BOARD MEETING

Agenda
119 Henderson Ct., Delaware, Ohio 43015
January 21st, 2026
5:30 PM

Virtual Meeting available at: *https://www.gotomeet.me/DCTConferenceRoom with Access Code: 938-603-205*
Or by phone at: 1 (646) 749-3122 with Access Code: 938-603-205

1) **Pledge**

2) **Roll Call – 5:30 PM** (26-01-01)

3) **Consent Agenda** (26-01-02)
   - **a)** Agenda for the January 21st, 2026;
   - **b)** Approval of the record of the December 17th, 2025 Board Meeting;
   - **c)** Authorizing the purchase of refreshments for public meetings and events for CY 2026;
   - **d)** Authorizing the Executive Director to pursue all Federal, State and/or local transit and/or transportation grants for CY 2026, FFY 2026, and SFY 2027;
   - **e)** Approval to remove obsolete items;

4) **Operations Committee Report:**
   - **a)** Operations Committee Report (January 12th, 2026);

5) **Financial Status:**
   - **a)** Finance Committee Report (January 13th, 2026);
   - **b)** Financial Status for Fiscal Year 2025;

6) **New Business:**
   - **a)** Approval of Amended Criminal Background Checks Policy (26-01-03);
   - **b)** Approval for free fare to/from voting centers on Election Day/s (26-01-04);
   - **c)** Approval of Executive Director's performance appraisal for CY2025 (26-01-05);

7) **Open Comment**

Adjourn – Next scheduled meeting on February 18th, 2026 @ 5:30 PM

RESOLUTION 26-01-02

In the matter of approving the Consent Agenda for January 21st, 2026 consisting of:

a.) Approval of the Agenda for January 21st, 2026;

b.) Approval of the record of the December 17th, 2025 Board Meeting;

c.) Authorizing the purchase of refreshments for public meetings and events for CY 2026;

d.) Authorizing the Executive Director to pursue all Federal, State and/or local transit and/or transportation grants for CY 2026, FFY 2026, and SFY 2027;

e.) Approval to remove obsolete items;

ITEMS for DISPOSAL - 2026				
ITEM	MODEL	S/N	DISPOSAL TYPE	Original Cost
65" TV	Sceptre	QGTV83AC-1	Auction	N/A
65" TV	Sceptre	QGTV83AC-2	Auction	N/A
65" TV	Sceptre	QGTV83AC-3	Auction	N/A
Industrial Hose Reel	Klutch	49549-1	Auction	N/A
Industrial Hose Reel	Klutch	49549-2	Auction	N/A
Industrial Hose Reel	Klutch	49549-3	Auction	N/A

Chairman

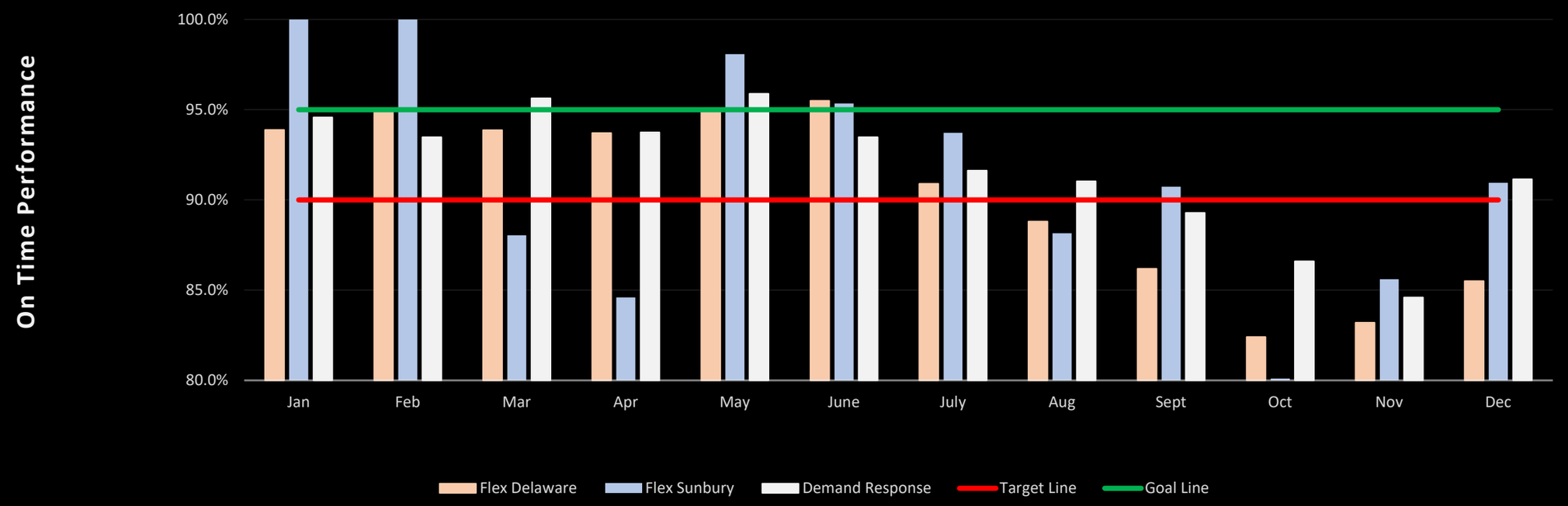
Secretary

2025 Projections & Ridership

Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Operating Week Days	22	20	21	22	21	21	22	21	21	23	19	22	
Operating Saturdays	4	4	5	4	5	4	4	5	4	4	5	4	
Total Ridership													
2024 Ridership	11,872	11,603	11,443	12,239	12,626	11,177	13,187	13,808	13,279	15,687	13,863	13,756	154,540
Projected Ridership	*16,202*	*14,818*	*15,755*	*16,438*	*15,981*	*15,736*	*18,095*	*17,598*	*17,323*	*19,349*	*16,535*	*18,564*	*202,394*
2025 Ridership	15,238	15,765	16,610	17,583	17,178	17,170	16,636	16,720	16,847	19,043	15,318	16,370	200,478
Percent Change	28.35%	35.87%	45.15%	43.66%	36.05%	53.62%	26.15%	21.09%	26.87%	21.39%	10.50%	19.00%	29.73%
Projected Service Hours & Operators Needed													
Service Hours Needed	5401	4939	5252	5479	5327	5245	6032	5866	5774	6450	5512	6188	67465
Available Operator Hours	5334	4926	5166	5328	5612	5447	5588	5352	5360	5630	6005	5571	65320
Difference	-66.67	-13.33	-86.17	-150.88	284.93	201.78	-443.24	-514.04	-413.87	-819.43	493.33	-617.00	
FTE Operators Needed	-0.38	-0.08	-0.51	-0.86	1.70	1.20	-2.52	-3.06	-2.46	-4.45	3.25	-3.51	
FLEX Delaware (Includes Saturday Service)													
2024 Total Ridership	9,663	9,387	8,987	9,399	9,326	7,926	10,874	11,367	11,094	12,905	11,492	11,662	124,082
2025 Ridership	12,948	13,221	14,311	14,656	14,386	13,297	13,970	13,804	14,041	15,320	12,677	13,843	166,474
Percent Change	34.00%	40.84%	59.24%	55.93%	54.26%	67.76%	28.47%	21.44%	26.56%	18.71%	10.31%	18.70%	34.16%
Flex Delaware Saturday													
2024 Ridership							821	1,135	1,003	877	1,158	981	5,975
2025 Ridership	926	1,107	1,330	1,028	1,413	1,174	1,118	1,485	1,187	1,116	1,371	1,158	14,413
Percent Change							36%	31%	18%	27%	18%	18%	141%
FLEX Sunbury													
2024 Ridership										39	57	49	145
2025 Ridership	84	115	105	53	84	78	61	54	62	97	90	107	990
Percent Change										149%	58%	118%	583%
Demand Response													
2024 Ridership	2,209	2,127	2,283	2,261	2,435	1,997	2,230	2,441	2,147	2,586	2,170	1,971	26,857
2025 Ridership	2,164	2,050	2,194	2,652	2,317	2,394	2,605	2,505	2,635	3,234	2,464	2,378	29,592
Percent Change	-2.04%	-3.62%	-3.90%	17.29%	-4.85%	19.88%	16.82%	2.62%	22.73%	25.06%	13.55%	20.65%	10.18%
Special Trips													
2024 Special Trips	0	89	173	579	865	1,254	83	0	38	157	144	74	3,456
2025 Special Trips	42	379	0	222	391	1,401	0	357	109	392	87	42	3,422
Percent Change		325.84%		-61.66%	-54.80%	11.72%			186.84%	149.68%	-39.58%	-43.24%	-0.98%

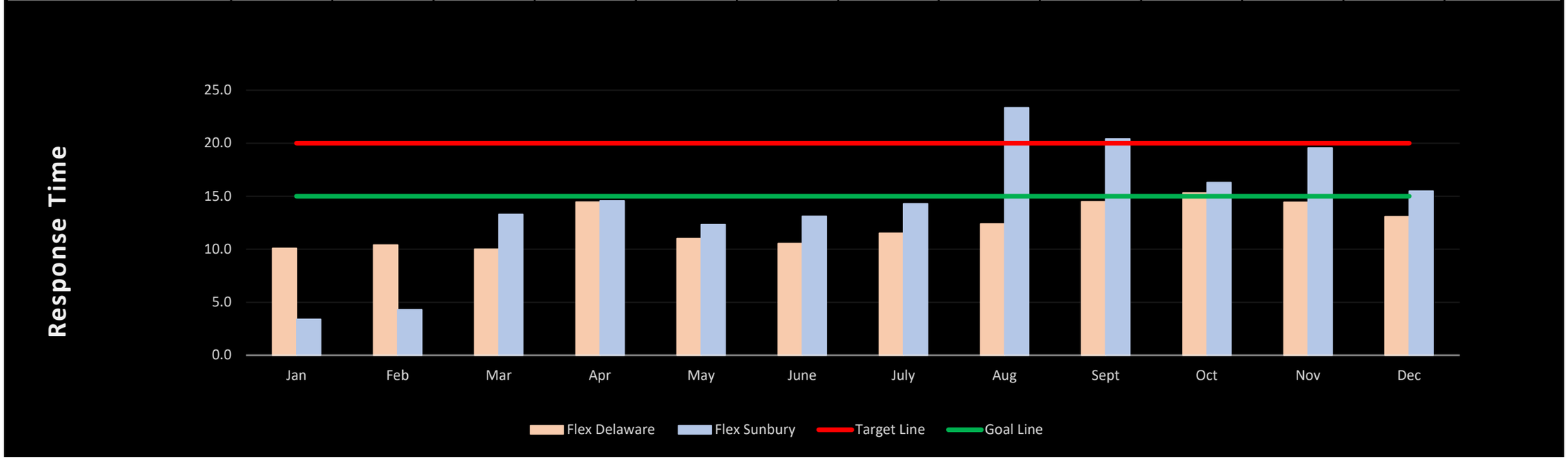
On Time Performance - Target 90% or Greater

Service	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD
Flex Delaware	93.9%	94.9%	93.9%	93.7%	95.0%	95.5%	90.9%	88.8%	86.2%	82.4%	83.2%	85.5%	90.3%
Flex Sunbury	100.0%	100.0%	88.0%	84.6%	98.1%	95.4%	93.7%	88.2%	90.7%	80.1%	85.6%	91.0%	91.3%
Demand Response	94.6%	93.5%	95.6%	93.8%	95.9%	93.5%	91.6%	91.0%	89.3%	86.6%	84.6%	91.2%	91.8%



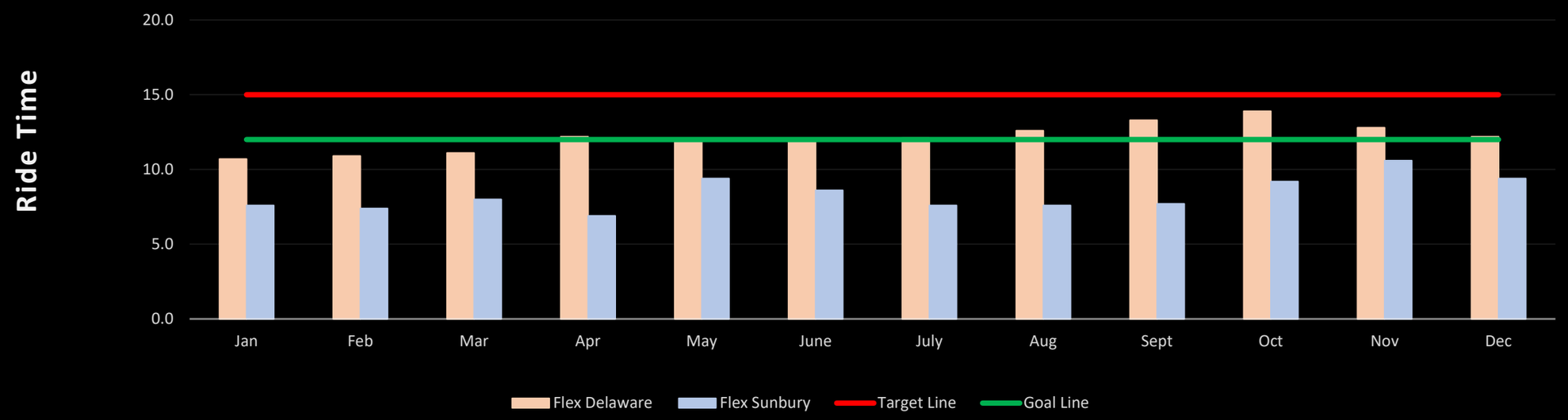
Response Time - Target 20 Minutes or Less

Service	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD
Flex Delaware	10.1	10.4	10.0	14.5	11.0	10.5	11.5	12.4	14.5	15.3	14.4	13.1	12.3
Flex Sunbury	3.4	4.3	13.3	14.6	12.3	13.1	14.3	23.4	20.4	16.3	19.6	15.5	14.2



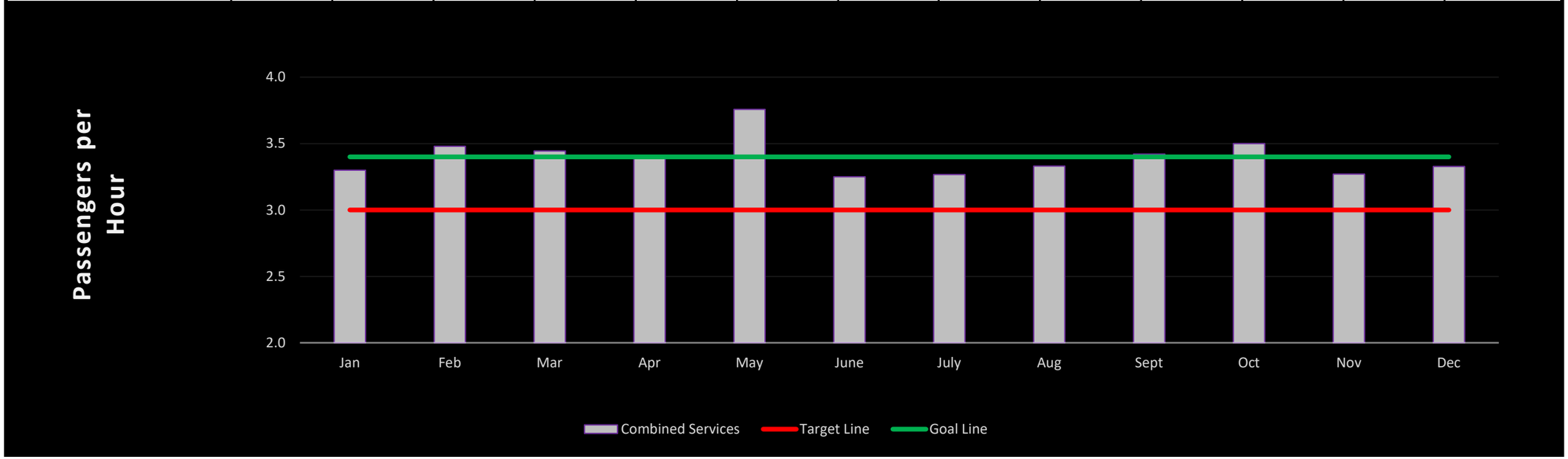
Ride Time - Target 15 Minutes or Less

Service	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD
Flex Delaware	10.7	10.9	11.1	12.2	11.9	12.0	12.1	12.6	13.3	13.9	12.8	12.2	12.1
Flex Sunbury	7.6	7.4	8.0	6.9	9.4	8.6	7.6	7.6	7.7	9.2	10.6	9.4	8.3



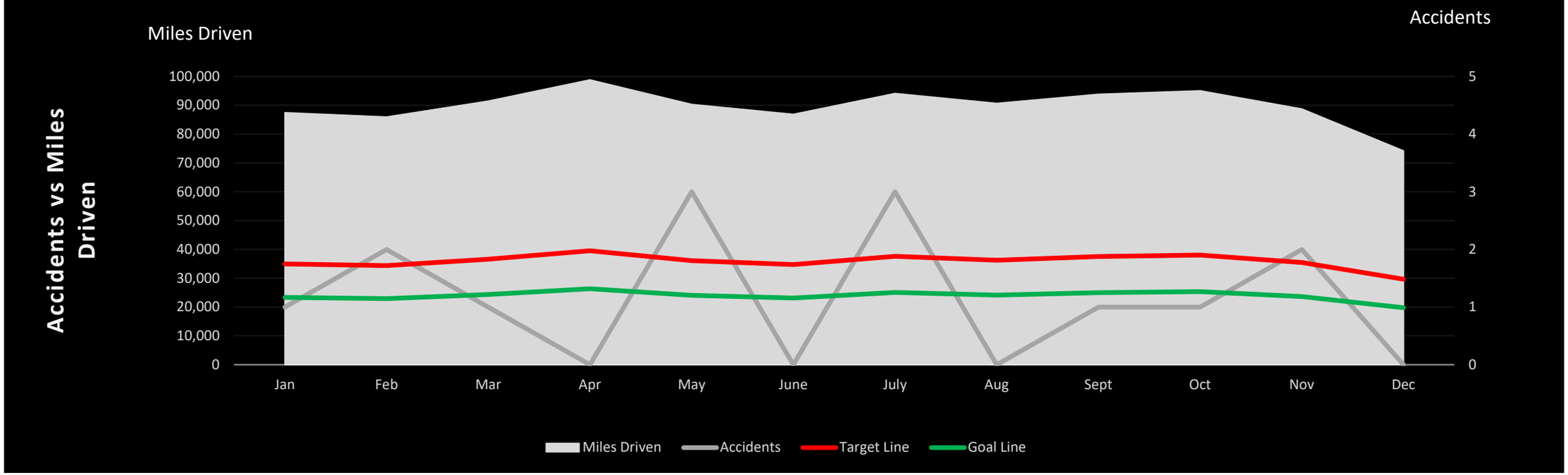
Passengers per Hour - Target 3.0 or More

Service	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD
All Services	3.3	3.5	3.4	3.4	3.8	3.3	3.3	3.3	3.4	3.5	3.3	3.3	3.4



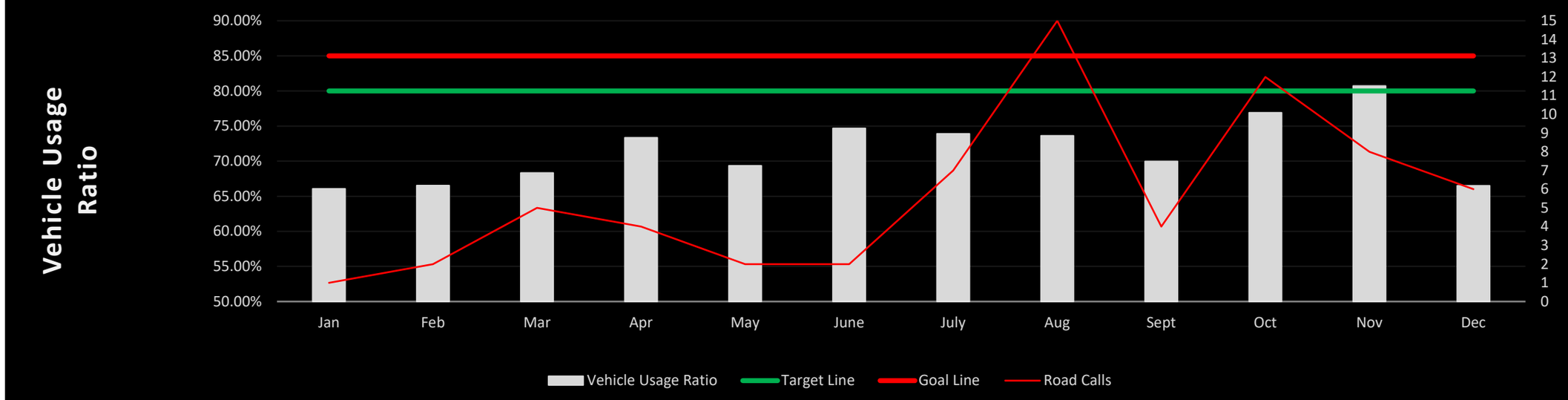
At Fault Accidents vs Miles Driven Ratio

Category	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD
At Fault Accidents	1	2	1	0	3	0	3	0	1	1	2	0	14
Miles Driven	87,479	85,940	91,455	98,830	90,342	86,843	94,103	90,646	93,824	95,010	88,704	74,169	1,077,344
Target Ratio	1.75	1.72	1.83	1.98	1.81	1.74	1.88	1.81	1.88	1.90	1.77	1.48	
Goal Ratio	1.17	1.15	1.22	1.32	1.20	1.16	1.25	1.21	1.25	1.27	1.18	0.99	



Vehicle Usage & Reliability - Target 80% or Less

Category	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Average
Vehicles	36	36	36	36	36	36	36	36	36	36	38	40	36.50
Out of Service Average	2.60	1.16	3.79	4.19	3.65	5.04	7.38	8.41	6.92	6.00	9.71	7.80	5.55
Peak Usage	21.19	22.79	20.81	22.22	21.32	21.85	19.23	18.10	18.27	21.69	20.96	18.81	20.60
Total Usage/Out	23.79	23.95	24.60	26.41	24.97	26.89	26.61	26.51	25.19	27.69	30.67	26.61	26.16
Average Usage Ratio	66.08%	66.53%	68.33%	73.36%	69.36%	74.69%	73.90%	73.63%	69.96%	76.91%	80.71%	66.52%	71.66%
Road Calls	1	2	5	4	2	2	7	15	4	12	8	6	6



Passenger Satisfaction - Rating of 4 or Higher

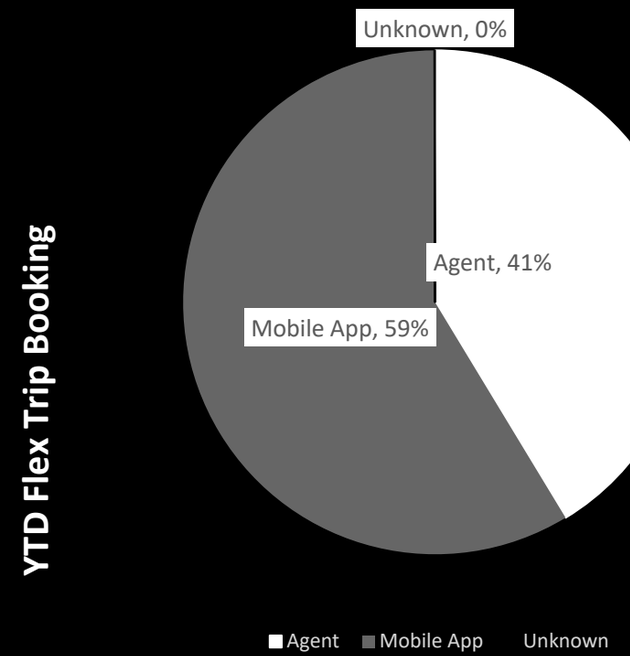
Category	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Average
App Rating	4.9	4.9	4.9	4.9	4.9	4.9	4.9	4.9	4.9	4.9	4.9	4.9	4.9
Complaints	1	0	0	0	2	1	2	4	2	2	3	2	1.6

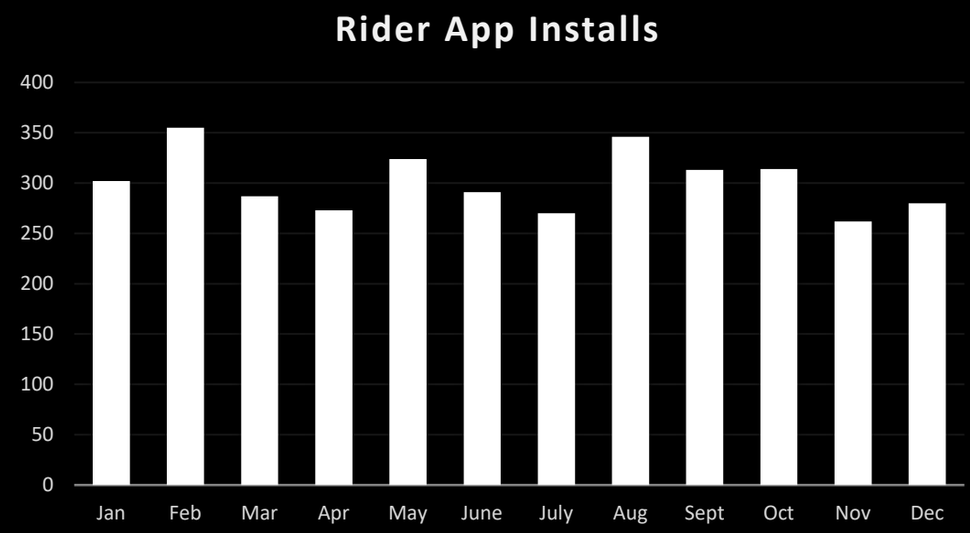
App Rating Breakdown

Rating	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD
5 Star	2474	2886	2979	2916	2756	2803	3051	2534	2731	3362	3141	3229	34862
4 Star	46	17	46	38	23	36	26	35	30	33	15	47	392
3 Star	11	9	12	4	10	11	9	2	7	13	10	4	102
2 Star	7	1	2	5	3	6	8	9	6	5	0	4	56
1 Star	9	15	9	9	16	11	13	8	13	13	17	6	139
Total	2547	2928	3048	2972	2808	2867	3107	2588	2787	3426	3183	3290	35551

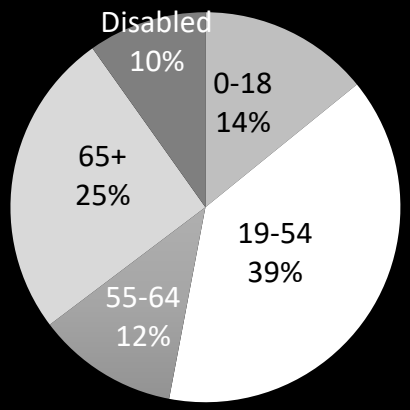
Flex Trip Booking Method

Category	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD
Agent	6,655	6,696	6,875	7,171	6,967	6,284	6,732	6,648	6,780	7,126	5,588	6,285	79,807
Mobile App	8,146	8,625	9,611	9,877	9,447	9,183	9,264	9,314	9,395	10,882	9,352	10,115	113,211
Unknown	12	6	8	10	8	8	13	8	4	11	0	2	90
Total	14,813	15,327	16,494	17,058	16,422	15,475	16,009	15,970	16,179	18,019	14,940	16,402	193,108
Rider App Installs	302	355	287	273	324	291	270	346	313	314	262	280	3,617



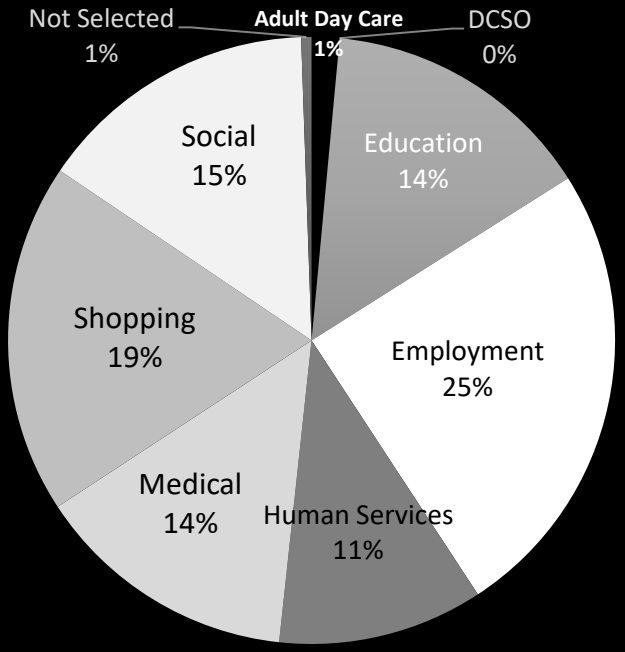


Q4 Trips by Demographic



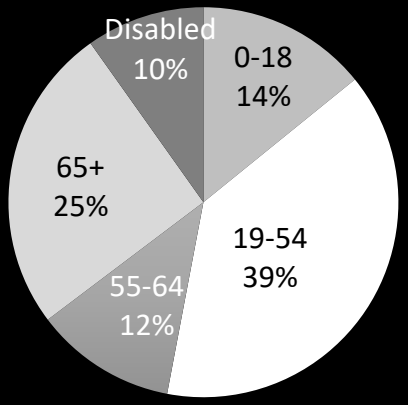
Age Group	Flex	Demand Response	Total
0-18	5,172	239	5,411
19-54	12,925	1,907	14,832
55-64	3,761	721	4,482
65+	7,028	2,697	9,725
Disabled	2,893	864	3,757

Q4 Trips by Trip Purpose



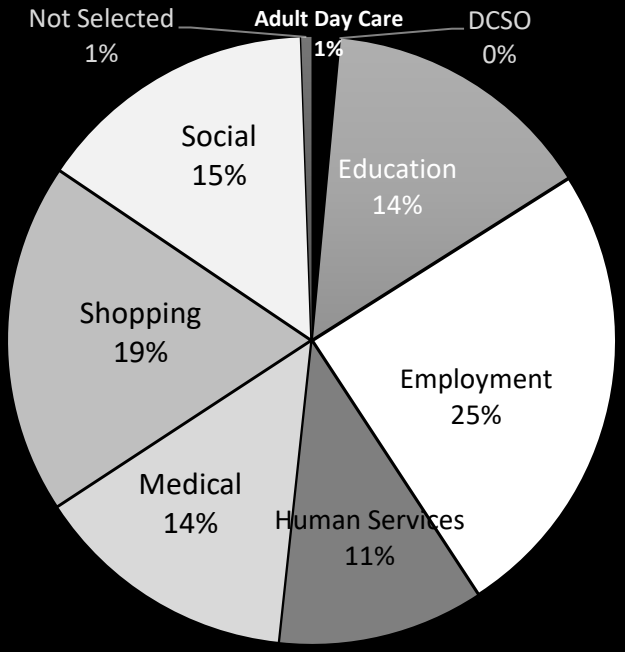
Trip Purpose	Flex	Demand Response	Total
Adult Day Care	250	479	729
DCSO	0	11	11
Education	7,046	237	7,283
Employment	10,661	1,726	12,387
Human Services	4,879	597	5,476
Medical	3,070	3,970	7,040
Shopping	8,957	393	9,350
Social	6,849	662	7,511
Not Selected	275	0	275

2025 Trips by Demographic



Age Group	Flex	Demand Response	Total
0-18	18,941	991	19,932
19-54	57,311	7,133	64,444
55-64	14,795	2,575	17,370
65+	29,407	9,872	39,279
Disabled	11,348	3,026	14,374

2025 Trips by Trip Purpose



Trip Purpose	Flex	Demand Response	Total
Adult Day Care	719	1,786	2,505
DCSO	0	54	54
Education	24,387	790	25,177
Employment	42,299	6,111	48,410
Human Services	20,004	1,793	21,797
Medical	12,267	15,479	27,746
Shopping	36,461	1,278	37,739
Social	29,508	2,300	31,808
Not Selected	1,672	0	1,672

DELAWARE COUNTY TRANSIT

FINANCE REPORT

Fiscal Year 2025

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FINANCE NARRATIVE
For fiscal year 2025 - January 1, 2025 - December 31, 2025

In 2025, Delaware County Transit delivered a strong financial performance, exceeding budgeted revenue expectations while keeping expenses within budgeted amounts despite increased service.

REVENUES

Througout the year, passenger fare revenues outpaced our budget estimates ending 2025 more than 16% above estimated passenger revenues, netting an additional $176,000 in revenue. In addition, non-transportation revenue, including investment income remained steady and closed out 2025 15% above budgeted estimates. The non-transportation revenue netted nearly $340,000 for 2025.

By the end of fiscal year 2025, DCT has drawn down most grant funds closing out eight grants during the fiscal year. From those eight grants, DCT drew down over $3.2 million in federal grants in addition to our state grant of more than $400,000 and local funds at $1.12 million.

EXPENSES

Expenses for fiscal year 2025 came in just under budget at roughly $6.2 million in operating expenses. Payroll and fringe, the two biggest cost drivers both came in under budget for the year despite the increased ridership.

BALANCE SHEET

There were no notable events in our balance sheet for the year.

GRANTS

Our current grants for 2025 have mostly been exhausted including the full amount for our 5310 grants which were drawn down at the end of December. We also currently have four approved grants under the state's OWMP grants. The operating grant for the OWMP grant was updated and approved in December to shift to the Orange Twp expansion instead of the Chase Bank expansion. One of those grants is for $170,000 for the operational cost associated with the Orange Twp expansion in the 2nd half of 2026, one is for $535,510 for four (4) expansion vehicles for the Orange Twp expansion. The 3rd OWMP grant is for $133,878 for the replacement of one access van and the 4th OWMP grant is for $200,372 for the replacement of two (2) light transit vehicles.

All projects have been updated with ODOT's Ellis grant management system in December.

Profit and Loss
DELAWARE COUNTY TRANSIT
December 1-31, 2025

Distribution account	Total
Income	
400 PASSENGER FARES	11,441.22
401 PASSENGER - PAID FARES	21,356.25
402 ORGANIZATION - PAID FARES	
Total for 402 ORGANIZATION - PAID FARES	**$79,711.90**
Total for 400 PASSENGER FARES	**$112,509.37**
406 AUX TRANSIT REVENUES	25.00
407 NON-TRANSPORTATION REVENUES	
Total for 407 NON-TRANSPORTATION REVENUES	**$17,799.96**
413 FEDERAL CASH GRANTS	
413.30 Section 5310	
413.33 5310 Preventive Maintenance	335,558.00
413.37 5310 Mobility Mgt.	198,808.00
Total for 413.30 Section 5310	**$534,366.00**
Total for 413 FEDERAL CASH GRANTS	**$534,366.00**
Total for Income	**$664,700.33**
Gross Profit	**$591,630.93**
Expenses	
501 LABOR	
501.01 Operator's Salaries and Wages	99,936.74
501.02 Other Salaries and Wages	82,614.06
Total for 501 LABOR	**$182,550.80**
502 FRINGE BENEFITS	
Total for 502 FRINGE BENEFITS	**$134,738.93**
503 SERVICES	
Total for 503 SERVICES	**$28,939.13**
504 MATERIALS AND SUPPLIES	
Total for 504 MATERIALS AND SUPPLIES	**$41,079.51**
505 UTILITIES	
Total for 505 UTILITIES	**$6,277.56**
506 CASUALTY AND LIABILITY COST	
Total for 506 CASUALTY AND LIABILITY COST	**$44,617.59**
509 MISCELLANEOUS EXPENSE	
Total for 509 MISCELLANEOUS EXPENSE	**$1,985.56**
Total for Expenses	**$440,189.08**
Net Operating Income	**$151,441.85**
Other Expenses	
63000 Depreciation Expense	
Total for 63000 Depreciation Expense	**$34,302.14**
Total for Other Expenses	**$34,302.14**
Net Other Income	**-$34,302.14**
Net Income	**$117,139.71**

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Profit and Loss
DELAWARE COUNTY TRANSIT
January-December, 2025

Distribution account	Total
Income	
400 PASSENGER FARES	89,973.48
401 PASSENGER - PAID FARES	189,712.49
Total for 401 PASSENGER - PAID FARES	**$271,727.67**
402 ORGANIZATION - PAID FARES	
Total for 402 ORGANIZATION - PAID FARES	**$902,397.32**
Total for 400 PASSENGER FARES	**$1,264,098.47**
406 AUX TRANSIT REVENUES	1,446.97
407 NON-TRANSPORTATION REVENUES	
Total for 407 NON-TRANSPORTATION REVENUES	**$363,676.47**
409 LOCAL CASH GRANTS	
Total for 409 LOCAL CASH GRANTS	**$1,121,292.00**
411 STATE CASH GRANTS	
Total for 411 STATE CASH GRANTS	**$423,345.00**
413 FEDERAL CASH GRANTS	
413.10 Section 5307	
413.11 5307 Operating Assistance	1,562,839.00
413.11A 5307 ARP Act Operating Assistance	129,627.00
413.11B 5307 CRRSAA Operating Assistance	881,395.00
Total for 413.11 5307 Operating Assistance	**$2,573,861.00**
413.19 5307 Equipment $ (Non-	0.00
Total for 413.10 Section 5307	**$2,573,861.00**
413.30 Section 5310	
413.33 5310 Preventive	335,558.00
413.37 5310 Mobility Mgt.	306,404.00
Total for 413.30 Section 5310	**$641,962.00**
Total for 413 FEDERAL CASH GRANTS	**$3,215,823.00**
4600 Non-Added Revenues	
Total for 4600 Non-Added Revenues	**$10,782.50**
Discounts/Refunds Given	-468.59
Total for Income	**$6,399,995.82**
Gross Profit	**$6,326,926.42**
Expenses	
501 LABOR	
501.01 Operator's Salaries and Wages	1,689,443.99
501.02 Other Salaries and Wages	1,410,211.29
Total for 501 LABOR	**$3,099,655.28**
502 FRINGE BENEFITS	
Total for 502 FRINGE BENEFITS	**$1,666,326.04**
503 SERVICES	
Total for 503 SERVICES	**$502,226.80**
504 MATERIALS AND SUPPLIES	
Total for 504 MATERIALS AND SUPPLIES	**$592,461.22**
505 UTILITIES	
Total for 505 UTILITIES	**$62,628.96**
506 CASUALTY AND LIABILITY COST	
Total for 506 CASUALTY AND LIABILITY COST	**$203,243.98**
509 MISCELLANEOUS EXPENSE	274.07
Total for 509 MISCELLANEOUS EXPENSE	**$52,779.39**
Total for Expenses	**$6,179,321.67**
Net Operating Income	**$147,604.75**
Other Expenses	
63000 Depreciation Expense	
Total for 63000 Depreciation Expense	**$411,625.68**
Total for Other Expenses	**$411,625.68**
Net Other Income	**-$411,625.68**
Net Income	**-$264,020.93**

Accrual Basis Friday, January 09, 2026 11:51 AM GMTZ

Delaware County Transit
Budget vs Actual FY2025

	Dec 2025				Yearly Total			
	Actual	Budget	over Budget	% of Budget	Actual	Budget	over Budget	% of Budget
Income								
400 PASSENGER FARES	11,441.22		11,441.22		89,973.48	0.00	89,973.48	
401 PASSENGER - PAID FARES	21,356.25		21,356.25		189,712.49	0.00	189,712.49	
Total 401 PASSENGER - PAID FARES	$ 21,356.25	$ 22,789.25	-$ 1,433.00	93.71%	$ 271,727.67	$ 273,471.00	-$ 1,743.33	99.36%
402 ORGANIZATION - PAID FARES			0.00		0.00	0.00	0.00	
Total 402 ORGANIZATION - PAID FARES	$ 79,711.90	$ 67,847.37	$ 11,864.53	117.49%	$ 902,397.32	$ 814,168.00	$ 88,229.32	110.84%
Total 400 PASSENGER FARES	$ 112,509.37	$ 90,636.62	$ 21,872.75	124.13%	$ 1,264,098.47	$ 1,087,639.00	$ 176,459.47	116.22%
406 AUX TRANSIT REVENUES	25.00		25.00		1,446.97	0.00	1,446.97	
407 NON-TRANSPORTATION REVENUES			0.00		0.00	0.00	0.00	
Total 407 NON-TRANSPORTATION REVENUES	$ 17,799.96	$ 26,250.00	-$ 8,450.04	67.81%	$ 363,676.47	$ 315,000.00	$ 48,676.47	115.45%
409 LOCAL CASH GRANTS			0.00		0.00	0.00	0.00	
Total 409 LOCAL CASH GRANTS	$ 0.00	$ 0.00	$ 0.00		$ 1,121,292.00	$ 1,107,050.00	$ 14,242.00	101.29%
411 STATE CASH GRANTS			0.00		0.00	0.00	0.00	
Total 411 STATE CASH GRANTS	$ 0.00	$ 67,026.51	-$ 67,026.51	0.00%	$ 423,345.00	$ 804,319.00	-$ 380,974.00	52.63%
413 FEDERAL CASH GRANTS			0.00		0.00	0.00	0.00	
413.10 Section 5307			0.00		0.00	0.00	0.00	
413.11 5307 Operating Assistance		50,790.62	-50,790.62	0.00%	1,562,839.00	609,487.00	953,352.00	256.42%
413.11A 5307 ARP Act Operating Assistance		0.00	0.00		129,627.00	129,627.00	0.00	100.00%
413.11B 5307 CRRSAA Operating Assistance		73,000.75	-73,000.75	0.00%	881,395.00	876,009.00	5,386.00	100.61%
Total 413.11 5307 Operating Assistance	$ 0.00	$ 123,791.37	-$ 123,791.37	0.00%	$ 2,573,861.00	$ 1,615,123.00	$ 958,738.00	159.36%
413.19 5307 Equipment $ (Non-Cap)			0.00		0.00	0.00	0.00	
Total 413.10 Section 5307	$ 0.00	$ 123,791.37	-$ 123,791.37	0.00%	$ 2,573,861.00	$ 1,615,123.00	$ 958,738.00	159.36%
413.30 Section 5310			0.00		0.00	0.00	0.00	
413.33 5310 Preventive Maintenance	335,558.00	15,572.37	319,985.63	2154.83%	335,558.00	186,868.00	148,690.00	179.57%
413.37 5310 Mobility Mgt.	198,808.00	33,134.75	165,673.25	600.00%	306,404.00	397,617.00	-91,213.00	77.06%
Total 413.30 Section 5310	$ 534,366.00	$ 48,707.12	$ 485,658.88	1097.10%	$ 641,962.00	$ 584,485.00	$ 57,477.00	109.83%
Total 413 FEDERAL CASH GRANTS	$ 534,366.00	$ 172,498.49	$ 361,867.51	309.78%	$ 3,215,823.00	$ 2,199,608.00	$ 1,016,215.00	146.20%
4600 Non-Added Revenues			0.00		0.00	0.00	0.00	
Total 4600 Non-Added Revenues	$ 0.00	$ 0.00	$ 0.00		$ 10,782.50	$ 0.00	$ 10,782.50	
Discounts/Refunds Given			0.00		-468.59	0.00	-468.59	
Total Income	$ 664,700.33	$ 356,411.62	$ 308,288.71	186.50%	$ 6,399,995.82	$ 5,513,616.00	$ 886,379.82	116.08%
Gross Profit	$ 664,700.33	$ 356,411.62	$ 308,288.71	186.50%	$ 6,399,995.82	$ 5,513,616.00	$ 886,379.82	116.08%
Expenses								
501 LABOR			0.00		0.00	0.00	0.00	
501.01 Operator's Salaries and Wages	99,936.74	144,281.13	-44,344.39	69.27%	1,689,443.99	1,731,374.00	-41,930.01	97.58%
501.02 Other Salaries and Wages	82,614.06	118,719.00	-36,104.94	69.59%	1,410,211.29	1,424,628.00	-14,416.71	98.99%
Total 501 LABOR	$ 182,550.80	$ 263,000.13	-$ 80,449.33	69.41%	$ 3,099,655.28	$ 3,156,002.00	-$ 56,346.72	98.21%
502 FRINGE BENEFITS			0.00		0.00	0.00	0.00	
Total 502 FRINGE BENEFITS	$ 134,738.93	$ 150,707.63	-$ 15,968.70	89.40%	$ 1,666,326.04	$ 1,863,267.00	-$ 196,940.96	89.43%
503 SERVICES			0.00		0.00	0.00	0.00	
Total 503 SERVICES	$ 28,939.13	$ 37,500.00	-$ 8,560.87	77.17%	$ 502,226.80	$ 450,000.00	$ 52,226.80	111.61%
504 MATERIALS AND SUPPLIES			0.00		0.00	0.00	0.00	
Total 504 MATERIALS AND SUPPLIES	$ 41,079.51	$ 47,916.63	-$ 6,837.12	85.73%	$ 592,461.22	$ 575,000.00	$ 17,461.22	103.04%
505 UTILITIES			0.00		0.00	0.00	0.00	
Total 505 UTILITIES	$ 6,277.56	$ 4,375.00	$ 1,902.56	143.49%	$ 62,628.96	$ 52,500.00	$ 10,128.96	119.29%
506 CASUALTY AND LIABILITY COST			0.00		0.00	0.00	0.00	
Total 506 CASUALTY AND LIABILITY COST	$ 44,617.59	$ 8,333.37	$ 36,284.22	535.41%	$ 203,243.98	$ 100,000.00	$ 103,243.98	203.24%
509 MISCELLANEOUS EXPENSE			0.00		274.07	0.00	274.07	
Total 509 MISCELLANEOUS EXPENSE	$ 1,985.56	$ 2,500.00	-$ 514.44	79.42%	$ 52,779.39	$ 30,000.00	$ 22,779.39	175.93%
Total Expenses	$ 440,189.08	$ 514,332.76	-$ 74,143.68	85.58%	$ 6,179,321.67	$ 6,226,769.00	-$ 47,447.33	99.24%
Net Operating Income	$ 224,511.25	-$ 157,921.14	$ 382,432.39	-142.17%	$ 220,674.15	-$ 713,153.00	$ 933,827.15	-30.94%
Other Expenses								
63000 Depreciation Expense			0.00		0.00	0.00	0.00	
Total 63000 Depreciation Expense	$ 34,302.14	$ 40,203.36	-$ 5,901.22	85.32%	$ 411,625.68	$ 482,439.00	-$ 70,813.32	85.32%
Total Other Expenses	$ 34,302.14	$ 40,203.36	-$ 5,901.22	85.32%	$ 411,625.68	$ 482,439.00	-$ 70,813.32	85.32%
Net Other Income	-$ 34,302.14	-$ 40,203.36	$ 5,901.22	85.32%	-$ 411,625.68	-$ 482,439.00	$ 70,813.32	85.32%
Net Income	$ 190,209.11	-$ 198,124.50	$ 388,333.61	-96.00%	-$ 190,951.53	-$ 1,195,592.00	$ 1,004,640.47	15.97%

Income by Customer Summary
DELAWARE COUNTY TRANSIT
December 1-31, 2025

Customer	Income	Expenses	Net income
Byers Ford LLC	0.00	129.66	-129.66
Farebox	30,822.47	0.00	30,822.47
Friction Metals	56.55	0.00	56.55
FTA	534,366.00	0.00	534,366.00
Ohio Deferred Compensation	400.00	0.00	400.00
Sourcepoint	73,069.40	0.00	73,069.40
Veterans Services	8,642.50	0.00	8,642.50
TOTAL	**$574,287.52**	**$129.66**	**$647,227.26**

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Expenses by Vendor Summary
DELAWARE COUNTY TRANSIT
December 1-31, 2025

Vendor	Total
AB Health Solutions, LLC	300.00
Accent	1,211.25
AEP	2,458.08
AIM Media Midwest	108.60
Amazon	1,485.59
Ann Marie Zimmerman	68.40
ARCPoint Labs	1,546.90
BOB SUMEREL TIRE	3,484.23
Breezeline	1,441.61
Charles Hawse	345.46
CITY OF DELAWARE Utility Office	278.80
Colonial Life	116.42
COLUMBIA GAS	1,246.00
Creech Tech Inc.	126.15
CRYSTAL JAMES	1,000.00
DCTB Depreciation	34,302.14
DELAWARE COUNTY HR	74,918.88
Delaware General Health District	235.00
GRANT BIAS	47.45
Interstate Billing Service	4,002.95
Intuit	243.66
Kimmel	323.52
MIATI Embroidery	188.75
NAPA Auto Parts	2,754.30
National PELRA	215.00
NEORide	6,968.12
Ohio Attorney General Bureau of Criminal Investigation	27.00
Ohio Business Systems, Inc.	136.69
OHIO TRANSIT RISK POOL	44,617.59
OPERS	38,849.23
Oracle America, Inc.	8,220.69
PAYROLL	203,359.74
PRECISION ALIGNMENT	1,689.40
Richwood Credit Card	614.06
RUMPKE	225.61
Sheetz WEX BANK	25,367.44
S&S Midwest Fire Protection LLC	250.00
TESCO	1,913.80
THE HARDWARE EXCHANGE	33.19
Tim Trimble	37.00
Transystems	7,567.50
VERIZON WIRELESS	2,294.68
TOTAL	**$474,620.88**

Expenses by Vendor Summary
DELAWARE COUNTY TRANSIT
January-December, 2025

Vendor	Total
	-200.00
Abby Little	49.99
AB Health Solutions, LLC	4,045.00
Accent	13,945.54
Access Wireless Data Solutions, LLC	6,772.33
Accurate Mechanical, Inc	1,356.50
AEP	26,775.68
AIM Media Midwest	194.08
Amazon	15,325.46
Andy Volenik	41.25
Angela Johnson	39.59
Ann Marie Zimmerman	68.40
APTA	6,000.00
ARCPoint Labs	12,248.92
Asante Scott	39.59
Automotive Equipment Warehouse, Inc.	2,095.00
B&C COMMUNICATIONS	364.00
BOB SUMEREL TIRE	22,199.97
Brad Hines	39.59
Brandon Hill	39.59
Breezeline	16,735.75
Brendan Talty	39.59
Buddy Woods	37.00
Bus Service Incorporated	2,992.50
BYERS FORD	5,869.24
Cameron Devinney	39.59
Charles Hawse	345.46
CITY OF DELAWARE Utility Office	3,173.52
Cliff Zody	39.59
Colonial Life	1,397.04
COLUMBIA GAS	5,148.38
Coughlin Marysville	10,656.06
Creech Tech Inc.	126.15
CRYSTAL JAMES	2,612.32
DACC	159.00
Dacia Sheets	37.00
DataServ	26,404.97
DataWorks Plus, LLC	6,385.00
Dave Berwanger	39.59
DCTB Depreciation	411,625.68
Delaware Area Chamber of Commerce	470.00
Delaware County Engineer	657.64
DELAWARE COUNTY HR	786,581.92
Delaware County Records Center	374.40
Delaware Floor Company	6,871.71
Delaware General Health District	1,135.00
Delene Weidner	400.00
Denny Schooley	3,000.00
Don Hedges	39.59
Doug Jurden	39.59
Douglas Schlater	39.59
Doug McBride	39.59
Ellen Ebe	18.00
Evalyn Page	49.99
FINET	5,276.50
Fishel Downey Albrecht & Riepenhoff LLP	990.00
Fuel Depot	23.80
Garth Bowen	39.59
Gary Shadley	39.59
Gene Tarnawsky	39.59
Gibson the Florist	67.00
Gloria Mansfield	60.00
Government Finance Officers Association	430.00
GRANT BIAS	200.72
Heavy Duty Truck & Equipment Service, Inc.	1,622.20
Holony Media	2,833.20
Hotsy	2,564.50
ImperialDade/Janton 1280	672.28
Interstate Billing Service	44,590.78
Intuit	1,747.38
Jim Lisenbee	83.29
Joe Dalton	139.59
Joe Johnson	74.00
John Bush	119.00
Jorge Salgado	39.59
KATHY LAUGHLIN	268.03
Kellie Chenault	40.00
Kimmel	4,066.62

KLH Tools LLC	5,427.00
Leon Murphy	39.59
LinkedIn Corporation	5,890.00
Lisa Encracion	49.99
Lorianne Doyle	39.59
Main Street Delaware, Inc.	250.00
MARCIE MERRIMAN	52.21
Marinda Brohard	32.00
Marlon Riddle	75.00
Mary Weller	184.00
MASTER LIGHTING SERVICE	625.00
MD TRANSMISSIONS LTD	21,981.71
MedPro Waste Disposal, LLC	1,099.50
Melissa Pfleager	39.59
MIATI Embroidery	6,325.79
MORPC	675.00
NAPA Auto Parts	37,802.22
National PELRA	1,428.00
NEORide	95,983.52
Ohio Attorney General Bureau of Criminal Investigation	659.00
Ohio Bureau of Worker's Comp	75.00
Ohio Business Systems, Inc.	1,940.81
Ohio Government Finance Officers Association	250.00
Ohio Health Employer Services/WorkHealth	98.00
OHIO PUBLIC TRANSIT ASSOC.	1,312.50
OHIOTOW	3,875.69
OHIO TRANSIT RISK POOL	203,243.98
Ohio Wesleyan University	633.87
OPERS	452,674.60
Oracle America, Inc.	47,718.42
Patricia Aleshire	39.59
Paula Christian	39.59
Paul Hartings	149.68
PAYROLL	3,525,970.88
Pens.com	681.57
PFM Fleet Service	476.70
PRECISION ALIGNMENT	25,115.63
Proforma	609.75
Rea & Associates, Inc	8,000.00
REI	2,022.24
RELADYNE/FOUR-O CORP	5,430.46
Remix Technologies LLC	17,000.00
Renee Creedon-Mays	263.76
Richard LeCrone	39.59
RICHWOOD BANK	1,508.00
Richwood Credit Card	34,752.52
Robyn Alexander	39.59
Rotary Club of Delaware	670.00
RUMPKE	2,552.99
Sarrah Betz	141.70
Sean Hill	37.00
Seth Amparbeng	39.59
Sheetz WEX BANK	177,818.07
Snap-On Credit LLC	100.58
SourcePoint	1,245.00
S&S Midwest Fire Protection LLC	1,370.00
Stockhands Horses for Healing	1,655.00
SuperFleet MasterCard Program	179,987.09
TERMINAL SUPPLY	3,941.95
Terry Davenport	14.95
TESCO	30,738.47
THE DELAWARE GAZETTE Subscription	195.00
THE HARDWARE EXCHANGE	682.17
Thomas Smith	205.00
Tim Himler	87.00
Tim Trimble	37.00
Tina Clark	40.52
Tonesha Collins	135.63
Tracyne Barker	39.68
Transystems	144,270.51
Travis Thomas	24.00
Treasurer of State of Ohio	20,997.00
UKG Inc	9,534.97
VERIZON WIRELESS	27,553.62
Walt Pollock	149.59
WATERFORD SIGNS	4,061.95
YOST TECH OF MID OHIO	641.96
TOTAL	**$6,592,637.30**

Balance Sheet
DELAWARE COUNTY TRANSIT
As of December 31, 2025

Distribution account	Total
Assets	
Current Assets	
Bank Accounts	
10000 Checking - Regular	-1,788,879.21
10001 Checking - Payroll	-709,081.05
10002 Petty Cash	50.00
10003 STAR Ohio	5,288,322.91
10004 Insured Cash Sweep	1,203,038.37
Total for Bank Accounts	**$3,993,451.02**
Accounts Receivable	
11000 Accounts Receivable	1,969,374.30
Total for Accounts Receivable	**$1,969,374.30**
Other Current Assets	
11001 YE Receivables	0.00
13000 Prepaids	0.00
Total for 13000 Prepaids	**$19,992.64**
Total for Other Current Assets	**$19,992.64**
Total for Current Assets	**$5,982,817.96**
Fixed Assets	
15000 Fixed Assets	54,946.30
Total for 15000 Fixed Assets	**$9,826,202.85**
16000 Accumulated Depreciation	
Total for 16000 Accumulated Depreciation	**-$3,551,433.98**
17000 WIP - Work in Process	
Total for 17000 WIP - Work in Process	**$49,672.22**
Total for Fixed Assets	**$6,324,441.09**
Other Assets	
Total for Other Assets	**$1,851,527.00**
Total for Assets	**$14,158,786.05**
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable	
Total for Accounts Payable	**$69,463.39**
Other Current Liabilities	
20001 YE Payables	0.00
23000 Accrued Leave Payable	
Total for 23000 Accrued Leave Payable	**$218,056.87**
24000 Bi-Weekly Payroll Liabilities	
Total for 24000 Bi-Weekly Payroll Liabilities	**$24,906.54**
25000 Payroll Withholdings	0.00
Total for 25000 Payroll	**$34,220.88**
26000 Unearned Funds	
Total for 26000 Unearned Funds	**$0.00**
Ohio Department of Taxation	0.00
Total for Other Current Liabilities	**$277,184.29**
Total for Current Liabilities	**$346,647.68**
Long-term Liabilities	
Total for Long-term Liabilities	**$3,486,543.00**
Total for Liabilities	**$3,833,190.68**
Equity	
30000 Opening Balance Equity	2,578,254.26
31000 Equity Contributions	
Total for 31000 Equity Contributions	**$5,063,109.00**
33000 GASB 68 Pension Equity	-703,183.96
34000 GASB 75 OPEB Equity	-985,317.00
32000 Retained Earnings	4,636,754.00
Net Income	-264,020.93
Total for Equity	**$10,325,595.37**
Total for Liabilities and Equity	**$14,158,786.05**

Statement of Cash Flows
DELAWARE COUNTY TRANSIT
December 1-31, 2025

Full name	Total
OPERATING ACTIVITIES	
Net Income	117,139.71
Adjustments to reconcile Net Income to Net Cash provided by operations:	
11000 Accounts Receivable	-524,268.50
13100 Prepaids:Prepaid OTRP	-19,992.74
20000 Accounts Payable	-10,359.83
24002 Bi-Weekly Payroll Liabilities:Employer Net Pay	-50,184.38
24003 Bi-Weekly Payroll Liabilities:Employer Medicare	-942.58
25001 Payroll Withholdings:Deferred Comp W/H	-996.47
25002 Payroll Withholdings:OPERS Employee W/H	-7,040.07
25003 Payroll Withholdings:Medicare Employee W/H	-942.61
25004 Payroll Withholdings:Federal Tax W/H	-4,211.69
25005 Payroll Withholdings:Ohio Tax W/H	-1,313.68
25006 Payroll Withholdings:City Tax W/H	-1,234.24
25007 Payroll Withholdings:School Tax W/H	-122.17
25008 Payroll Withholdings:Court Order W/H	0.00
Ohio Department of Taxation Payable	0.00
Total for Adjustments to reconcile Net Income to Net Cash provided by operations:	**-$621,608.96**
Net cash provided by operating activities	**-$504,469.25**
INVESTING ACTIVITIES	
15000 Fixed Assets	-3,547.79
16200 Accumulated Depreciation:AD - Facilites & Structures	7,737.02
16300 Accumulated Depreciation:AD - Revenue Vehicles	23,190.89
16400 Accumulated Depreciation:AD - Furnishings & Equipment	3,055.76
16500 Accumulated Depreciation:AD - Transit Enhancements	318.47
17200 WIP - Work in Process:WIP - Facilaties & Structures	-836.11
Net cash provided by investing activities	**$29,918.24**
FINANCING ACTIVITIES	
NET CASH INCREASE FOR PERIOD	**-$474,551.01**
Cash at beginning of period	**$4,468,002.03**
CASH AT END OF PERIOD	**$3,993,451.02**

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Statement of Cash Flows
DELAWARE COUNTY TRANSIT
January-December, 2025

Full name	Total
OPERATING ACTIVITIES	
Net Income	-264,020.93
Adjustments to reconcile Net Income to Net Cash provided by operations:	
11000 Accounts Receivable	-1,580,170.53
13100 Prepaids:Prepaid OTRP	28,286.65
20000 Accounts Payable	-13,441.16
24002 Bi-Weekly Payroll Liabilities:Employer Net Pay	-35,259.10
24003 Bi-Weekly Payroll Liabilities:Employer Medicare	-667.36
25001 Payroll Withholdings:Deferred Comp W/H	-826.62
25002 Payroll Withholdings:OPERS Employee W/H	22,398.64
25003 Payroll Withholdings:Medicare Employee W/H	-667.44
25004 Payroll Withholdings:Federal Tax W/H	-3,070.62
25005 Payroll Withholdings:Ohio Tax W/H	-910.59
25006 Payroll Withholdings:City Tax W/H	-874.12
25007 Payroll Withholdings:School Tax W/H	-115.44
25008 Payroll Withholdings:Court Order W/H	-828.99
Ohio Department of Taxation Payable	0.00
Total for Adjustments to reconcile Net Income to Net Cash provided by operations:	**-$1,586,146.68**
Net cash provided by operating activities	**-$1,850,167.61**
INVESTING ACTIVITIES	
15000 Fixed Assets	-27,843.59
15300 Fixed Assets:Revenue Vehicles	-1,078,644.00
15400 Fixed Assets:Furnishings & Equipment	-15,459.97
16200 Accumulated Depreciation:AD - Facilites & Structures	77,594.24
16300 Accumulated Depreciation:AD - Revenue Vehicles	278,290.68
16400 Accumulated Depreciation:AD - Furnishings & Equipment	36,669.12
16500 Accumulated Depreciation:AD - Transit Enhancements	3,821.64
17200 WIP - Work in Process:WIP - Facilaties & Structures	-49,672.22
Net cash provided by investing activities	**-$775,244.10**
FINANCING ACTIVITIES	
NET CASH INCREASE FOR PERIOD	**-$2,625,411.71**
Cash at beginning of period	**$6,618,862.73**
CASH AT END OF PERIOD	**$3,993,451.02**

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Income by Customer Summary
DELAWARE COUNTY TRANSIT
January-December, 2025

Customer	Income	Expenses	Net income
Adult Court Services	200.00	0.00	200.00
Byers Ford LLC	0.00	129.66	-129.66
COTA	1,121,292.00	0.00	1,121,292.00
Delaware County Juvenile Court	200.00	0.00	200.00
Delaware Municipal Court	200.00	0.00	200.00
Delaware Public Health District	1,590.00	0.00	1,590.00
Dept. of Job and Family Services	268,682.12	0.00	268,682.12
Farebox	357,748.12	0.00	357,748.12
Friction Metals	321.04	0.00	321.04
FTA	2,204,801.00	0.00	2,204,801.00
FTA - ARP Act	129,627.00	0.00	129,627.00
FTA - CRRSAA	881,395.00	0.00	881,395.00
GovDeals	10,782.50	0.00	10,782.50
Intuit QB	0.00	1,069.20	-1,069.20
Michael Ratcliff	0.00	22.50	-22.50
ODOT	423,345.00	0.00	423,345.00
Ohio Deferred Compensation	400.00	0.00	400.00
Ohio Public Employees Retirement System	2,176.01	0.00	2,176.01
OTRP	6,183.00	0.00	6,183.00
Scrap Metal	98.97	0.00	98.97
Source Point	543,199.40	0.00	543,199.40
Veterans Services	73,179.30	0.00	73,179.30
Willow Brook	408.50	0.00	408.50
TOTAL	**$6,025,828.96**	**$1,221.36**	**$6,024,607.60**

Accrual Basis Friday, January 09, 2026 12:14 PM GMTZ

Grant Name	Status	Grant Source	Grant Type	Grant Frequency	Grant Purpose	PID	STIP	Award #	Amount Awarded	TDCs	Amount Exended in previous years	Amount Expended in current year	Amount as of Jan 1, 2025	Amount remaining	Jan	Feb	March	April	May	June	July	August	September	October	November	December
ARPA	Active	FTA	One time (	One time	General Operation	+1%		OH-2022-006	$ 5,099,700		$ 4,970,073	$ 129,627	$ 129,627	$ -				$ 129,627								
CRRSSA	Active	FTA	One time (	One time	General Operation	+1%		OH-2022-008	$ 2,822,218		$ 69,250	$ 881,394	$ 881,394	$ -			$ 98,669	$ 94,597		$ 100,242	$ 150,000		$ 437,886			
OTP2	Complete	FTA/ODOT	Capital	Recurring	HVAC/Equ	115540	21-24 Am	OH-2022-034	$ 69,250	$ 13,850	$ 69,250	$ -	$ -	$ -												
OTP2	Complete	FTA/ODOT	Capital	Recurring	Replace v	111778	21-24 Am	OH-2022-034	$ 148,093	$ 29,619	$ 148,093	$ -	$ -	$ -												
OTP2	Active	FTA/ODOT	Capital	One-time	planning	115539	21-24 Am	OH-2023-012	$ 500,000	$ 100,000	$ 266,067	$ -	$ 233,933	$ 233,933	$ -	$ -										
5311	Active	ODOT	Operating	recurring	Sunbury FLEX Op Expense			RPTF-4099-025-251	$ 315,000		$ 12,315	$ -	$ 302,685	$ 302,685												
5310	Complete	FTA/MORF	Operating	recurring	Maintenar	118044	21-24 Am	OH-2023-012	$ 181,581		$ 181,581	$ -	$ -	$ -												
5310	Active	FTA/MORF	Operating	recurring	Mobility M	118044	21-24 Am	OH-2023-012	$ 416,242		$ 308,646	$ 107,596	$ 107,596	$ -			$ 29,862	$ 27,047		$ 30,211			$ 20,476			
5307	Complete	FTA	Operating	recurring	General O	111783	21-24 orig	OH-2023-012	$ 383,311		$ 383,311	$ -	$ -	$ -												
OTP2	Complete	FTA/ODOT	Capital	One-time	3 Replace	111782	21-24 Orig	OH-2023-012	$ 485,271		$ 485,271	$ -	$ -	$ -												
OTP2	Complete	FTA/ODOT	Capital	One-time	2 Expansio	111773	21-24 Orig	OH-2023-012	$ 485,271		$ 485,271	$ -	$ -	$ -												
UTP		ODOT	Operating	Recurring	General operations			TUTP-409-GRF-251	$ 423,344.00		$ -	$ 423,345	$ 423,344	$ (1)	$ 98,669	$ 94,597	$ 100,242	$ 97,836	$ 32,001							
	Issued in 2025													$ -												
5310	Active	FTA	Operating	Recurring	5310			OH-2025-038	$ 534,366			$ 534,366	$ 534,366	$ -												$ 534,366
5307	Active	FTA	Operating	Recurring	General Operations			OH-2025-038-01	$ 609,487		$ -	$ 609,487	$ 609,487	$ -									$ 225,001	$ 384,486		
5310	Active	FTA	Operating	Recurring	Vehicles			OH-2025-038-04	$ 227,238		$ -	$ 227,238	$ 227,238	$ -										$ 227,238		
5310	Active	FTA	Operating	Recurring	Vehicles			OH-2025-038-03	$ 726,114		$ -	$ 726,114	$ 726,114	$ -										$ 726,114		
														$ -												

XLII. CRIMINAL BACKGROUND CHECKS

A. **PROCUREMENT OF BACKGROUND CHECKS.** The DCTB will request a background check only for legitimate, job-related employment, contractor review, or for job placement purposes. Background checks of pending charges and criminal conviction records may be conducted by the state Bureau of Criminal Information and Investigation (BCII) and Federal Bureau of Investigations (FBI) or the Bureau of Motor Vehicles. Authorized personnel as defined will be the only authorized personnel to request criminal background information. Criminal Background Checks will be conducted by Delaware County Transit~~SourcePoint~~. All background check information will be forwarded to the Department Head or Designee.

B. **WRITTEN PERMISSION FOR BACKGROUND CHECKS**. The criminal background check report is considered public information. The DCTB will procure a background check report only with the written permission of the individual. Refusal to provide written permission to conduct a criminal background check is grounds for withdrawal of any offers of employment or contract services.

C. **INFORMATION INSPECTION OF BACKGROUND CHECKS**. The DCTB will, upon request and proper identification of any individual, allow the inspection of any and all background checks maintained regarding that individual.

D. **CONFIDENTIALITY OF BACKGROUND CHECKS.** Although the criminal background check report is public record, the DCTB will maintain background check information in strict confidence and will not disclose it absent written request.

E. **PROCUREMENT OF CONVICTION AND ARREST RECORDS.** Individuals are required to disclose information concerning criminal convictions, and the DCTB reserves the right to obtain information regarding convictions from outside sources. The DCTB will not ask an individual to disclose information concerning any arrest that did not result in conviction, nor will the DCTB seek this information from any other source, except that the DCTB may ask an individual about pending charges based upon an arrest for which he or she is currently released on bail or on his or her own recognizance pending trial.

F. **USE OF CONVICTION RECORDS.** The DCTB may consider as a possible justification for the refusal to hire, suspension, revocation, or termination of employment any conviction that relates to an applicant's potential performance in the job applied for or an employee's performance in the job the employee currently holds. In making this determination, the DCTB may consider the following factors:

1. the relationship between each conviction and the responsibilities of the position;
2. the nature and number of convictions;
3. the facts surrounding each offense;
4. the length of time between the conviction(s) and the employment decision;
5. the employment history of the individual before and after the conviction;
6. the rehabilitation efforts of the individual;
7. the possibility that a particular conviction would prevent job performance in an acceptable businesslike manner; and
8. prohibited offenses as defined by the Council for Older Adults Senior Choices,

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as well as personal character standards that are met for each offense and how they relate to senior choices personal character standards.

In most cases, the Executive Director or Appointing Authority will make the determination as to an employee's eligibility for hire or continued employment based on the background check and above listed criteria. In the event that a conviction is identified, the applicant will be notified and given the opportunity to demonstrate that an exclusion should not be applied. This information will be considered by the DCTB before the exclusion is finalized. ~~However, any applicant that has been convicted of a felony crime within seven (7) years of date of conviction to date of application will be ineligible for hire. Furthermore, if a current employee is convicted of a felony crime, the employee will be immediately terminated. If it is determined that an individual is eligible for employment, a written summary of the review.~~

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Delaware County Transit

Memorandum

Date: January 2026
To: All Staff
Re: Free Public Transportation on Election Days

Public transportation plays an essential role in connecting millions of Americans to jobs, vital services, and civic participation, including voting. Recognizing this responsibility, DCT proposes to offer free rides on DCT FLEX and Demand Response services to polling locations on official election days beginning in 2026. This initiative supports voter access, reduces transportation barriers, and aligns with the Federal Transit Administration's (FTA) encouragement for transit agencies to think creatively about serving their communities.

The program will be limited in scope to ensure clarity, compliance, and operational feasibility: free fares will apply only for trips to and from polling locations and only on actual Election Days. Early voting periods will not be included.

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Delaware County Transit Board January 21st, 2026

RESOLUTION 26-01-01

In the matter of attendance Roll Call for the regular meeting of the Delaware County Transit Board:

Roll Call for board members for the regular meeting of Delaware County Transit Board was as follows:

PRESENT	NAME	COMMENT
	Chairman Bruce Luecke	
	Mr. Ben Turner	
	Mr. Forest Wilson	
	Mr. Todd Miller	
	Mrs. Darlene Magold	
	Mrs. Jill Love	
	Mrs. Sarah Huffman	

Chairman

Secretary

Delaware County Transit Board January 21st, 2026

RESOLUTION 26-01-03

IN THE MATTER OF AMENDING THE CRIMINAL BACKGROUND CHECKS POLICY;

WHEREAS, the Delaware County Transit Board ("DCTB") maintains a Criminal Background Checks Policy to ensure safe, consistent, and job-related employment and contracting decisions; and

WHEREAS, the DCTB wishes to amend the policy to remove language establishing automatic disqualification and termination provisions, while retaining all existing review criteria and decision-making authority;

NOW THEREFORE BE IT RESOLVED, that the Delaware County Transit Board hereby approves the amendment to the Criminal Background Checks Policy and provides the Executive Director the authority to implement on behalf of the Board.

_____ _____

Chairman Secretary

RESOLUTION 26-01-04

IN THE MATTER OF APPROVING FREE TRANSPORTATION TO AND FROM POLLING LOCATIONS ON OFFICIAL ELECTION DAYS.;

WHEREAS, public transportation plays an essential role in connecting individuals to employment, healthcare, education, and civic participation, including access to voting; and

WHEREAS, Delaware County Transit ("DCT") recognizes its responsibility as a public transportation provider to support equitable access to civic processes by reducing transportation barriers for community members; and

WHEREAS, the Federal Transit Administration (FTA) encourages public transit agencies to consider innovative and community-focused approaches to serving the public, including initiatives that enhance access to civic participation; and

WHEREAS, DCT proposes to offer fare-free transportation on DCT FLEX and Demand Response services for trips to and from official polling locations on designated Election Days, beginning in calendar year 2026; and

WHEREAS, this initiative is intended to support voter access while maintaining neutrality, operational clarity, and regulatory compliance; and

WHEREAS, the proposed program will be limited in scope such that:

- Free fares shall apply only to trips with an origin or destination at an official polling location;
- Free fares shall apply only on official Election Days; and
- Early voting periods, absentee voting, and non-Election Day voting activities shall be excluded from this program;

NOW THEREFORE BE IT RESOLVED, that the Delaware County Transit Board hereby approves Free Transportation to and from Polling Locations on Official Election Days, and provides the Executive Director the authority to execute on behalf of the Board.

_____ _____

Chairman Secretary

RESOLUTION 26-01-05

In the matter of approving the Executive Director Performance Appraisal for Calendar Year 2025

WHEREAS, the Delaware County Transit Board (the "Board") recognizes the importance of conducting regular, documented performance appraisals of the Executive Director to ensure accountability, professional development, and alignment with the mission, goals, and strategic direction of Delaware County Transit; and

WHEREAS, the Board has conducted a performance appraisal of the Executive Director for the 2025 calendar year in accordance with established governance and evaluation practices; and

WHEREAS, the Board has reviewed the appraisal results and finds that the evaluation process was completed appropriately and reflects the Executive Director's performance during the 2025 appraisal period;

NOW THEREFORE BE IT RESOLVED, that the Delaware County Transit Board approves the Executive Director's Appraisal for 2025.

_____ _____

Chairman Secretary