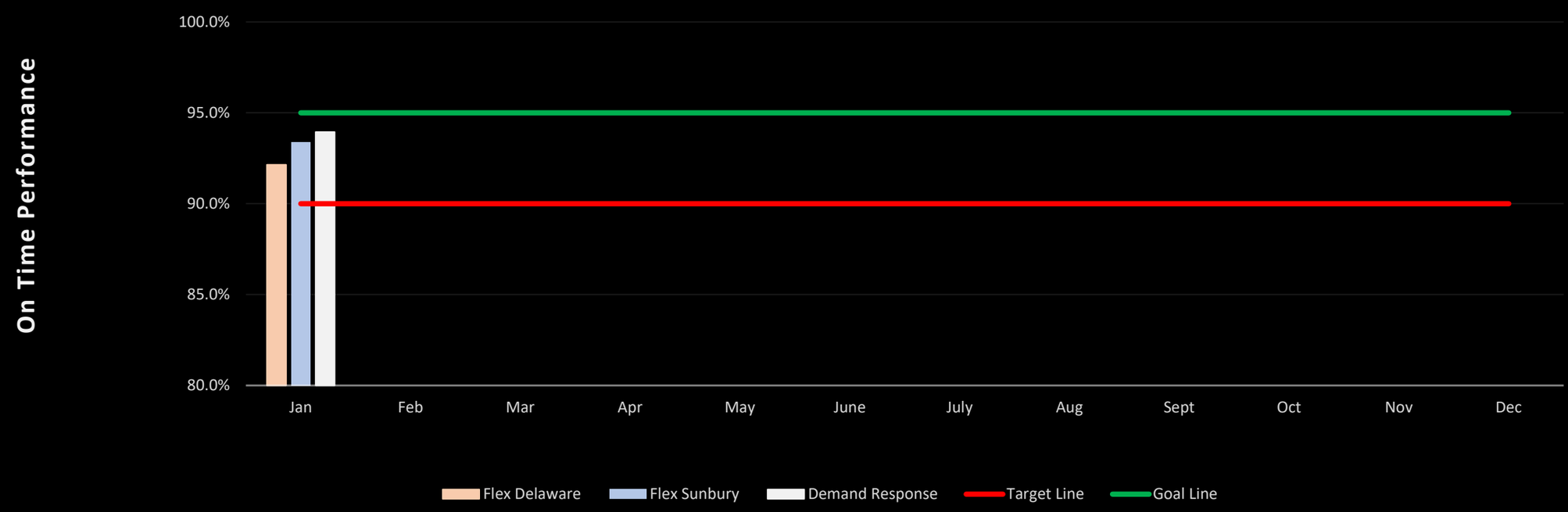
Adjourn – Next scheduled meeting on March 18th, 2026 @ 5:30 PM

2026 Projections & Ridership

Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Operating Week Days	21	20	22	22	20	22	23	21	21	22	20	22	
Operating Saturdays	5	4	4	4	5	4	3	5	4	5	4	4	
Total Ridership													
2025 Ridership	15,238	15,765	16,610	17,583	17,178	17,170	16,636	16,720	16,847	19,043	15,318	16,370	200,478
Projected Ridership	*17,730*	*16,677*	*18,234*	*18,251*	*16,967*	*18,251*	*19,727*	*18,690*	*18,390*	*20,950*	*18,881*	*20,650*	*223,398*
2026 Ridership	15,138	0	0	0	0	0	0	0	0	0	0	0	15,138
Percent Change	-0.66%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-92.45%
Projected Service Hours & Operators Needed													
Service Hours Needed	5910	5559	6078	6084	5656	6084	6576	6230	6130	6983	6294	6883	74466
Available Operator Hours													0
Difference	-5910.00	-5559.00	-6078.00	-6083.67	-5655.67	-6083.67	-6575.67	-6230.00	-6130.00	-6983.33	-6293.67	-6883.33	
FTE Operators Needed	-35.18	-34.74	-34.53	-34.57	-35.35	-34.57	-35.74	-37.08	-36.49	-39.68	-39.34	-39.11	
FLEX Delaware (Includes Saturday Service)													
2025 Total Ridership	12,948	13,221	14,311	14,656	14,386	13,297	13,970	13,804	14,041	15,320	12,677	13,843	166,474
2026 Ridership	12,816												12,816
Percent Change	-1.02%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-92.30%
Flex Delaware Saturday													
2025 Ridership	926	1,107	1,330	1,028	1,413	1,174	1,118	1,485	1,187	1,116	1,371	981	14,236
2026 Ridership	1,405												1,405
Percent Change	52%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-90%
FLEX Sunbury													
2025 Ridership	84	115	105	53	84	78	61	54	62	97	90	107	990
2026 Ridership	123												123
Percent Change	46%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	-88%
Demand Response													
2025 Ridership	2,164	2,050	2,194	2,652	2,317	2,394	2,605	2,505	2,635	3,234	2,464	2,378	29,592
2026 Ridership	2,199												2,199
Percent Change	1.62%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-92.57%
Special Trips													
2025 Special Trips	42	379	0	222	391	1,401	0	357	109	392	87	42	3,422
2026 Special Trips	0												0
Percent Change	-100.00%	-100.00%	#DIV/0!	-100.00%	-100.00%	-100.00%	#DIV/0!	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%

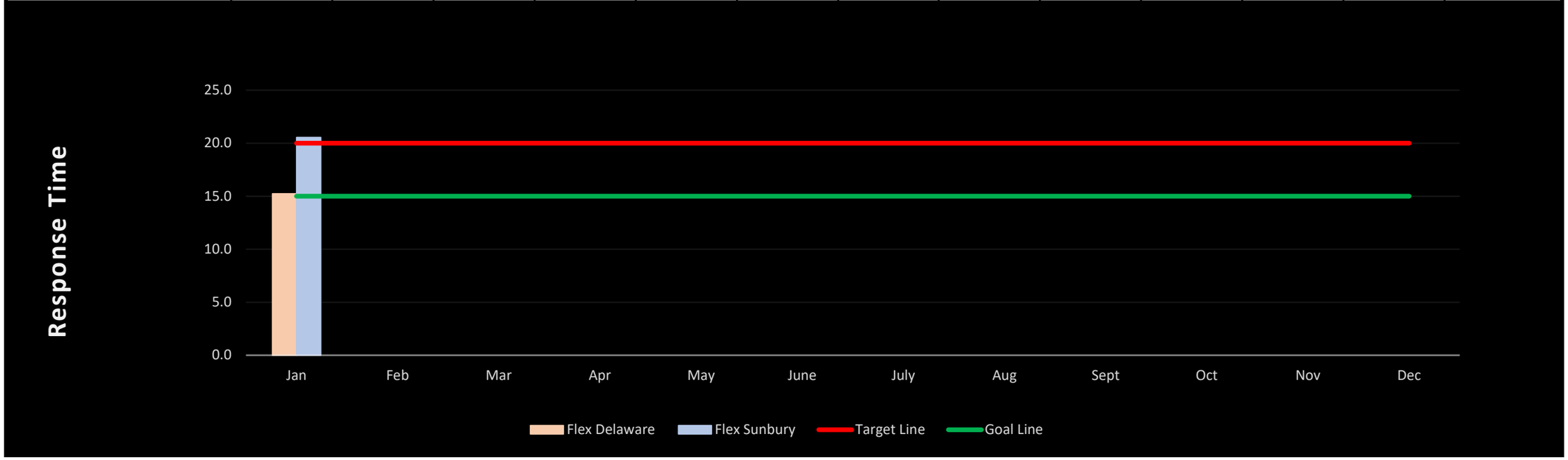
On Time Performance - Target 90% or Greater

Service	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD
Flex Delaware	92.2%												92.2%
Flex Sunbury	93.4%												93.4%
Demand Response	94.0%												94.0%



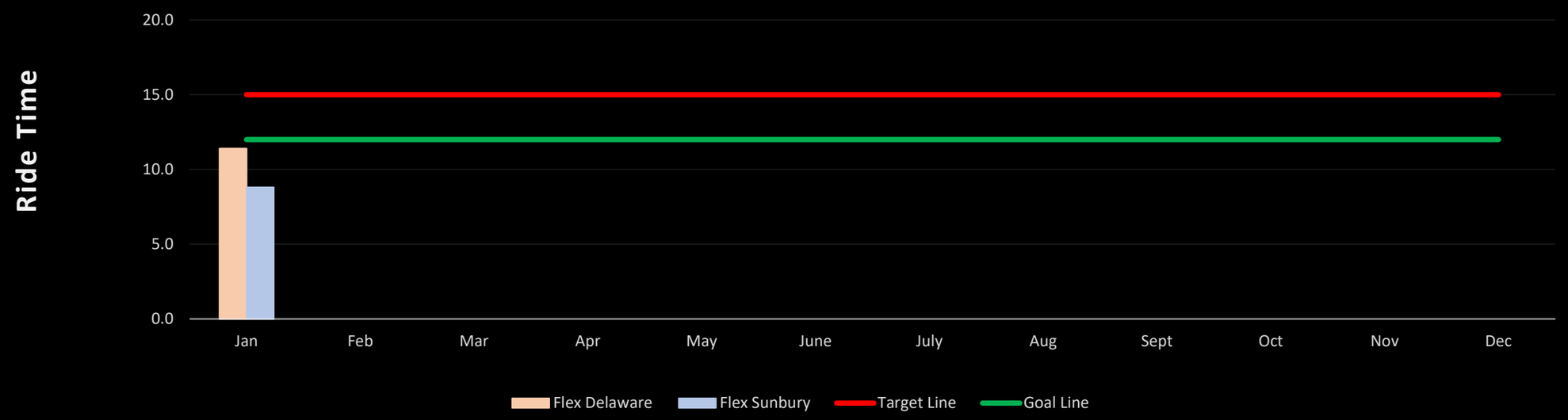
Response Time - Target 20 Minutes or Less

Service	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD
Flex Delaware	15.2												15.2
Flex Sunbury	20.6												20.6



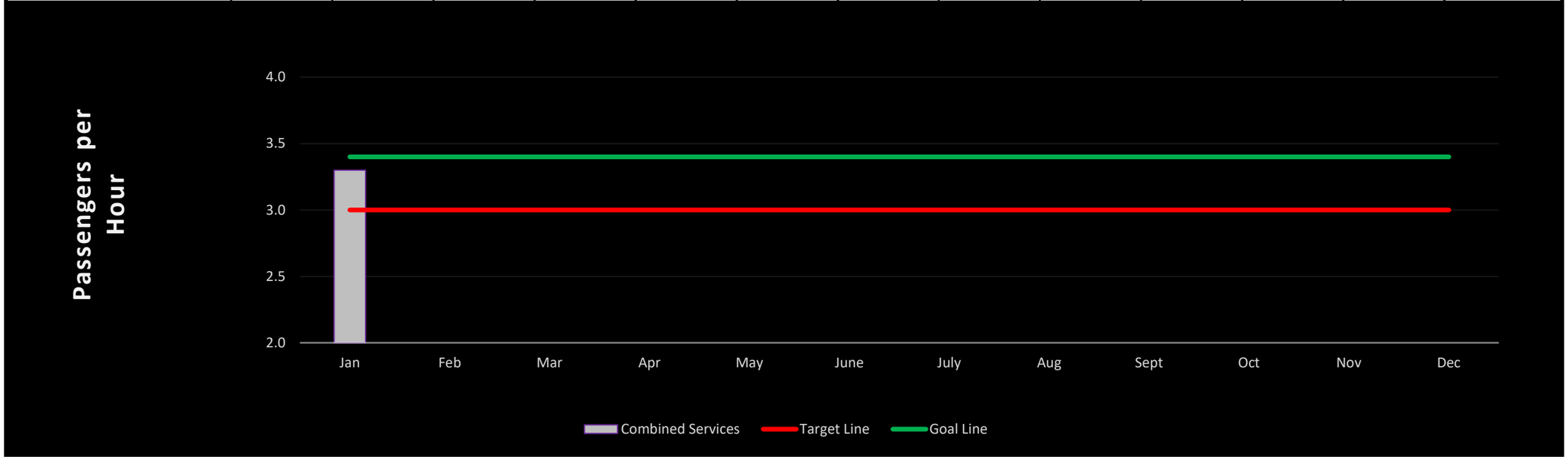
Ride Time - Target 15 Minutes or Less

Service	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD
Flex Delaware	11.4												11.4
Flex Sunbury	8.8												8.8



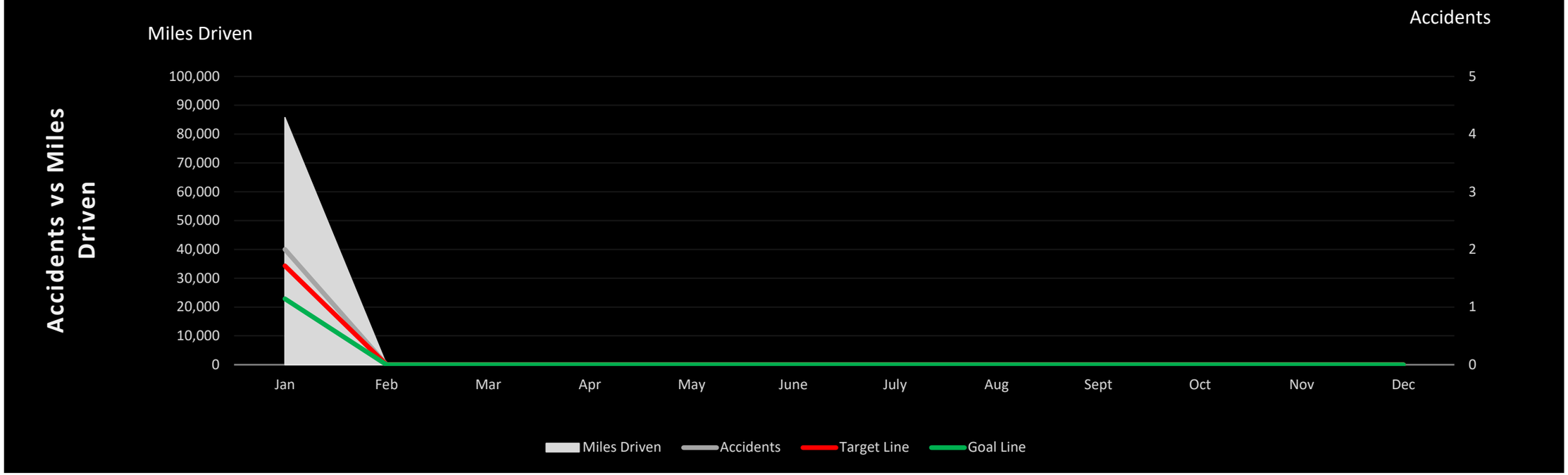
Passengers per Hour - Target 3.0 or More

Service	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD
All Services	3.3												3.3

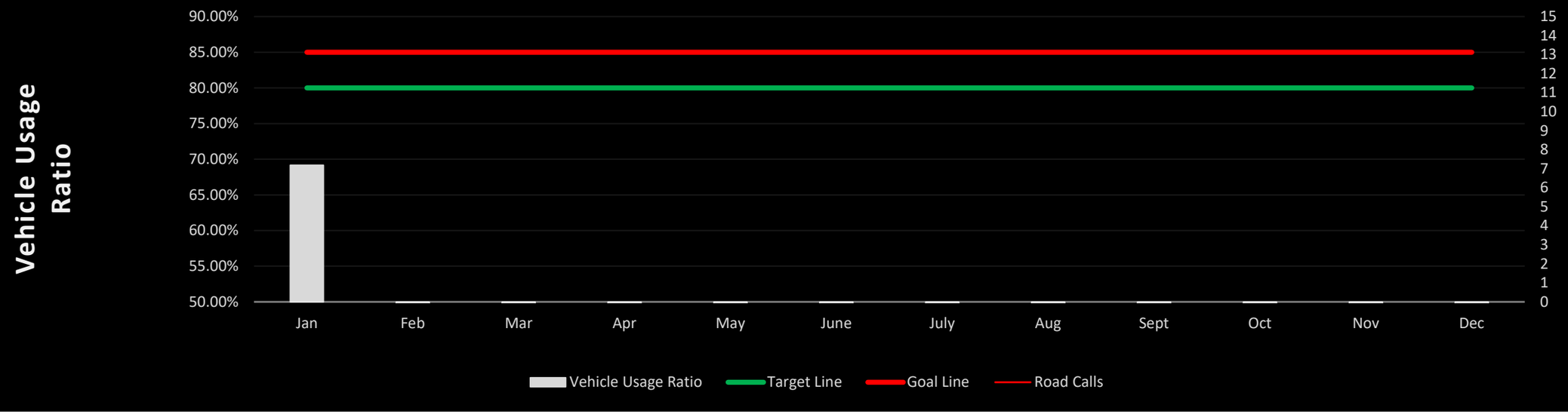


At Fault Accidents vs Miles Driven Ratio

Category	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD
At Fault Accidents	2												2.00
Miles Driven	85,744												85,744
Target Ratio	1.71	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
Goal Ratio	1.14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		



Vehicle Usage & Reliability - Target 80% or Less													
Category	**Jan**	**Feb**	**Mar**	**Apr**	**May**	**June**	**July**	**Aug**	**Sept**	**Oct**	**Nov**	**Dec**	**Average**
Vehicles	39												39.00
Out of Service Average	6.76												6.76
Peak Usage	20.22												20.22
Total Usage/Out	26.98	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2.25
Average Usage Ratio	69.18%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	5.76%
Road Calls	5												5



Passenger Satisfaction - Rating of 4 or Higher

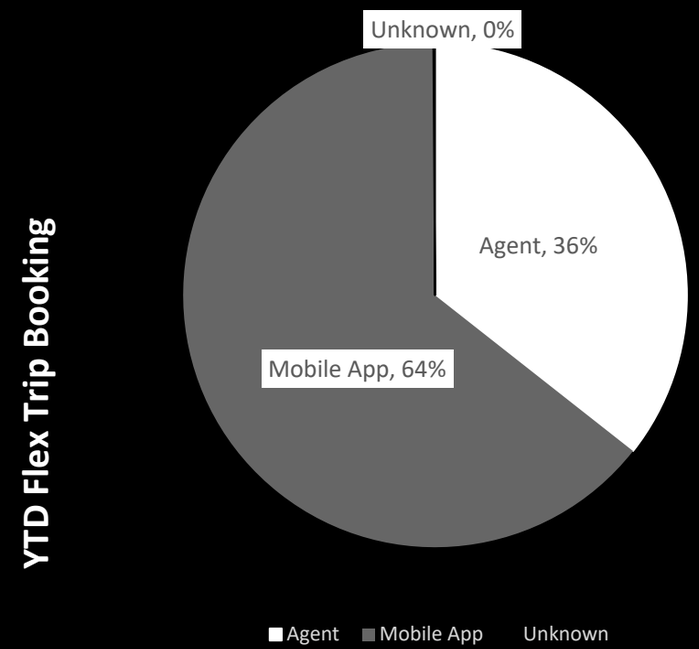
Category	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Average
App Rating	4.9												4.9
Complaints	1												1.0

App Rating Breakdown

Rating	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD
5 Star	3821												3821
4 Star	28												28
3 Star	4												4
2 Star	1												1
1 Star	12												12
Total	3866	0	0	0	0	0	0	0	0	0	0		3866

Flex Trip Booking Method

Category	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD
Agent	5586												5586
Mobile App	10085												10085
Unknown	17												17
Total	15688	0	0	0	0	0	0	0	0	0	0		15688
Rider App Installs	338												



DELAWARE COUNTY TRANSIT

FINANCE REPORT

Fiscal Year 2026

Table of Contents

Finance Package

1) **Financial Narrative - Year-end** 1

2ú **Income Statement Reports**

- I·ȹ Profit and Loss 2
- ōȹ Monthly Budget vs. Actuals 3
- ŏȹ Income by Customer Summary 4
- řȹ Expenses by Vendor Summary 5

3ú **Balance Sheet Reports**

- I·ȹ Balance Sheet 6

4ú **Statement of Cash Flows**

- I·ȹ Statement of Cash Flows 7

FINANCE NARRATIVE
January 2026

For the first month of the year, taking in to consideration some extreme weather conditions including one day of no service due to snow, DCT has had a strong start to the fiscal year.

REVENUES

While no grant money was available for draw down in January 2026, revenue from fares finished the month surpassing the budgeted amount for the month by nearly 6%. This also puts 2026 revenue almost 14% higher than January 2025.

In addition to earned revenue, DCT also transferred $500,000 from our STAR account reserves to subsidize a revenue loss from the COVID era grants which were exhausted in 2025.

EXPENSES

DCT is also starting out the year staying under budget for expenses. For January 2026, all expense account finished January under budget for the month.

BALANCE SHEET

There were no notable events in our balance sheet for the year.

GRANTS

For the first month of 2026, there were no grant draw downs as almost all grants were exhausted by the end of 2025. We have been approved for UPT funds and OWMP funds through ODOT. OTP2 fund applications through the state have not been made available. ODOT has not been able to give an update on the timeline for OTP2 grant applications.

We are working closely with the FTA to manage our federal grants, meet our federal grant requirements, and stay on top of any schedules for applications as they become available.

Profit and Loss
DELAWARE COUNTY TRANSIT
January 2026

Distribution account	Total
Income	
400 PASSENGER FARES	8,216.67
Total for 400 PASSENGER FARES	**$107,905.48**
406 AUX TRANSIT REVENUES	100.00
407 NON-TRANSPORTATION REVENUES	
Total for 407 NON-TRANSPORTATION REVENUES	**$24.10**
Total for Income	**$108,029.58**
Gross Profit	**$28,029.58**
Expenses	
501 LABOR	
501.01 Operator's Salaries and Wages	12,119.99
501.02 Other Salaries and Wages	7,996.19
Total for 501 LABOR	**$20,116.18**
502 FRINGE BENEFITS	
Total for 502 FRINGE BENEFITS	**$128,120.92**
503 SERVICES	
Total for 503 SERVICES	**$29,709.67**
504 MATERIALS AND SUPPLIES	
Total for 504 MATERIALS AND SUPPLIES	**$30,528.56**
505 UTILITIES	
Total for 505 UTILITIES	**$4,631.74**
509 MISCELLANEOUS EXPENSE	
Total for 509 MISCELLANEOUS EXPENSE	**$2,457.03**
Total for Expenses	**$215,564.10**
Net Operating Income	**-$187,534.52**
Other Expenses	
63000 Depreciation Expense	
Total for 63000 Depreciation Expense	**$34,302.14**
Total for Other Expenses	**$34,302.14**
Net Other Income	**-$34,302.14**
Net Income	**-$221,836.66**

Accrual Basis Wednesday, February 04, 2026 05:44 PM GMTZ

	Jan 2026				Total			
	Actual	Budget	Over Budget	% of Budget	Actual	Budget	over Budget	% of Budget
Income								
400 PASSENGER FARES	8,216.67	101,954.58	-93,737.91	8.06%	8,216.67	1,223,455.00	-1,215,238.33	0.67%
Total 400 PASSENGER FARES	**$ 107,905.48**	**$ 101,954.58**	**$ 5,950.90**	**105.84%**	**$ 107,905.48**	**$ 1,223,455.00**	**-$ 1,115,549.52**	**8.82%**
406 AUX TRANSIT REVENUES	100.00		100.00		100.00	0.00	100.00	
407 NON-TRANSPORTATION REVENUES		24,565.83	-24,565.83	0.00%	0.00	294,790.00	-294,790.00	0.00%
407.99 Other Non-Transport. Revenue	24.10		24.10		24.10	0.00	24.10	
Total 407 NON-TRANSPORTATION REVENUES	**$ 24.10**	**$ 24,565.83**	**-$ 24,541.73**	**0.10%**	**$ 24.10**	**$ 294,790.00**	**-$ 294,765.90**	**0.01%**
409 LOCAL CASH GRANTS		94,817.92	-94,817.92	0.00%	0.00	1,137,815.00	-1,137,815.00	0.00%
411 STATE CASH GRANTS		70,490.00	-70,490.00	0.00%	0.00	422,940.00	-422,940.00	0.00%
413 FEDERAL CASH GRANTS			0.00		0.00	0.00	0.00	
413.10 Section 5307			0.00		0.00	0.00	0.00	
413.11 5307 Operating Assistance		59,583.33	-59,583.33	0.00%	0.00	715,000.00	-715,000.00	0.00%
413.11A 5307 ARP Act Operating Assistance		0.00	0.00		0.00	0.00	0.00	
413.11B 5307 CRRSAA Operating Assistance		0.00	0.00		0.00	0.00	0.00	
413.11C 5307 CARES Act Operating Assistance		0.00	0.00		0.00	0.00	0.00	
Total 413.11 5307 Operating Assistance	**$ 0.00**	**$ 59,583.33**	**-$ 59,583.33**	**0.00%**	**$ 0.00**	**$ 715,000.00**	**-$ 715,000.00**	**0.00%**
413.19 5307 Equipment $ (Non-Cap)		11,666.67	-11,666.67	0.00%	0.00	140,000.00	-140,000.00	0.00%
Total 413.10 Section 5307	**$ 0.00**	**$ 71,250.00**	**-$ 71,250.00**	**0.00%**	**$ 0.00**	**$ 855,000.00**	**-$ 855,000.00**	**0.00%**
413.30 Section 5310		40,833.33	-40,833.33	0.00%	0.00	490,000.00	-490,000.00	0.00%
413.50 5311 Federal Assistance		7,916.67	-7,916.67	0.00%	0.00	95,000.00	-95,000.00	0.00%
Total 413 FEDERAL CASH GRANTS	**$ 0.00**	**$ 120,000.00**	**-$ 120,000.00**	**0.00%**	**$ 0.00**	**$ 1,440,000.00**	**-$ 1,440,000.00**	**0.00%**
4600 Non-Added Revenues			0.00		0.00	0.00	0.00	
Total 4600 Non-Added Revenues	**$ 0.00**	**$ 833.33**	**-$ 833.33**	**0.00%**	**$ 0.00**	**$ 10,000.00**	**-$ 10,000.00**	**0.00%**
Total Income	**$ 108,029.58**	**$ 412,661.66**	**-$ 304,632.08**	**26.18%**	**$ 108,029.58**	**$ 4,529,000.00**	**-$ 4,420,970.42**	**2.39%**
Gross Profit	**$ 108,029.58**	**$ 412,661.66**	**-$ 304,632.08**	**26.18%**	**$ 108,029.58**	**$ 4,529,000.00**	**-$ 4,420,970.42**	**2.39%**
Expenses								
501 LABOR		284,483.50	-284,483.50	0.00%	0.00	3,413,802.00	-3,413,802.00	0.00%
501.01 Operator's Salaries and Wages	12,119.99		12,119.99		12,119.99	0.00	12,119.99	
501.02 Other Salaries and Wages	7,996.19		7,996.19		7,996.19	0.00	7,996.19	
Total 501 LABOR	**$ 20,116.18**	**$ 284,483.50**	**-$ 264,367.32**	**7.07%**	**$ 20,116.18**	**$ 3,413,802.00**	**-$ 3,393,685.82**	**0.59%**
502 FRINGE BENEFITS		163,439.83	-163,439.83	0.00%	0.00	1,961,278.00	-1,961,278.00	0.00%
Total 502 FRINGE BENEFITS	**$ 128,120.92**	**$ 163,439.83**	**-$ 35,318.91**	**78.39%**	**$ 128,120.92**	**$ 1,961,278.00**	**-$ 1,833,157.08**	**6.53%**
503 SERVICES		38,166.67	-38,166.67	0.00%	0.00	458,000.00	-458,000.00	0.00%
Total 503 SERVICES	**$ 29,709.67**	**$ 38,166.67**	**-$ 8,457.00**	**77.84%**	**$ 30,073.80**	**$ 458,000.00**	**-$ 427,926.20**	**6.57%**
504 MATERIALS AND SUPPLIES		41,666.67	-41,666.67	0.00%	0.00	500,000.00	-500,000.00	0.00%
Total 504 MATERIALS AND SUPPLIES	**$ 30,528.56**	**$ 41,666.67**	**-$ 11,138.11**	**73.27%**	**$ 31,609.84**	**$ 500,000.00**	**-$ 468,390.16**	**6.32%**
505 UTILITIES		5,000.00	-5,000.00	0.00%	0.00	60,000.00	-60,000.00	0.00%
Total 505 UTILITIES	**$ 4,631.74**	**$ 5,000.00**	**-$ 368.26**	**92.63%**	**$ 4,631.74**	**$ 60,000.00**	**-$ 55,368.26**	**7.72%**
506 CASUALTY AND LIABILITY COST		11,666.67	-11,666.67	0.00%	0.00	140,000.00	-140,000.00	0.00%
509 MISCELLANEOUS EXPENSE		4,166.67	-4,166.67	0.00%	0.00	50,000.00	-50,000.00	0.00%
Total 509 MISCELLANEOUS EXPENSE	**$ 2,457.03**	**$ 4,166.67**	**-$ 1,709.64**	**58.97%**	**$ 2,392.93**	**$ 50,000.00**	**-$ 47,607.07**	**4.79%**
550 Orange Twp Expansion		0.00	0.00		0.00	170,000.00	-170,000.00	0.00%
Purchases			0.00		1,366.99	0.00	1,366.99	
Total Expenses	**$ 215,564.10**	**$ 548,590.01**	**-$ 333,025.91**	**39.29%**	**$ 218,312.40**	**$ 6,753,080.00**	**-$ 6,534,767.60**	**3.23%**
Net Operating Income	**-$ 107,534.52**	**-$ 135,928.35**	**$ 28,393.83**	**79.11%**	**-$ 110,282.82**	**-$ 2,224,080.00**	**$ 2,113,797.18**	**4.96%**
Other Income								
450 Reserves Transfer		191,589.92	-191,589.92	0.00%	0.00	2,299,079.00	-2,299,079.00	0.00%
Total Other Income	**$ 0.00**	**$ 191,589.92**	**-$ 191,589.92**	**0.00%**	**$ 0.00**	**$ 2,299,079.00**	**-$ 2,299,079.00**	**0.00%**
Other Expenses								
63000 Depreciation Expense			0.00		0.00	0.00	0.00	
Total 63000 Depreciation Expense	**$ 34,302.14**	**$ 0.00**	**$ 34,302.14**		**$ 34,302.14**	**$ 0.00**	**$ 34,302.14**	
Total Other Expenses	**$ 34,302.14**	**$ 0.00**	**$ 34,302.14**		**$ 34,302.14**	**$ 0.00**	**$ 34,302.14**	
Net Other Income	**-$ 34,302.14**	**$ 191,589.92**	**-$ 225,892.06**	**-17.90%**	**-$ 34,302.14**	**$ 2,299,079.00**	**-$ 2,333,381.14**	**-1.49%**
Net Income	**-$ 141,836.66**	**$ 55,661.57**	**-$ 197,498.23**	**-254.82%**	**-$ 144,584.96**	**$ 74,999.00**	**-$ 219,583.96**	**-192.78%**

Income by Customer Summary
DELAWARE COUNTY TRANSIT
January 1-January 31, 2026

Customer	Income	Expenses	Net income
Delaware County Juvenile Court	400.00	0.00	400.00
Farebox	27,605.48	0.00	27,605.48
Scrap Metal	24.10	0.00	24.10
Contract Billing*	80,000.00	0.00	80,000.00
TOTAL	**$108,029.58**	**$0.00**	**$108,029.58**

Accrual Basis Thursday, February 05, 2026 04:24 PM GMTZ

* estimate before billing

Expenses by Vendor Summary
DELAWARE COUNTY TRANSIT
January 2026

Vendor	Total
AB Health Solutions, LLC	375.00
Accent	1,211.25
AEP	2,993.91
Amazon	1,465.27
ARCPoint Labs	1,121.70
Benjamin Segaard	39.68
Breezeline	1,522.03
Catherine Petrillo	30.40
CITY OF DELAWARE Utility Office	300.16
Colonial Life	116.42
COLUMBIA GAS	1,337.67
DataServ	9,600.00
DCTB Depreciation	34,302.14
Delaware Area Chamber of Commerce	30.00
DELAWARE COUNTY HR	76,067.60
Fuel Depot	33.46
Gibson the Florist	127.00
Interstate Billing Service	2,125.25
Kimmel	349.97
MedPro Waste Disposal, LLC	95.94
MIATI Embroidery	483.74
NAPA Auto Parts	2,715.99
National PELRA	215.00
NEORide	6,243.75
Ohio Attorney General Bureau of Criminal Investigation	154.00
Ohio Business Systems, Inc.	131.11
OPERS	38,453.19
Oracle America, Inc.	5,328.99
PAYROLL	33,774.89
PRECISION ALIGNMENT	1,527.35
RUMPKE	222.21
Ryne Mayer	37.00
Seth Maizel	37.00
Shawn Hoffman	37.00
Sheetz WEX BANK	23,051.60
Smart Digital	260.00
Snap-On Credit LLC	1,206.96
TERMINAL SUPPLY	102.12
THE DELAWARE GAZETTE Subscription	195.00
THE HARDWARE EXCHANGE	24.49
WATERFORD SIGNS	2,420.00
TOTAL	**$249,866.24**

Balance Sheet
DELAWARE COUNTY TRANSIT
As of January 31, 2026

Distribution account	Total
Assets	
Current Assets	
Bank Accounts	
Total for Bank Accounts	**$5,578,365.47**
Accounts Receivable	
Total for Accounts Receivable	**$74,766.50**
Other Current Assets	
Total for Other Current Assets	**$19,992.64**
Total for Current Assets	**$5,673,124.61**
Fixed Assets	
15000 Fixed Assets	55,090.22
Total for 15000 Fixed Assets	**$9,826,556.77**
16000 Accumulated Depreciation	
Total for 16000 Accumulated Depreciation	**-$3,585,736.12**
17000 WIP - Work in Process	
Total for 17000 WIP - Work in Process	**$49,672.22**
Total for Fixed Assets	**$6,290,492.87**
Other Assets	
Total for Other Assets	**$1,851,527.00**
Total for Assets	**$13,815,144.48**
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable	
Total for Accounts Payable	**$2,340.12**
Other Current Liabilities	
Total for Other Current Liabilities	**$263,267.48**
Total for Current Liabilities	**$265,607.60**
Long-term Liabilities	
27010 Net Pension Liability	3,369,633.00
27015 Net OPEB Liability	71,469.00
27020 Defered Inflows - Pension	21,869.00
27025 Defered Inflows - OPEB	23,572.00
Total for Long-term Liabilities	**$3,486,543.00**
Total for Liabilities	**$3,752,150.60**
Equity	
30000 Opening Balance Equity	2,578,254.26
31000 Equity Contributions	
Total for 31000 Equity Contributions	**$5,063,109.00**
33000 GASB 68 Pension Equity	-703,183.96
34000 GASB 75 OPEB Equity	-985,317.00
32000 Retained Earnings	4,331,968.24
Net Income	-221,836.66
Total for Equity	**$10,062,993.88**
Total for Liabilities and Equity	**$13,815,144.48**

Statement of Cash Flows
DELAWARE COUNTY TRANSIT
January 2026

Full name	Total
OPERATING ACTIVITIES	
Net Income	-221,836.66
Adjustments to reconcile Net Income to Net Cash provided by operations:	
11000 Accounts Receivable	21,577.15
20000 Accounts Payable	-72,879.08
24002 Bi-Weekly Payroll Liabilities:Employer Net Pay	-76,847.61
24003 Bi-Weekly Payroll Liabilities:Employer Medicare	-1,432.04
25001 Payroll Withholdings:Deferred Comp W/H	-1,577.10
25002 Payroll Withholdings:OPERS Employee W/H	-24,092.00
25003 Payroll Withholdings:Medicare Employee W/H	-1,432.03
25004 Payroll Withholdings:Federal Tax W/H	-5,824.72
25005 Payroll Withholdings:Ohio Tax W/H	-1,992.81
25006 Payroll Withholdings:City Tax W/H	-1,872.78
25007 Payroll Withholdings:School Tax W/H	-185.20
25008 Payroll Withholdings:Court Order W/H	0.00
Ohio Department of Taxation Payable	0.00
Total for Adjustments to reconcile Net Income to Net Cash provided by operations:	**-$166,558.22**
Net cash provided by operating activities	**-$388,394.88**
INVESTING ACTIVITIES	
15000 Fixed Assets	-143.92
15200 Fixed Assets:Facilities & Structures	-210.00
16200 Accumulated Depreciation:AD - Facilites & Structures	7,737.02
16300 Accumulated Depreciation:AD - Revenue Vehicles	23,190.89
16400 Accumulated Depreciation:AD - Furnishings & Equipment	3,055.76
16500 Accumulated Depreciation:AD - Transit Enhancements	318.47
Net cash provided by investing activities	**$33,948.22**
FINANCING ACTIVITIES	
NET CASH INCREASE FOR PERIOD	**-$354,446.66**
Cash at beginning of period	**$5,932,812.13**
CASH AT END OF PERIOD	**$5,578,365.47**

Thursday, February 05, 2026 07:39 PM GMTZ

Docusign Envelope ID: 96C8C597-DDC3-4E51-8C17-1AC8CB8597B3

Agreement between The Montrose Group, LLC and Delaware County Transit Board for Benchmarking and Tax Analysis Services

This Agreement is entered into this 13th day of February, 2026 by and between The Montrose Group, LLC (" Montrose" or "Contractor") whose principal place of business is located at 100 East Broad Street, Suite 2320, Columbus, Ohio 43215, and the Delaware County Transit Board, Delaware County, Ohio ("DCTB") whose principal place of business is located at 119 Henderson Court, Delaware, Ohio 43015 (Contractor, and DCTB individually "Party" and collectively "Parties").

Preliminary Statements

WHEREAS, DCTB wishes to improve its operational functioning seeks alternative funding sources; and

WHEREAS, Contractor has offered to assist DCTB with those objectives by providing consulting services regarding benchmarking analysis, an economic impact analysis, and a tax analysis to set the stage for pursuing alternative funding sources;

Agreement

NOW, THEREFORE, the Parties mutually agree as follows:

1. Scope of Services

Contractor shall provide the following services:

- **Benchmarking.** Montrose will benchmark Delaware County Transit ("DCT") against similar organizations across Ohio that receive funding from sales and/or property tax levies. The purpose of the benchmarking exercise will be to understand how these organizations are funded, how they operate with those funding sources, and how they align with their communities' priorities, to determine best practices for funding DCT moving forward.
- **Economic Impact Analysis**. Montrose will conduct an analysis of the economic impact of DCT's operations in Delaware County using IMPLAN software to determine the value added to Delaware County's gross domestic product by the Company. Key inputs, such as jobs and payroll created, capital investment made, and ridership and fares, will be used to produce an overall dollar benefit.
- **Tax Analysis**. Montrose will conduct a sales tax analysis to determine what a 0.05% increase in the Delaware County sales tax would yield for DCT as it seeks to fund an operating budget of $9M within 5 years. Montrose will also conduct a property tax analysis to determine what a property tax levy would yield for DCT.

2. Authority

DCTB is authorized by R.C. § 306.04 to enter this Agreement.

Docusign Envelope ID: 96C8C597-DDC3-4E51-8C17-1AC8CB8597B3

3. Term of Agreement

Contractor will begin performing services when the last party signs this Agreement in February 2026 and anticipates a final report will be completed by June 2026, with a term of approximately five (5) months.

4. Compensation /Payment

In exchange for the services, DCTB shall compensate Contractor in the amount of $25,000 to complete the benchmarking, economic impact, and tax analysis. The fee will be split into 5 even monthly payments of $5,000 over the five-month term of the agreement. The fee will be billed monthly, and DCTB agrees to pay it within thirty (30) days of receipt of an electronic invoice from Contractor.

5. Maximum Payment

Contractor expressly understands and agrees that in no event shall the total amount to be paid for services provided under this Agreement exceed the maximum amount of $25,000.

6. Invoice

Payment shall be made upon submission by Contractor of a proper electronic invoice to DCTB. A proper invoice shall:

- Clearly be headed with the word “Invoice”
- Be dated
- List the proper name of Contractor
- Include contact information for questions about the invoice
- Include total amount due

DCTB shall pay invoices within 30 days of receipt of a proper invoice. Payment shall be made only after a proper invoice is received. Payment shall not be initiated by DCTB before a proper invoice is received. Defective invoices shall be returned to Contractor noting areas for correction. When such notification of defect is sent, the required payment date shall be 30 days after receipt of the corrected invoice.

7. Notices

All notices which may be required by this Agreement or by operation of any rule of law shall be hand delivered, sent via certified United States Mail, return receipt requested, sent via a nationally recognized courier, return receipt requested, or via facsimile, to the following individuals at the following addresses and shall be effective on the date received:

The Montrose Group

Name and Address:

David J. Robinson, Principal

100 East Broad Street, Suite 2320

Columbus, Ohio 43215

Docusign Envelope ID: 96C8C597-DDC3-4E51-8C17-1AC8CB8597B3

Fax : Email: drobinson@montrosegroupllc.com

DCTB

Andy Volenik, director

119 Henderson Court
Delaware, Ohio 43015
Fax: 740-362-7603

8. Indemnification

To the fullest extent of the law and without limitation, Contractor agrees to indemnify and hold free and harmless the Board and Delaware County, Ohio, and all of their respective boards, officers, officials, employees, volunteers, agents, and representatives (collectively "Indemnified Parties") from any and all actions, claims, suits, demands, judgments, damages, losses, costs, fines, penalties, fees, and expenses, including, but not limited to attorney's fees, arising out of or resulting from any accident, injury, bodily injury, sickness, disease, illness, death, or occurrence, regardless of type or nature, negligent or accidental, actual or threatened, intentional or unintentional, known or unknown, realized or unrealized, related in any manner, in whole or in part, to Contractor's performance of this Agreement or the actions, inactions, or omissions of Contractor, including, but not limited to the performance, actions, inactions, or omissions of Contractor's employees, volunteers, agents, or representatives.

9. Insurance

Contractor shall carry and maintain throughout the term of the Agreement, without lapse, sufficient insurance as will protect it and the Indemnified Parties against any and all claims for personal injury, including death, or property damage, which may arise out of or result from the performance of or operations under this Agreement or from the use of any equipment and/or vehicles in connection therewith, and shall include coverage for indemnification. At minimum, Contractor shall carry and maintain the following policies of insurance:

A. Commercial General Liability Insurance: with a minimum coverage limit of at least one million dollars ($1,000,000) per occurrence, including coverage for subcontractors if any are used.
B. Automobile Insurance, if applicable: which shall include coverage for owned, hired, and non-owned automobiles and with a liability coverage limit of at least one million dollars ($1,000,000) per occurrence.
C. Professional Liability Insurance: with a minimum coverage limit of at least one million dollars ($1,000,000) per occurrence.
D. Worker's Compensation Insurance: as required by Ohio law.

Said insurance shall, at a minimum, be of a type which is customary in the industry or is required by law, whichever is the greater standard, and shall provide coverage in an amount

Docusign Envelope ID: 96C8C597-DDC3-4E51-8C17-1AC8CB8597B3

that is both customary in the industry and equal to and covering all sums which Contractor may or shall become legally obligated to pay as damages. Contractor shall name the DCTB and Delaware County, Ohio as additional insureds.

In addition to the rights and protections provided by the insurance policies as required above, the DCTB shall retain any and all such other and further rights and remedies as are available at law or in equity.

10. Independent Contractor

Contractor agrees that it is an independent contractor and shall act in performance of this Contract as an independent contractor. No agency, employment, joint venture, or partnership has been or will be created between the Parties pursuant to the terms and conditions of this Contract. As an independent contractor, Contractor and its boards, officers, officials, employees, consultants, representatives, agents, and/or volunteers are not entitled to any of the benefits enjoyed by employees of the DCTB or Delaware County, Ohio. Contractor assumes all responsibility for any federal, state, municipal, or other tax liabilities along with workers compensation, unemployment compensation, and insurance premiums which may accrue as a result of compensation received for services or deliverables rendered hereunder.

11. No Contribution to OPERS

DCTB is a public employer as defined in R.C. §145.01(D). DCTB has classified Contractor as an independent contractor or another classification other than public employee. As a result, no contributions will be made to the Ohio Public Employees Retirement System ("OPERS") for or on behalf of Contractor and/or any of its officers, officials, employees, representatives, agents, and/or volunteers for services and/or deliverables rendered and/or received under or pursuant to this Agreement. Contractor acknowledges and agrees that the DCTB, in accordance with R.C. §145.038(A), has informed it of such classification and that no contributions will be made to OPERS. If Contractor is an individual or has less than five (5) employees, Contractor, in support of being so informed and pursuant to R.C. §145.038, agrees to and shall complete and shall have each of its employees complete an OPERS Independent Contractor Acknowledgment Form ("OPERS Form").

If Contractor has five (5) or more employees, Contractor, by signature of an authorized representative below, hereby certifies such a fact in lieu of completing the OPERS Form:

david robinson

Contractor's authorized representative

12. Findings for Recovery

By signature of its authorized representative below, Contractor certifies that it has no outstanding findings for recovery pending or issued against it by the State of Ohio.

Docusign Envelope ID: 96C8C597-DDC3-4E51-8C17-1AC8CB8597B3

david robinson

Contractor's authorized representative

13. Certification Regarding Personal Property Taxes

Contractor, by signature of its authorized representative below, hereby certifies that it is not charged with delinquent personal property taxes on the general list of personal property in Delaware County, Ohio, or any other counties containing property in the taxing districts under the jurisdiction of the Auditor of Delaware County, Ohio.

david robinson

Contractor's authorized representative

14. Non-Discrimination

In the performance of this Agreement, Parties shall comply with all federal, state, and local non-discrimination laws and shall not discriminate against any employee, client, or any other person by reason of race, color, religion, sex, sexual orientation, gender identity, Vietnam-era veteran status, age, handicap, national origin, or ancestry.

15. Taxes

DCTB is exempt from all federal, state, and local taxes. As such, DCTB shall not be invoiced for and shall not pay any taxes. A tax exempt certificate shall be provided to Contractor upon request.

16. Access to Records

At any time during regular business hours, with reasonable notice, and as often as DCTB or other agency or individual authorized by DCTB may deem necessary, Contractor shall make available to any or all the above named parties or their authorized representatives, at no cost, all contracts, subcontracts, invoices, receipts, reports, documents, and all other information or data, regardless of form or media, relating to all matters covered by this Agreement (collectively "Records"). DCTB and the above named parties shall be permitted by Contractor and shall be entitled to inspect or audit and/or make excerpts, copies, and /or transcripts of the Records.

17. Retention of Records

For a minimum of three (3) years after expiration or termination of this Agreement, Contractor shall retain and maintain and assure that all of its subcontractors retain and maintain all Records. If an audit, litigation, or other action related to this Agreement is initiated during the term of this Agreement or the three (3) year retention period, Contractor shall retain and maintain, and assure that all of its subcontractors retain and maintain the Records until the action is concluded and all issues are resolved or the three (3) years have expired, whichever occurs last.

Docusign Envelope ID: 96C8C597-DDC3-4E51-8C17-1AC8CB8597B3

18. Governing Law and Venue

This Agreement shall be governed by and interpreted in accordance with the laws of the State of Ohio. Any and all legal disputes arising from this Agreement shall be filed in and heard before the courts of Delaware County, Ohio and such courts shall be deemed to have jurisdiction and venue.

19. Headings

The subject headings of the paragraphs in this Agreement are included for purposes of convenience only and shall not affect the construction or interpretation of any of its provisions.

20. Drafting

This Agreement shall be deemed to have been drafted by both Parties and no purposes of interpretation shall be made to the contrary.

21. Entire Agreement

This Agreement shall constitute the entire understanding and agreement between the Parties, shall supersede all prior understandings and agreements, whether written or oral, between the Parties relating to the subject matter hereof, and may only be amended in writing with the mutual consent and agreement of the Parties.

22. Counterparts

This Agreement may be executed in counterparts.

23. Severability

The provisions of this Agreement are severable and independent, and if any term or provision of this Agreement is determined to be invalid or unenforceable, such term or provision will be deemed stricken and all other terms and provisions will remain in full force and effect.

24. Survival

The following sections shall survive any termination of this Agreement: Indemnification, Insurance, Independent Contractor, No Contribution to OPERS, Severability, Termination, Information Security, Governing Law and Venue, Access to Records, Retention of Records, Governing Law and Venue, Headings, Drafting, Entire Agreement, Counterparts, and Severability.

25. Signatures

Any person executing this Agreement in a representative capacity hereby warrants that he/she has authority to sign this Agreement or has been duly authorized by his/her principal to execute this Agreement on such principal's behalf and is authorized to bind such principal.

26. Competitive Bidding Not Required

Consistent with R.C. §307.86 this Agreement is not required to be competitively bid.

27. Federal Requirements

DCTB receives federal funding from the Federal Transit Administration which is administered by the Ohio Department of Transportation. This Agreement is supported in whole or in part with

Docusign Envelope ID: 96C8C597-DDC3-4E51-8C17-1AC8CB8597B3

federal assistance awarded to DCTB by the FTA. Therefore, Contractor is a Third Party Participant whose work under this Agreement is subject to applicable federal requirements. Contractor is under notice that 1) federal requirements in this Contract may change due to changes in federal law, regulations, other requirements, or guidance and 2) applicable changes will apply to Third Party Agreements, including this Contract and any subcontracts.

Contractor agrees to the following federal provisions:

1. **CONFLICT OF INTEREST.** Contractor has no conflict of interest that apply to this Agreement. Contractor does not employ and is not about to employ any DCTB officer, employee, board member, or agent ("conflicted party"), or immediate family member or partner of a conflicted party, where a conflicted party has a present or potential financial or other significant interest in this Agreement.
2. **TRAFFICKING IN PERSONS.** Contractor agrees to inform FTA immediately of any information it receives from any source alleging a violation of Section 106(g) of the Trafficking Victims Protection Act of 2000, as amended 22 U.S.C. § 7104(g). Contractor agrees that it and its employees may not engage in severe forms of trafficking in persons during the period of time that Contract is in effect, procure a commercial sex act during the period of time that the Contract is in effect, or use forced labor in the performance of the Contract or sub-agreements thereunder. Contractor will include this provision in all sub-agreements entered into under this Contract.
3. **FEDERAL TAX LIABILITY**. Contractor certifies that it does not have any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability. This requirement flows down to any subagreement related to this Agreement.
4. **RECENT FELONY CONVICTIONS**. Contractor certifies that it was not convicted of a felony criminal violation under any Federal law within the preceding 24 months and that no person with such a felony conviction shall perform services under this Agreement.
5. **DEBARMENT AND SUSPENSION.** Contractor shall comply and facilitate compliance with U.S. DOT regulations, "Nonprocurement Suspension and Debarment," 2 C.F.R. part 1200, which adopts and supplements the U.S. Office of Management and Budget (U.S. OMB) "Guidelines to Agencies on Government-wide Debarment and Suspension (Nonprocurement)," 2 C.F.R. part 180. Contractor shall verify that its principals, affiliates, and subcontractors are eligible to participate in this federally funded Contract and are not presently declared by any Federal department or agency to be debarred, suspended, proposed for debarment, declared ineligible, voluntarily excluded, or disqualified from participation in any federally assisted Award. The certification in this clause is a material representation of fact relied upon by DCTB. If it is later determined by DCTB that the Contractor knowingly rendered an erroneous certification, in addiction to remedies available to DCTB, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment. Contractor agrees to comply with the requirements of 2 C.F.R. part 180, subpart C, as supplemented by 2 C.F.R. part

Docusign Envelope ID: 96C8C597-DDC3-4E51-8C17-1AC8CB8597B3

1200, throughout the period of the Contract. Contractor further agrees to include a provision requiring such compliance in its lower tier covered transactions.

6. **ACCESS TO RECORDS AND REPORTS.** The following requirements apply to this Contract:
    a. **RECORD RETENTION.** Contractor will retain, and will require its subcontractors of all tiers to retain, complete and readily accessible records related in whole or in part to the contract, including, but not limited to, data, documents, reports, statistics, sub-agreements, leases, subcontracts, arrangements, other third party agreements of any type, and supporting materials related to those records.
    b. **RETENTION PERIOD.** Contractor agrees to comply with the record retention requirements in accordance with 2 C.F.R. § 200.517. Contractor shall maintain all books, records, accounts and reports required under this Contract for a period of at not less than three (3) years after the date of termination or expiration of this Contract, except in the event of litigation or settlement of claims arising from the performance of this Contract, in which case records shall be maintained until the disposition of all such litigation, appeals, claims or exceptions related thereto.
    c. **ACCESS TO RECORDS.** Contractor agrees to provide sufficient access to FTA and its contractor to inspect and audit records and information related to performance of this Contract as reasonably may be required.
7. **CIVIL RIGHTS AND REGULATIONS.** The Contractor shall at all times comply with the following requirements and shall include these requirements in each subcontract entered into as part thereof:
    a. **NONDISCRIMINATION.** Contractor agrees that it will not discriminate against any employee or applicant for employment because of race, color, religion, national origin, sex, disability, or age. In addition, Contractor agrees to comply with applicable Federal implementing regulations and other implementing requirements FTA may issue.
    b. **RACE, COLOR, RELIGION, NATIONAL ORIGIN, SEX.** In accordance with Title VII of the Civil Rights Act, as amended, 42 USC § 2000e *e seq.*, and Federal transit laws at 49 USC §5332, Contractor agrees to comply with all applicable equal employment opportunity requirements of U.S. Department of Labor (U.S. DOL) regulations, "Office of Federal Contract compliance Programs, Equal Employment Opportunity, Department of Labor," 41 CFR Parts 60, and Executive Order No. 11246, "Equal Employment Opportunity in Federal Employment," September 24, 1864, 42 USC § 2000e note, as amended by any later Executive Order that amends or supersedes it, referenced in 42 U.S.C. § 20003 note. Contractor agrees to take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, national origin, or sex (including sexual orientation and gender identity.) Such action shall include, but not be limited to, the following: employment, promotion, demotion or transfer, recruitment or recruitment advertising, layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. In addition,

Docusign Envelope ID: 96C8C597-DDC3-4E51-8C17-1AC8CB8597B3

Contractor agrees to comply with any implementing requirements the FTA may issue.

c. **AGE.** In accordance with the Age Discrimination in Employment Act, 29 U.S.C. §§ 621 – 634, U.S. Equal Employment Opportunity Commission (U.S. EEOC) regulations, "Age Discrimination in Employment Act," 29 C.F.R. part 1625, the Age Discrimination Act of 1975, as amended, 42 U.S.C. § 6101 *et seq.,* U.S. Health and Human Services regulations, "Nondiscrimination on the Basis of Age in Programs or Activities Receiving Federal Financial Assistance," 45 C.F.R. part 90, and Federal transit law at 49 U.S.C. § 5332, Contractor agrees to refrain from discrimination against present and prospective employees for reason of age. In addition, Contractor agrees to comply with any implementing requirements the FTA may issue.

d. **DISABILITIES.** In accordance with Section 504 of the Rehabilitation Act of 1973, as amended, 29 U.S.C. § 794, the Americans with Disabilities Act of 1990, as amended, 42 U.S.C. § 12112 *et seq.*, the Architectural Barriers Act of 1968, as amended, 42 U.S.C. § 4151 *et seq.,* and Federal transit law at 49 U.S.C. § 5332, Contractor agrees that it will not discriminate against individuals on the basis of disability. In addition, Contractor agrees to comply with any implementing requirements FTA may issue.

8. **NO FEDERAL GOVERNMENT OBLIGATION TO THIRD PARTIES.** DCTB and Contractor acknowledge and agree that, notwithstanding any concurrence by the Federal Government in or approval of the solicitation or award of the underlying Contract, absent the express written consent by the Federal Government, the Federal Government is not a party to this Contract and shall not be subject to any obligations or liabilities to the DCTB, Contractor, or any other party (whether or not a party to that contract) pertaining to any matter resulting from the underlying Contract. Contractor agrees to include the above clause in each subcontract financed in whole or in part with Federal assistance provided by the FTA.
9. **SENSITIVE SECURITY INFORMATION.** Contractor must protect and take measures to ensure that its subcontractors at each tier protect sensitive security information made available during the administration of this Contract to ensure compliance with 49 U.S.C. 40119(b) and 49 CFR Part 15, and with 49 U.S.C. 114(r) and implementing Department of Homeland Security regulations, "Protections of Sensitive Security Information," 49 CFR Part 1520.
10. **ENVIRONMENTAL JUSTICE.** Contractor agrees to comply with all applicable environmental justice requirements to protect low-income populations against disproportionately high and adverse effects of Federally assisted programs, including, but not limited to, Executive Order No. 12898, "Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations," February 11, 1994 USC 4321 note, and DOT Order 5610.2C, "US Dept. of Transportation Actions to Address Environmental Justice in Minority Populations and Low-Income Populations," May 16, 2021.

Docusign Envelope ID: 96C8C597-DDC3-4E51-8C17-1AC8CB8597B3

11. **ELECTRONIC REPORTS AND INFORMATION.** Reports and other information prepared in electronic format that is intended to be provided to FTA must comply with Section 508 of the Rehabilitation Act of 1973, as amended, ensuring accessibility for individuals with disabilities.
12. **PROGRAM FRAUD AND FALSE OR FRAUDULENT STATEMENTS OR RELATED ACTS.** Contractor acknowledges that the provisions of the Program Fraud Civil Remedies Act of 1986, as amended, 31 USC § 3801 *et seq*. and U.S. DOT regulations, "Program Fraud Civil Remedies," 49 CRF Part 31, apply to its actions pertaining to this Project. Upon execution of the underlying Contract, Contractor certifies or affirms the truthfulness and accuracy of any statement it has made, it makes, it may make, or causes to be made, pertaining to the underlying contract or the FTA assisted project for which this contract work is being performed. In addition to other penalties that may be applicable, Contractor further acknowledges that if it makes, or causes to be made, a false, fictitious, or fraudulent claim, statement, submission, or certification, the Federal Government reserves the right to impose the penalties of the Program Fraud Civil Remedies Act of 1986, 18 USC § 1001, and 49 USC § 5307(l) on Contractor to the extent the Federal Government deems appropriate.
    Contractor agrees to include the above clause in each subcontract financed in whole or in part with Federal assistance provided by the FTA.
13. **RECYCLED PRODUCTS.** Contractor agrees to provide preference for those products and services that conserve natural resources, protect the environment, and are energy efficient by complying with and facilitating compliance with Section 6002 of the Resource Conservation and Recovery Act, as amended 42 U.S.C. § 6962, and U.S. Environmental Protection Agency (U.S. EPA), "Comprehensive Procurement Guideline for Products Containing Recovered Materials," 40 C.F.R part 247.
14. **ENERGY CONSERVATION.** Contractor agrees to comply with mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act. These requirements extend to all third party contractors and their contracts at every tier and sub-recipients and their subcontracts at every tier.
15. **SAFE OPERATION OF MOTOR VEHICLES.**
    a. **SEAT BELT USE.** Contractor is encouraged to adopt and promote on-the-job seat belt use policies and programs for its employees and other personnel that operate company-owned vehicles, company-rented vehicles, or personally operated vehicles. The terms, "company-owned" and "company-leased" refer to vehicles owned or leased either by the Contractor or DCTB.
    b. **DISTRACTED DRIVING.** Contractor agrees to adopt and enforce workplace safety policies to decrease crashes caused by distracted drivers, including policies to ban text messaging while using an electronic device supplied by an employer, and driving a vehicle the driver owns or rents, a vehicle Contractor owns, leases, or rents, or a privately-owned vehicle when on official business in connection with the work performed under this agreement.

Docusign Envelope ID: 96C8C597-DDC3-4E51-8C17-1AC8CB8597B3

16. **TERMINATION FOR CONVENIENCE OR BREACH.**

a. **For Convenience.** DCTB may terminate this Agreement at any time by written notice to the Contractor when it is in DCTB's best interest. The Contractor shall be paid its costs, including contract close-out costs, and profit on work performed up to the time of termination. The Contractor shall promptly submit its termination claim to DCTB to be paid.

b. **For Breach.** If the Contractor fails to perform in the manner called for in the Agreement, or if the Contractor fails to comply with any provision of the Agreement, DCTB may terminate this Agreement for default. Termination shall be effected by serving a Notice of Termination on the Contractor setting forth the manner in which the Contractor is in default. The Contractor will be paid only the contract price for services performed in the manner of performance set forth in the Agreement. DCTB may allow the Contractor a reasonable amount of time to cure the defect. In such case, the Notice of Termination will state the time period in which cure is permitted and other appropriate conditions. If Contractor fails to remedy the breach to DCTB's satisfaction, DCTB shall have the right to terminate the Agreement without any further obligation to Contractor. Any such termination for breach shall not in any way operate to preclude DCTB from pursuing all available remedies against Contractor and its sureties for said breach. In the event that DCTB elects to waive its remedies for any breach by Contractor of any term or condition of this Agreement, such waiver by DCTB shall not limit DCTB's remedies for any succeeding breach of that or of any other term of this Agreement.

Signatures on following page.

Docusign Envelope ID: 96C8C597-DDC3-4E51-8C17-1AC8CB8597B3

Accepted and Approved for:
Delaware County Transit Board
119 Henderson Court
Delaware, OH 43015

_____
Signature

Andy Volenik
Executive Director

_____
Date

_____
Authorizing Resolution

Approved as to form:

_____
Melissa A. Schiffel (0081254)
Delaware County Prosecutor

_____
Date

Accepted and Approved for:
The Montrose Group, LLC
100 East Broad Street, Suite 2320
Columbus, Ohio 43215

david robinson
_____
Signature

David J. Robinson
Printed Name

Principal, Montrose Group, LLC
Title

2/13/26
Date

Treasurer's Certification (R.C. § 5705.41(D)):
The Delaware County Transit Board Treasurer hereby certifies that the funds required to meet the obligation set forth in this Agreement have been lawfully appropriated for such purpose and are in the treasury or in the process of collection to the credit of an appropriate fund free from any other encumbrances. The Delaware County Transit Board Treasurer also certifies that he/she has confirmed with the Ohio Auditor of State that Contractor has no unresolved findings for recovery pending or issued against it by the State of Ohio.

Signed by:
415B26CBE5044EC...
_____
Todd Miller,
Delaware County Transit Board Treasurer

2/13/2026
_____
Date

Docusign Envelope ID: 96C8C597-DDC3-4E51-8C17-1AC8CB8597B3

Keith Faber
Ohio Auditor

Certified Search for Unresolved Findings for Recovery

OHIO AUDITOR OF STATE
KEITH FABER

Office of Auditor of State
88 East Broad Street
Post Office Box 1140
Columbus, OH 43216-1140

(614) 466-4514
(800) 282-0370

Auditor of State - Unresolved Findings for Recovery Certified Search

I have searched The Auditor of State's unresolved findings for recovery database using the following criteria:

Contractor's Information:

Name: ,
Organization: **The Montrose Group, LLC**
Date: **2/13/2026 7:14:20 AM**

Initial

This search produced the following list of **19** possible matches:

Name/Organization	Address
Church of The Lion of Judah	4001 Foskett Road
Heart for the Hopeless	18031 Larchwood Ave..
Legacy Academy for Leaders and the Arts	1812 Oak Hill Avenue
Nethers, Jennifer	2347 West High Street
Northern Ohio Rural Water Board Members	
Southern Ohio Academy	522 Glenwood Ave
The Capella High School	4721 Reading Road
The Econo Team LLC	1174 1st Ave
The Harte School	350 Columbus City Center Drive
The Haynes Group, Inc.	3897 E. 155th St.
The Haynes Group, Inc.	3897 E. 155th Street
The Heaux Sto LLC	10103 North Blvd
The International Preparatory School	1301 East 9th Street, Suite 1900
The Perry Foundation	579 Valley Oak
The Walker Group LLC	18031 Larchwood Ave..
Theado, Tara	PO Box 7
Theodore Roosevelt Public Community School	c/o Richland Academy 75 North Walnut Street
Village of Bethel Mayor's Court	
Withem, Jessica	2987 Remington Ridge Road

Docusign Envelope ID: 96C8C597-DDC3-4E51-8C17-1AC8CB8597B3

The above list represents possible matches for the search criteria you entered. Please note that pursuant to ORC 9.24, only the person (which includes an organization) actually named in the finding for recovery is prohibited from being awarded a contract.

If the person you are searching for appears on this list, it means that the person has one or more findings for recovery and is prohibited from being awarded a contract described in ORC 9.24, unless one of the exceptions in that section apply.

If the person you are searching for does not appear on this list, an initialed copy of this page can serve as documentation of your compliance with ORC 9.24(E).

Please note that pursuant to ORC 9.24, it is the responsibility of the public office to verify that a person to whom it plans to award a contract does not appear in the Auditor of State's database. The Auditor of State's office is not responsible for inaccurate search results caused by user error or other circumstances beyond the Auditor of State's control.

RESOLUTION 26-02-01

In the matter of attendance Roll Call for the regular meeting of the Delaware County Transit Board:

Roll Call for board members for the regular meeting of Delaware County Transit Board was as follows:

PRESENT	NAME	COMMENT
	Chairman Bruce Luecke	
	Mr. Ben Turner	
	Mr. Forest Wilson	
	Mr. Todd Miller	
	Mrs. Darlene Magold	
	Mrs. Jill Love	
	Mrs. Sarah Huffman	

Chairman

Secretary

RESOLUTION 26-02-02

In the matter of approving the Consent Agenda for February 18, 2026 consisting of:

a.) Approval of the Agenda for February 18, 2026;

b.) Approval of the record of the January 21, 2026 Board Meeting;

Chairman

Secretary

RESOLUTION 26-02-03

In the matter of approving the Execution of an Agreement with The Montrose Group, LLC;

WHEREAS, the Delaware County Transit Board ("DCTB") seeks to strengthen its long-term financial sustainability and improve operational effectiveness by exploring alternative and diversified funding sources; and

WHEREAS, The Montrose Group, LLC, a consulting firm with expertise in public-sector benchmarking, economic impact analysis, and tax analysis, has proposed to assist DCTB in evaluating comparable transit systems, assessing economic impact, and analyzing potential sales and property tax funding mechanisms; and

WHEREAS, the proposed services include:

- Benchmarking Delaware County Transit against similar Ohio transit systems funded by sales and/or property tax levies;
- Conducting an economic impact analysis using IMPLAN software to quantify the value of DCT operations to Delaware County's economy; and
- Performing sales and property tax analyses to evaluate potential revenue outcomes to support a future operating budget of approximately $9 million within five (5) years; and

WHEREAS, the total cost of these services shall not exceed Twenty-Five Thousand Dollars ($25,000), to be paid in five (5) equal monthly installments of $5,000 over an anticipated five-month term, with services expected to commence in February 2026 and conclude with a final report by June 2026.

NOW THEREFORE BE IT RESOLVED, that the Delaware County Transit Board hereby approves the execution of an Agreement with The Montrose Group, LLC and provides the Executive Director the authority to execute on behalf of the Board.

_____ _____

Chairman Secretary