BOARD MEETING

Agenda
119 Henderson Ct., Delaware, Ohio 43015
January 15th, 2025
5:30 PM

Virtual Meeting available at: *https://www.gotomeet.me/DCTConferenceRoom with Access Code: 938-603-205*
Or by phone at: 1 (646) 749-3122 with Access Code: 938-603-205

1) **Pledge**

2) **Roll Call – 5:30 PM** (25-01-01)

3) **Director's Remarks**

4) **Consent Agenda** (25-01-02)
   - **a)** Agenda for the January 15th, 2025;
   - **b)** Approval of the record of the December 18th, 2024 Board Meeting;
   - **c)** Authorizing the purchase of refreshments for public meetings and events;
   - **d)** Approval to apply for SY 2026 and SY 2027 Ohio Department of Transportation (ODOT) transit assistance grants;
   - **e)** Approval to remove obsolete items;

5) **Operations Committee Report:**
   - **a)** Operations Committee Report (January 8th, 2025)

6) **Financial Status:**
   - **a)** Finance Committee Report (January 8th, 2025)
   - **b)** Financial Status as of November 30th, 2024

7) **Project Updates:**
   - **a)** Grant Programs Update;
   - **b)** Strategic Plan Update:
     - Developing RFP for Transportation Workforce Study
     - Developing RFP for Facility Masterplan Study

8) **New Business**
   - **a)** Approval of DCT Telephone Monitoring Policy (25-01-03)

9) **Executive Session**
   - **a)** To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official per ORC 121.22(G)(1)

10) **Open Comment**

Adjourn – Next scheduled meeting on February 19th, 2025

Delaware County Transit Board January 15th, 2025

RESOLUTION 25-01-01

In the matter of attendance Roll Call for the regular meeting of the Delaware County Transit Board:

Roll Call for board members for the regular meeting of Delaware County Transit Board was as follows:

PRESENT	NAME	COMMENT
	Chairman Ferzan Ahmed	
	Vice Chair Beth Futryk	
	Mrs. Sarah Huffman	
	Mr. Bruce Luecke	
	Mrs. Jill Love	
	Mr. Ben Turner	
	Mr. Todd Miller	

Chairman

Secretary

RESOLUTION 25-01-02

In the matter of approving the Consent Agenda for January 15th, 2025 consisting of:

a.) Approval of the Agenda for January 15th, 2025;

b.) Approval of the record of the December 18th, 2024 Board Meeting;

c.) Authorizing the purchase of refreshments for public meetings and events;

d.) Approval to apply for SY 2026 and SY 2027 Ohio Department of Transportation (ODOT) transit assistance grants. These grants may include the Ohio Elderly and Disabled Transit Fare Assistance Program, the Urban Transit Program, the Ohio Transportation Partnership Program, the Bus and Bus Facilities for Governor's Apportionment areas and the Ohio Workforce Mobility Program.

WHEREAS, the State of Ohio through its SFY 2026 and SFY 2027 programs has made available funds to assist public transportation systems in Ohio, and

WHEREAS, the Delaware County Transit Board is the transit operator in Delaware County, Ohio and

WHEREAS, the Delaware County Transit Board is presently providing transit service and observing all federal and state rules regarding these programs.

WHEREAS, that Andy Volenik, Executive Director, is hereby authorized to file a(n) application(s) and execute contracts for the SFY 2026 & 2027 Ohio Elderly and Disabled Transit Fare Assistance Program, the SFY 2026 & 2027 Urban Transit Program, and the SFY 2024 and 2025 Ohio Transportation Partnership Program (OTP2) and the SFY 2026 &2027 Ohio Workforce Mobility Program on behalf of the Delaware County Transit Board. That Andy Volenik, Executive Director, is authorized to furnish such additional information as the Ohio Department of Transportation may require in connection with these applications.

e.) Approval to remove obsolete items:

ITEMS for DISPOSAL				
ITEM	MODEL	S/N	DISPOSAL TYPE	Original Cost
Bus # 52	Ford E 350	1FDEE3FS4GDC24081	Auction	$67,207.00
Bus # 73	Champion/Chevy	1GB6GUBL5G1179035	Auction	$2,000.00
Bus # 74	Champion/Chevy	1GB6GUBL6G1179920	Auction	$2,000.00
Bus # 75	Champion/Chevy	1GB6GUBL5G1181660	Auction	$2,000.00
Safe	Winchester	WIN-22-154273	Auction	$800.00

NOW, THEREFORE, BE IT RESOLVED that the Delaware County Transit Board moves to approve the Consent Agenda.

Chairman

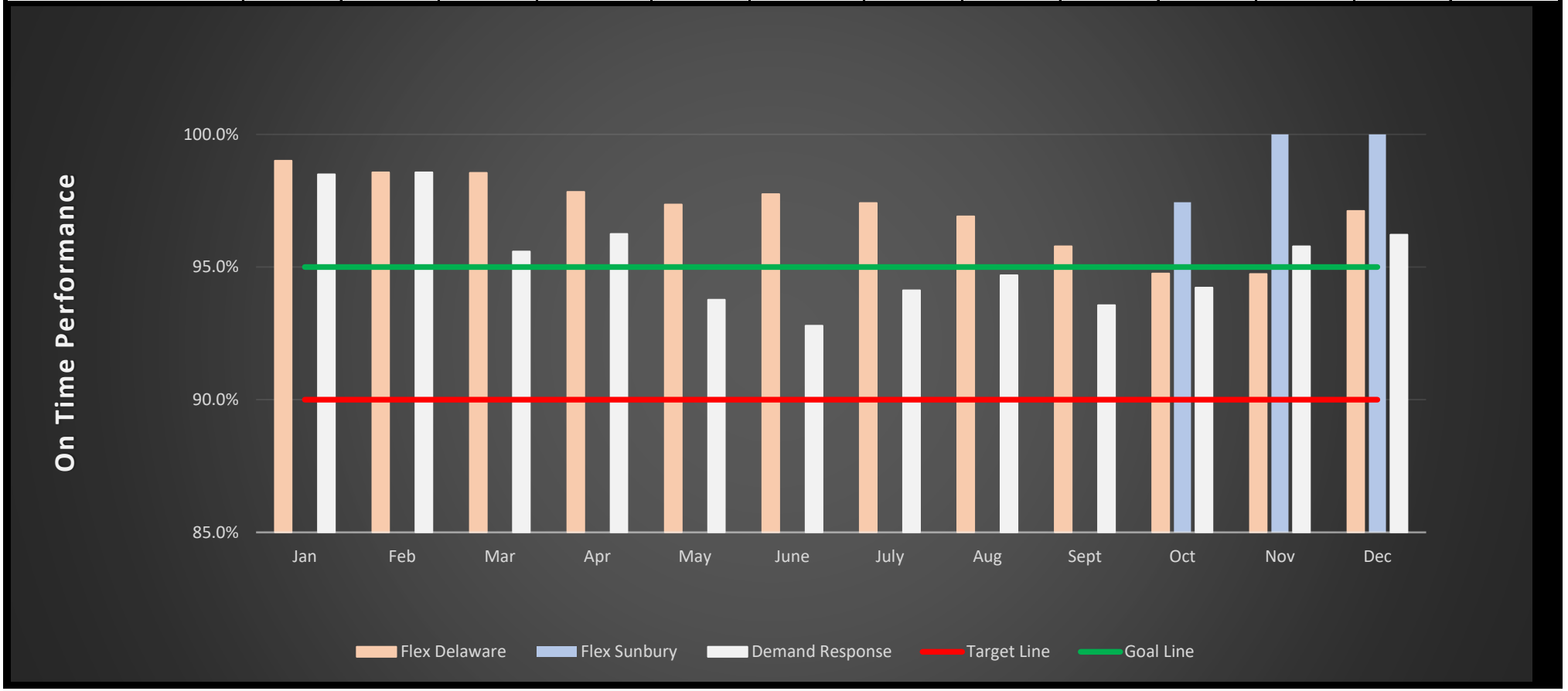
Secretary

2024 Operations Ridership and Projections

Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	Projection
Operating Days	**22**	**21**	**21**	**22**	**22**	**20**	**22**	**22**	**20**	**23**	**20**	**21**		
Total Ridership	Prior Year's Growth Percentage				6 mo. Average Percentage			2024 Average Percentage						
Projection Percentage	18.5%	23.2%	13.6%	5.4%	20.0%	20.0%	20.0%	27.0%	27.0%	30.5%	30.5%	30.5%		
2023 Ridership	8,453	8,702	10,251	9,226	10,366	11,093	8,852	10,440	8,939	11,512	10,456	10,042	118,332	
2024 Projections	*10,020*	*10,720*	*11,650*	*9,720*	*12,439*	*13,312*	*10,622*	*13,259*	*11,353*	*15,023*	*13,645*	*13,105*		*144,867*
2024 Ridership	11,872	11,603	11,443	12,239	12,626	11,177	13,187	13,808	13,279	15,687	13,863	13,756	154,540	
2024 Percent Change	40.45%	33.34%	11.63%	32.66%	21.80%	0.76%	48.97%	32.26%	48.55%	36.27%	32.58%	36.98%	30.60%	
FLEX Delaware (Includes Saturday Service)														
2023 PercentChange	18.8%	22.9%	13.6%	6.7%	19.5%	0.1%	2.8%	0.9%	-1.4%	30.0%	31.6%	34.7%		
2023 Total Ridership	6,460	6,615	7,699	6,986	7,636	7,181	7,007	8,230	7,105	7,984	8,248	7,721	88,872	
2024 Projections	*7,674*	*8,130*	*8,750*	*7,456*	*9,125*	*7,185*	*7,204*	*8,306*	*7,007*	*10,382*	*10,857*	*10,397*		*102,472*
2024 Ridership	9,663	9,387	8,987	9,399	9,326	7,926	10,874	11,367	11,094	12,905	11,492	11,662	124,082	
2024 Percent Change	49.58%	41.90%	16.73%	34.54%	22.13%	10.37%	55.19%	38.12%	56.14%	61.64%	39.33%	51.04%	39.62%	
FLEX Sunbury														
2024 Projections										39	57	49	145	
Saturday Service														
2024 Projections/Ridership							*821*	1,135	1,003	877	1,158	981	5,975	
Demand Response Total Ridership														
2023 Percent Change	17.7%	24.1%	18.7%	1.3%	17.7%	4.8%	-11.8%	-1.3%	4.8%	113.3%	17.9%	9.3%		
2023 Ridership	1,987	2,087	2,194	1,831	2,089	2,060	1,724	2,094	1,737	2,199	2,069	1,947	24,018	
2024 Projections	*2,339*	*2,590*	*2,604*	*1,855*	*2,459*	*2,158*	*1,520*	*2,067*	*1,820*	*4,690*	*2,440*	*2,128*		*28,671*
2024 Ridership	2,209	2,127	2,283	2,261	2,435	1,997	2,230	2,441	2,147	2,586	2,170	1,971	26,857	
2024 Percent Change	11.17%	1.92%	4.06%	23.48%	16.56%	-3.06%	29.35%	16.57%	23.60%	17.60%	4.88%	1.23%	11.82%	
Special Trips														
2023 Special Trips	0	0	358	409	641	1,852	121	116	97	1,329	139	374	5,436	
2024 Special Trips	0	89	173	579	865	1,254	83	0	38	157	144	74	3,456	

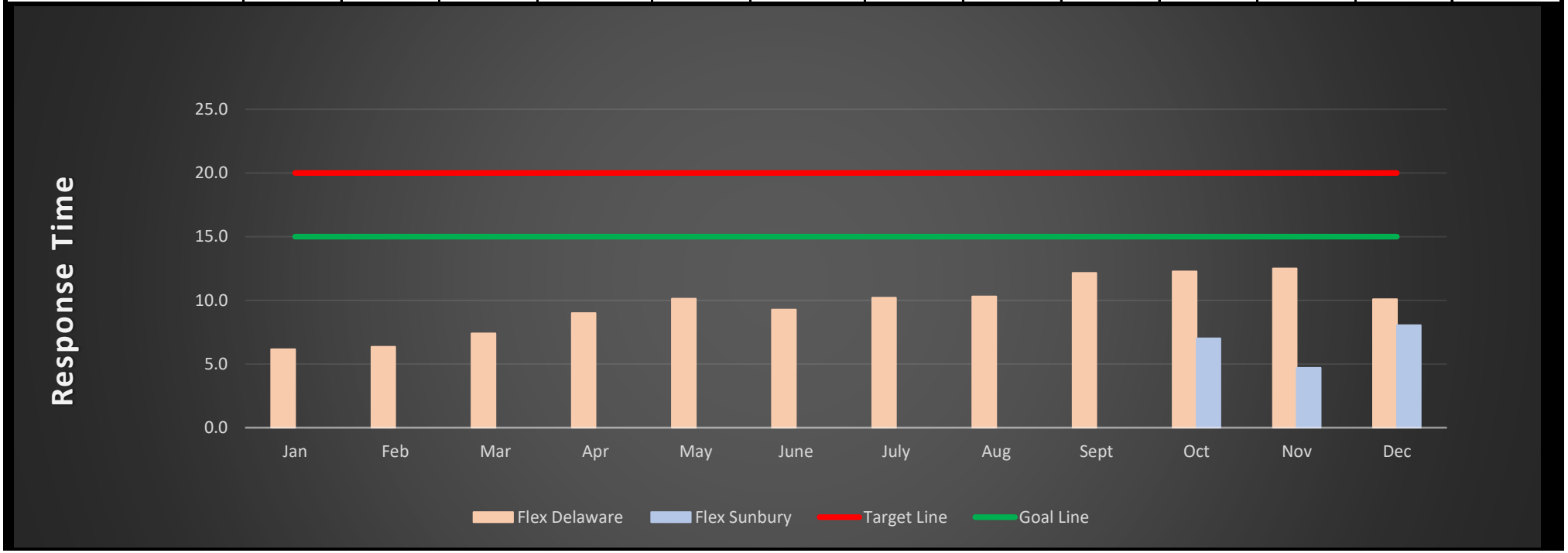
On Time Performance - Target 90% or Greater

Service	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD
Flex Delaware	99.0%	98.6%	98.6%	97.8%	97.4%	97.8%	97.4%	96.9%	95.8%	94.8%	94.7%	97.1%	97.1%
Flex Sunbury										97.4%	100%	100%	99.1%
Demand Response	98.5%	98.6%	95.6%	96.3%	93.8%	92.8%	94.1%	94.7%	93.6%	94.2%	95.8%	96.2%	95.3%

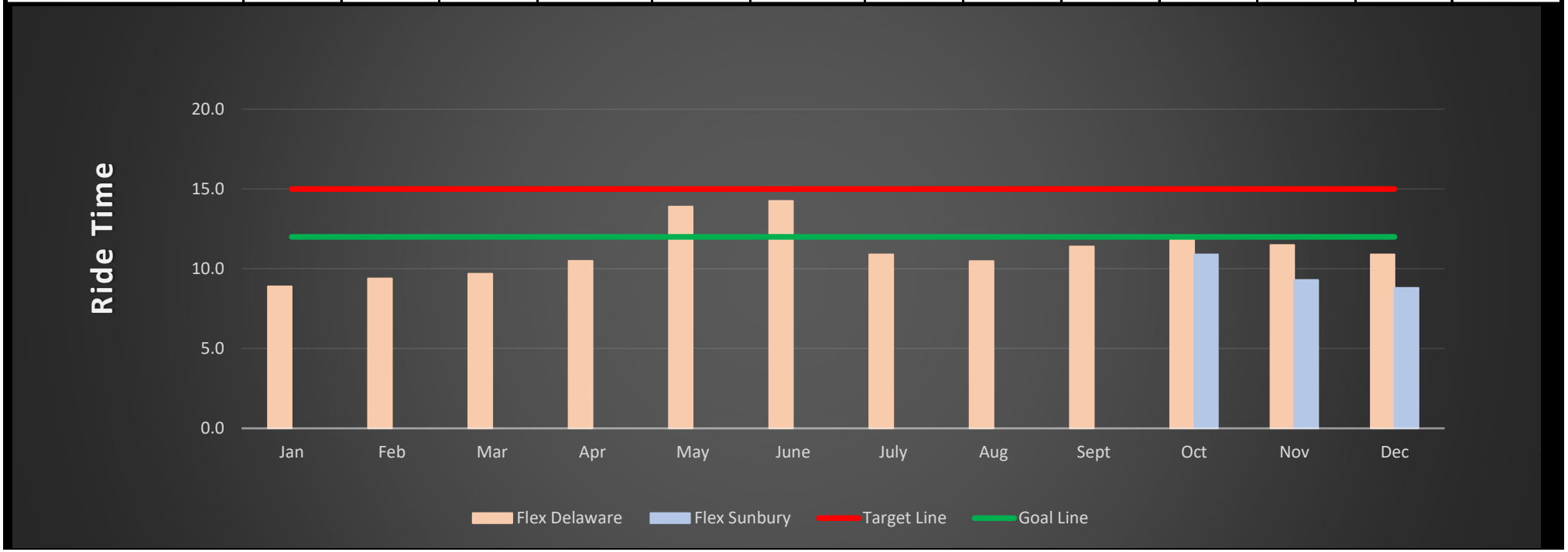


Response Time - Target 20 Minutes or Less

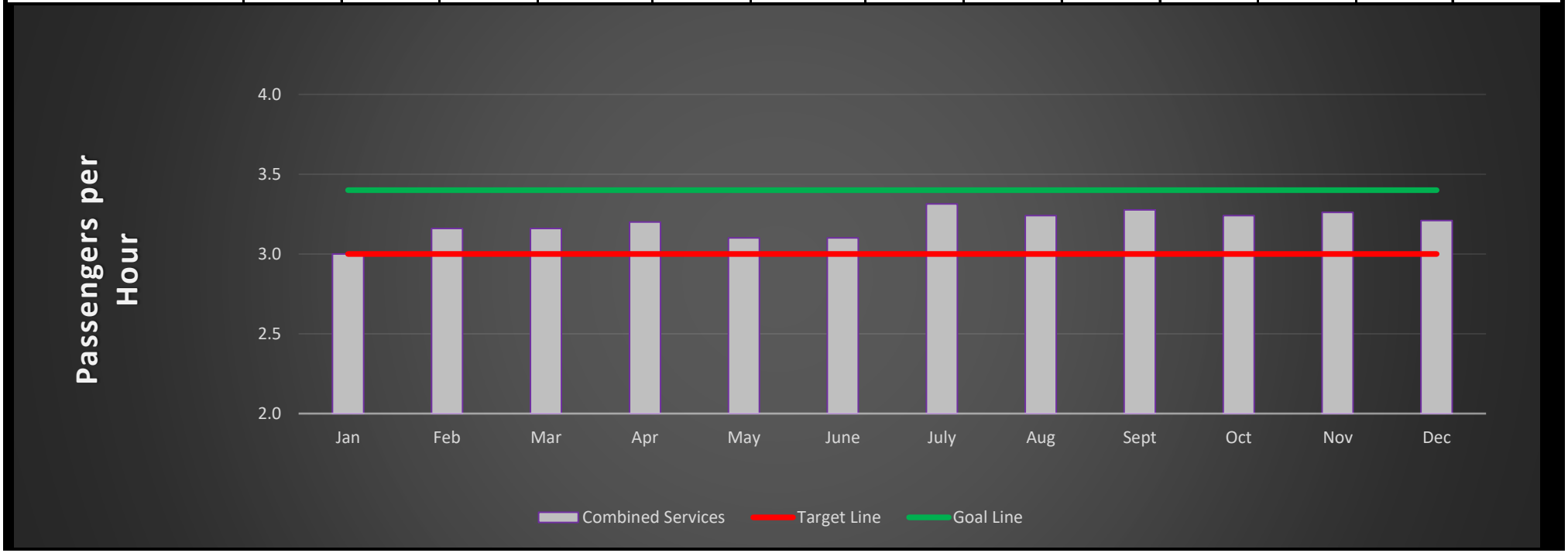
Service	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD
Flex Delaware	6.2	6.4	7.4	9.0	10.1	9.3	10.2	10.3	12.2	12.3	12.5	10.1	9.7
Flex Sunbury										7.0	4.7	8.1	6.6



Ride Time - Target 15 Minutes or Less													
Service	**Jan**	**Feb**	**Mar**	**Apr**	**May**	**June**	**July**	**Aug**	**Sept**	**Oct**	**Nov**	**Dec**	**YTD**
Flex Delaware	8.9	9.4	9.7	10.5	13.9	14.3	10.9	10.5	11.4	11.8	11.5	10.9	11.1
Flex Sunbury										10.9	9.3	8.8	9.7

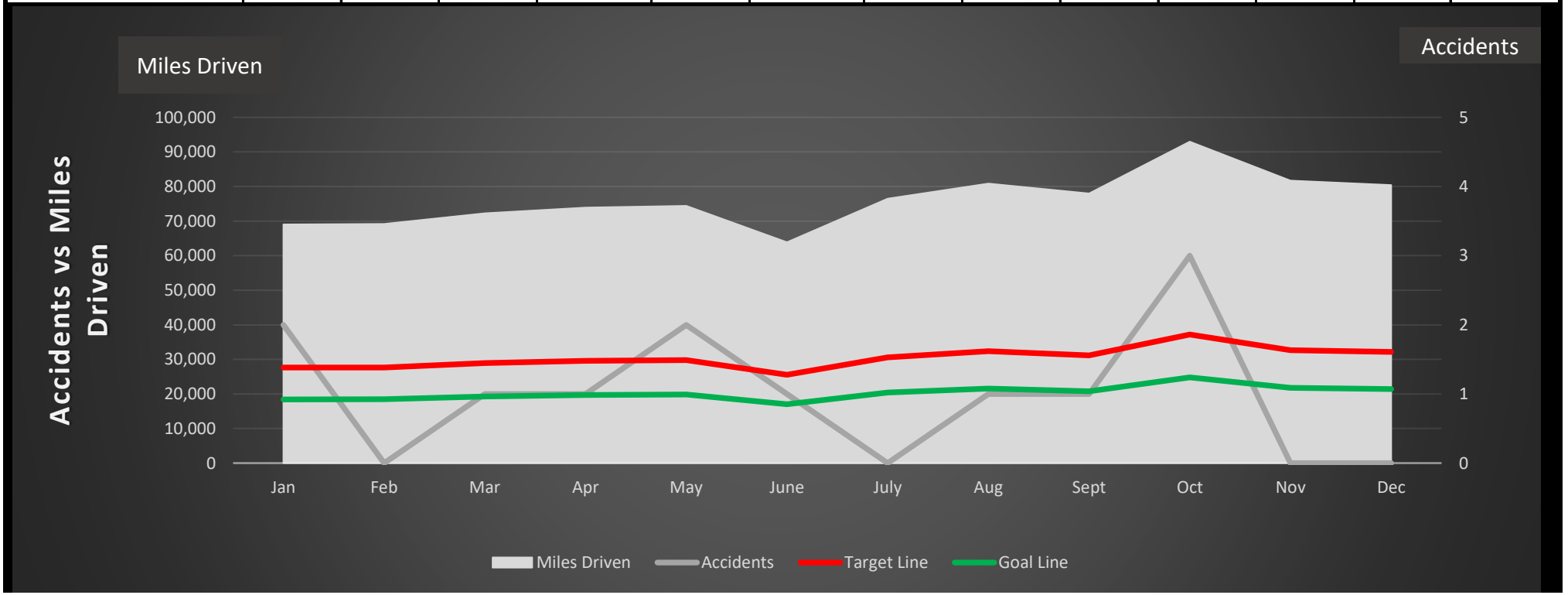


Passengers per Hour - Target 3.0 or More													
Service	**Jan**	**Feb**	**Mar**	**Apr**	**May**	**June**	**July**	**Aug**	**Sept**	**Oct**	**Nov**	**Dec**	**YTD**
All Services	3.0	3.2	3.2	3.2	3.1	3.1	3.3	3.2	3.3	3.2	3.3	3.2	3.2



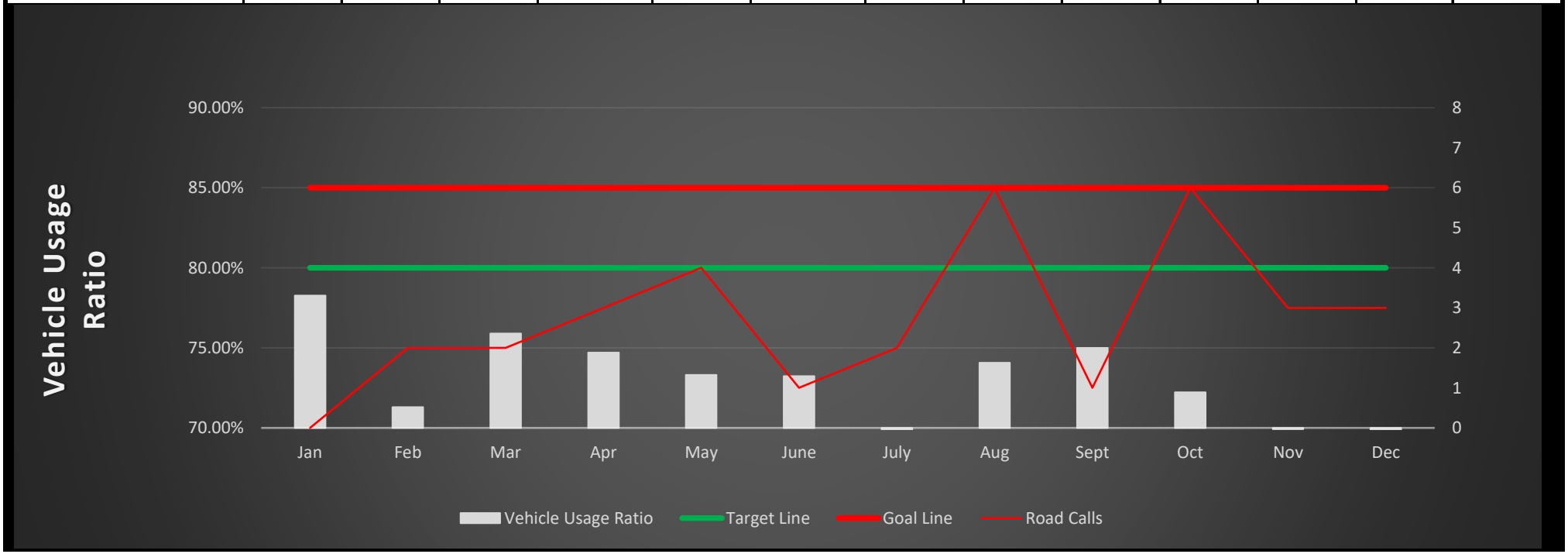
At Fault Accidents vs Miles Driven Ratio

Category	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD
At Fault Accidents	2	0	1	1	2	1	0	1	1	3	0	0	12
Miles Driven	69,042	69,205	72,272	73,904	74,418	63,886	76,484	80,893	77,973	92,991	81,719	80,405	913,191
Target Ratio	1.38	1.38	1.45	1.48	1.49	1.28	1.53	1.62	1.56	1.86	1.63	1.61	
Goal Ratio	0.92	0.92	0.96	0.99	0.99	0.85	1.02	1.08	1.04	1.24	1.09	1.07	



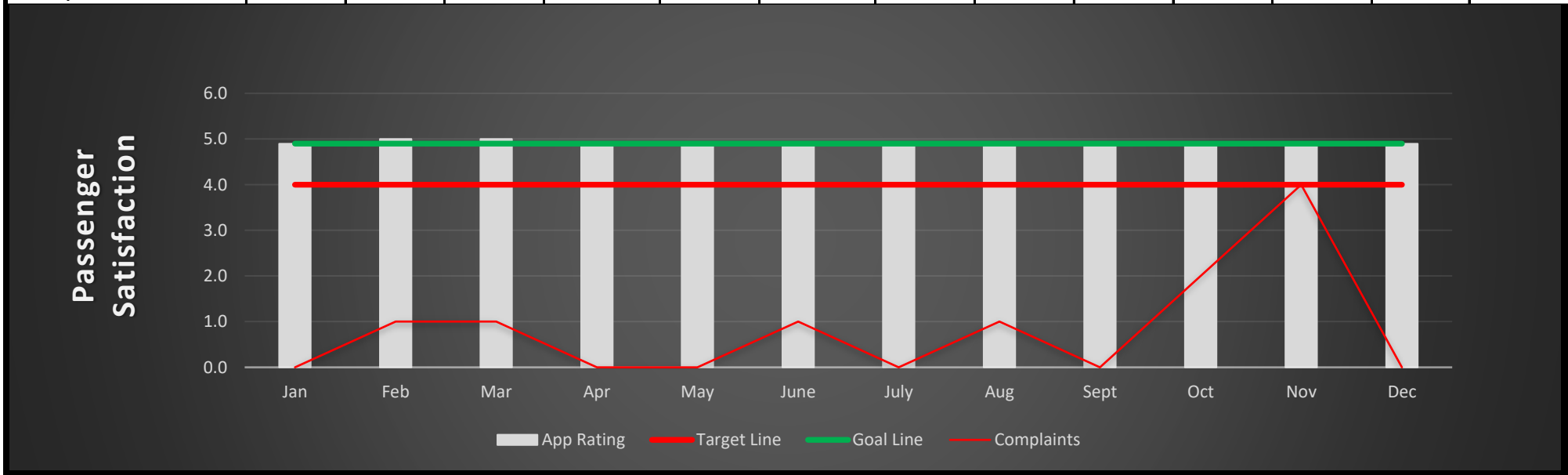
Vehicle Usage & Reliability - Target 80% or Less

Category	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Average
Vehicles	30	30	31	31	32	32	32	32	32	36	37	38	32.8
Out of Service Average	2.36	3.28	3.77	3.20	4.26	4.30	4.69	4.52	4.96	4.25	6.39	4.43	4.20
Peak Usage	21.12	18.11	19.76	19.958	19.2	19.136	17.66	19.185	19.038	21.75	19.48	19.85	19.521
Total Usage/Out	23.48	21.39	23.53	23.158	23.46	23.436	22.35	23.703	23.998	26	25.87	24.29	23.7
Average Usage Ratio	78.27%	71.30%	75.90%	74.70%	73.31%	73.24%	69.84%	74.07%	75.00%	72.22%	69.92%	63.91%	72.64%
Road Calls	0	2	2	3	4	1	2	6	1	6	3	3	3



Passenger Satisfaction - Rating of 4 or Higher

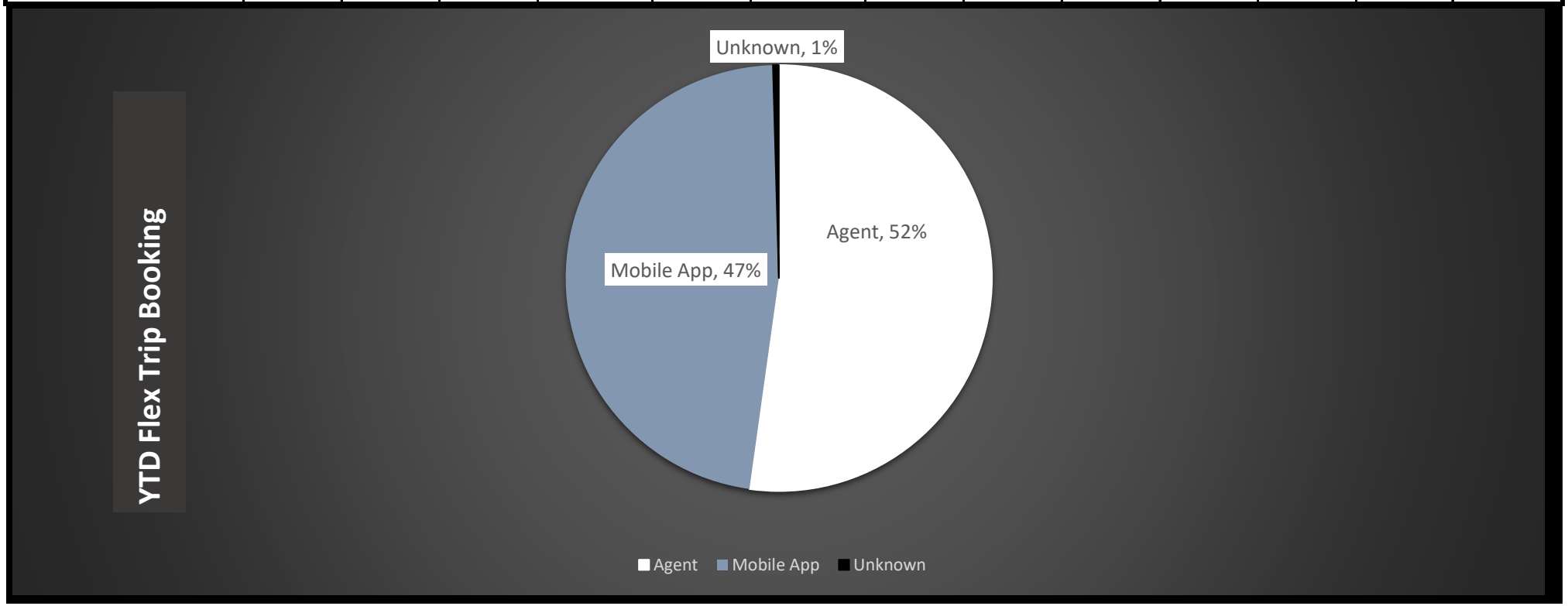
Category	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Average
App Rating	4.9	5.0	5.0	4.9	4.9	4.9	4.9	4.9	4.9	4.9	4.9	4.9	4.9
Complaints	0	1	1	0	0	1	0	1	0	2	4	0	0.8



5 Star App Rating Breakdown

Category	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD
Quick Trip	150	129	105	218	279	250	377	311	411	511	447	311	3499
No Label	136	141	130	146	157	149	210	292	227	291	245	276	2400
Great Driver	142	126	113	234	331	272	417	395	476	585	526	393	4010
Friendly Staff	122	111	96	192	269	217	352	328	394	482	414	286	3263
Clean Vehicle	119	100	91	179	241	217	327	325	369	458	391	277	3094
Smooth Routing	117	101	86	179	243	212	317	285	377	454	389	272	3032
Comfy Ride	109	94	81	177	230	211	327	318	374	447	397	272	3037
Total	895	802	702	1325	1750	1528	2327	2254	2628	3228	2809	2087	22335

Flex Trip Booking Method													
Category	**Jan**	**Feb**	**Mar**	**Apr**	**May**	**June**	**July**	**Aug**	**Sept**	**Oct**	**Nov**	**Dec**	**YTD**
Agent	6317	5704	5841	6048	5610	4740	6382	6814	6519	7180	6112	6109	73376
Mobile App	4466	4203	4237	4640	4880	4276	5791	6187	6133	7858	6801	7076	66548
Unknown	21	25	28	21	20	12	17	21	16	57	335	50	623
Total	10804	9932	10106	10709	10510	9028	12190	13022	12668	15095	13248	13235	140547



2025 Projections & Ridership

Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Operating Week Days	22	20	21	22	21	21	22	21	21	23	19	22	
Operating Saturdays	4	4	5	4	5	4	4	5	4	4	5	4	
Total Ridership													
2024 Ridership	11,872	11,603	11,443	12,239	12,626	11,177	13,187	13,808	13,279	15,687	13,863		140,784
Projected Ridership	*16,202*	*14,818*	*15,755*	*16,354*	*15,900*	*15,655*	*17,396*	*16,895*	*16,650*	*18,372*	*16,567*	*18,744*	*199,308*
2025 Ridership													0
Percent Change	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	#DIV/0!	-100.00%
Projected Service Hours & Operators Needed													
Service Hours Needed	5401	4939	5252	5451	5300	5218	5799	5632	5550	6124	5522	6248	66436
Available Operator Hours	5334	5006	5250	5510	5250	5258	5510	5250	5258	5762	4746	5510	63642
Difference	-66.67	66.67	-2.17	58.67	-50.50	39.67	-288.67	-382.17	-292.00	-362.00	-776.83	-738.00	
FTE Operators Needed	-0.38	0.42	-0.01	0.33	-0.30	0.24	-1.64	-2.27	-1.74	-1.97	-5.11	-4.19	
FLEX Delaware (Includes Saturday Service)													
2024 Total Ridership	9,663	9,387	8,987	9,399	9,326	7,926	10,874	11,367	11,094	12,905	11,492		112,420
2025 Ridership													0
Percent Change	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	#DIV/0!	-100.00%
Flex Delaware Saturday													
2024 Ridership							821	1,135	1,003	877	1,158		4,994
2025 Ridership													
Percent Change							-100%	-100%	-100%	-100%	-100%	#DIV/0!	-100%
FLEX Sunbury													
2024 Ridership										39	57		96
2025 Ridership													
Percent Change										-100%	-100%	#DIV/0!	-100%
Demand Response													
2024 Ridership	2,209	2,127	2,283	2,261	2,435	1,997	2,230	2,441	2,147	2,586	2,170		24,886
2025 Ridership													0
Percent Change	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	#DIV/0!	-100.00%
Special Trips													
2024 Special Trips	0	89	173	579	865	1,254	83	0	38	157	144		3,382
2025 Special Trips													0
Percent Change	#DIV/0!	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	#DIV/0!	-100.00%	-100.00%	-100.00%	#DIV/0!	-100.00%

Flex Delaware On Time Performance - Deeper Dive Comparison

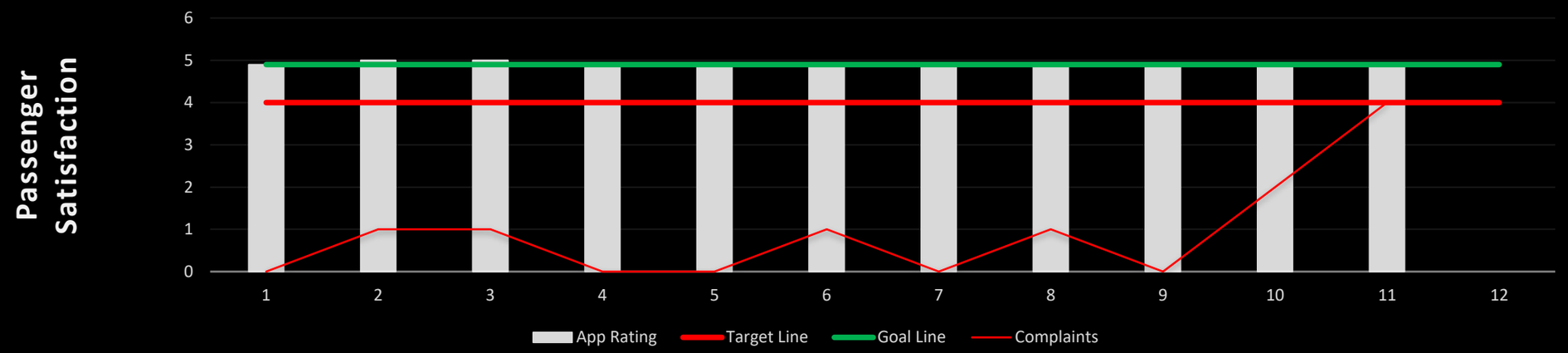
Seperation of Schedule Preference On Time Performance - What will be Reported in 2025												
2024	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Depart At	99.44%	99.09%	98.60%	97.74%	96.72%	97.20%	96.05%	95.55%	94.55%	93.13%	91.90%	
Arrive By	95.53%	92.48%	91.64%	89.18%	88.70%	89.95%	90.77%	88.35%	82.01%	79.98%	83.29%	
Average	**97.49%**	**95.79%**	**95.12%**	**93.46%**	**92.71%**	**93.58%**	**93.41%**	**91.95%**	**88.28%**	**86.56%**	**87.60%**	

No Seperation of Schedule Preference On Time Performance - What was Reported for 2024												
2024	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
OTP	99.01%	98.57%	98.55%	97.83%	97.36%	97.75%	97.41%	96.91%	95.78%	94.76%	94.74%	

Difference with Using the Seperation of Schedule Preference												
2024	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Difference	-1.53%	-2.79%	-3.43%	-4.37%	-4.65%	-4.18%	-4.00%	-4.96%	-7.50%	-8.21%	-7.15%	

Passenger Satisfaction - Rating of 4 or Higher

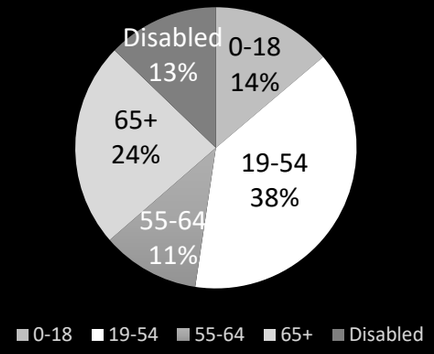
Category	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Average
App Rating	4.9	5.0	5.0	4.9	4.9	4.9	4.9	4.9	4.9	4.9	4.9		4.9
Complaints	0	1	1	0	0	1	0	1	0	2	4		0.9



App Rating Breakdown

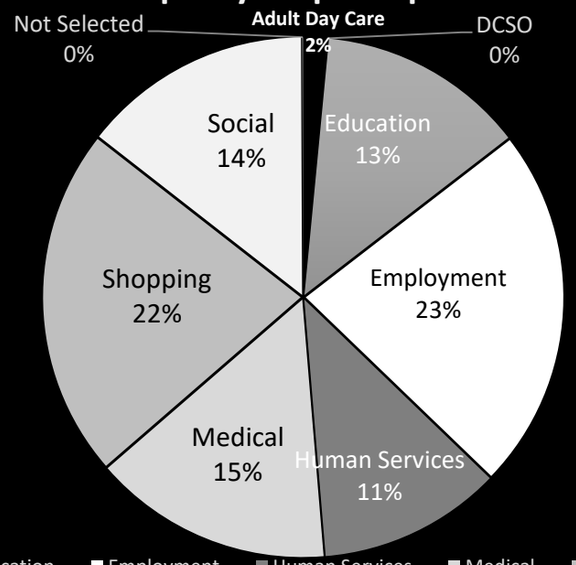
App Rating	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD
5 Stars	895	802	702	1325	1750	1528	2327	2255	2628	3228	2809		20249
4 Stars	15	10	4	17	38	18	18	25	19	29	42		235
3 Stars	1	1	0	3	6	7	11	10	7	4	7		57
2 Stars	2	0	2	1	2	0	2	2	4	0	6		21
1 Star	0	1	0	1	1	12	12	8	17	14	4		70
Total	913	814	708	1347	1797	1565	2370	2300	2675	3275	2868		20632

Trips by Demographic



Age Group	Flex	Demand Response	Total
0-18	1,469	86	1,555
19-54	3,842	498	4,340
55-64	986	283	1,269
65+	2,057	598	2,655
Disabled	1,201	241	1,442

Trips by Trip Purpose



Trip Purpose	Flex	Demand Response	Total
Adult Day Care	36	171	207
DCSO	0	2	2
Education	1,684	102	1,786
Employment	2,707	402	3,109
Human Services	1,453	121	1,574
Medical	910	1,142	2,052
Shopping	2,917	89	3,006
Social	1,833	141	1,974
Not Selected	9	0	9

DELAWARE COUNTY TRANSIT

FINANCE REPORT

For the month ending

November 30, 2024

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FINANCE NARRATIVE
FOR MONTH ENDED NOVEMBER 30, 2024

REVENUES

Our passenger fare revenues continue to outpace our budget estimates and, as such, fare revenues for the year are more than $100,000 higher than anticipated. In addition, investment income is nearly $70,000 more than expected.

Our grant revenues remain below estimates but given that our labor and benefits are so far below budget, that is to be expected.

EXPENSES

Overall operating expenses remain under budget with no significant variances to report. As labor and fringe benefits are typically are largest expenses, it should be noted that they are currently approximately $300,000 below budget.

BALANCE SHEET

The only significant change to the balance sheet revolves around our STAR account. Our cash balance is still around $500,000 higher than it was at this same time last year, but it is nearly $2 million lower than it was at the end of October due to the purchase of eight buses.

GRANTS

Our current grants are where they are expected to be at this time of the year with several annual grants being exhausted of available funds. The expenses that are typically applied to these grants are now being applied to COVID grants until we can complete the grants when the new grant year opens.

STAR ACCOUNT

Our STAR account balance at the end of November was $6,185,104. As mentioned last month, and above in the “Balance Sheet” section, all new buses have been received as of October 23, 2024 so the November balance reflects the withdrawal of funds to pay for those eight buses. The balance should increase once we receive reimbursement for that purchase.

DELAWARE COUNTY TRANSIT

Profit and Loss

November 2024

	TOTAL				
	NOV 2024	OCT 2024 (PP)	NOV 2023 (PY)	JAN - NOV, 2024 (YTD)	JAN - NOV, 2023 (PY YTD)
Income					
400 PASSENGER FARES	0.00	0.00	0.00	0.00	0.00
401 PASSENGER - PAID FARES	0.00	0.00	0.00	0.00	0.00
401.01 FR - Full Fare - Adult					9.76
401.02 FR - Half Fare - E&D					0.00
401.07 DR - General Public	7,325.20	8,576.80	6,870.80	80,018.20	47,272.45
401.09 Paratransit / ADA Fares					0.00
401.20 FLEX Fares					
401.201 FLEX-Del Base Fare	9,858.83	13,878.89	6,752.58	114,129.49	76,449.03
401.202 FLEX-Discount Fare	4,727.00	5,348.00	3,845.00	47,606.84	44,812.61
401.210 FLEX - Sunbury Fare	76.00	58.00		134.00	
Total 401.20 FLEX Fares	**14,661.83**	**19,284.89**	**10,597.58**	**161,870.33**	**121,261.64**
Total 401 PASSENGER - PAID FARES	**21,987.03**	**27,861.69**	**17,468.38**	**241,888.53**	**168,543.85**
402 ORGANIZATION - PAID FARES					
402.01 GP Fare Subsidy	38,805.00	40,995.00	28,225.00	402,216.00	266,850.00
402.05 Contract Client Transport	30,593.85	37,742.20	12,019.19	349,532.70	255,330.70
Total 402 ORGANIZATION - PAID FARES	**69,398.85**	**78,737.20**	**40,244.19**	**751,748.70**	**522,180.70**
Total 400 PASSENGER FARES	**91,385.88**	**106,598.89**	**57,712.57**	**993,637.23**	**690,724.55**
406 AUX TRANSIT REVENUES	125.00	273.97		573.97	
407 NON-TRANSPORTATION REVENUES					
407.04 Investment Income	26,651.85	31,609.92	24,669.91	288,058.53	97,261.27
407.98 Insurance Reimbursement				2,028.83	
407.99 Other Non-Transport. Revenue	136.78	78.35	174.94	699.72	7,456.75
Total 407 NON-TRANSPORTATION REVENUES	**26,788.63**	**31,688.27**	**24,844.85**	**290,787.08**	**104,718.02**
409 LOCAL CASH GRANTS					
409.01 General Operating Assistance				1,107,050.00	1,031,260.00
Total 409 LOCAL CASH GRANTS				**1,107,050.00**	**1,031,260.00**
411 STATE CASH GRANTS					
411.01 Operating Assistance				495,215.00	187,507.00
411.05 E&D Assistance					37,685.00
Total 411 STATE CASH GRANTS				**495,215.00**	**225,192.00**
413 FEDERAL CASH GRANTS					
413.10 Section 5307					
413.11 5307 Operating Assistance	0.00	0.00	0.00	383,311.00	633,264.00
413.11A 5307 ARP Act Operating Assistance	101,181.00	105,884.00	94,727.00	1,121,387.00	1,108,474.00
413.11B 5307 CRRSAA Operating Assistance	118,962.00	120,518.00	47,353.00	877,589.00	517,224.00
Total 413.11 5307 Operating Assistance	**220,143.00**	**226,402.00**	**142,080.00**	**2,382,287.00**	**2,258,962.00**
413.17 FTA Planning			76,211.00	53,681.00	156,264.00
413.19 5307 Equipment $ (Non-Cap)	0.00	1,041.00		1,041.00	
Total 413.10 Section 5307	**220,143.00**	**227,443.00**	**218,291.00**	**2,437,009.00**	**2,415,226.00**
413.30 Section 5310					
413.33 5310 Preventive Maintenance	0.00	0.00	0.00	181,581.00	115,000.00
413.37 5310 Mobility Mgt.	27,948.00	30,548.00	1,943.00	281,590.00	188,000.00
Total 413.30 Section 5310	**27,948.00**	**30,548.00**	**1,943.00**	**463,171.00**	**303,000.00**
Total 413 FEDERAL CASH GRANTS	**248,091.00**	**257,991.00**	**220,234.00**	**2,900,180.00**	**2,718,226.00**
4600 Non-Added Revenues					
4630 Sale of Fixed Assets		2,303.75		6,697.50	
Total 4600 Non-Added Revenues		**2,303.75**		**6,697.50**	
Total Income	**$366,390.51**	**$398,855.88**	**$302,791.42**	**$5,794,140.78**	**$4,770,120.57**

	TOTAL				
	NOV 2024	OCT 2024 (PP)	NOV 2023 (PY)	JAN - NOV, 2024 (YTD)	JAN - NOV, 2023 (PY YTD)
GROSS PROFIT	**$366,390.51**	**$398,855.88**	**$302,791.42**	**$5,794,140.78**	**$4,770,120.57**
Expenses					
501 LABOR					
501.01 Operator's Salaries and Wages	132,198.05	139,090.44	93,267.20	1,176,651.72	1,004,872.50
501.02 Other Salaries and Wages	111,944.81	120,590.73	84,207.21	1,172,170.65	915,912.70
Total 501 LABOR	**244,142.86**	**259,681.17**	**177,474.41**	**2,348,822.37**	**1,920,785.20**
502 FRINGE BENEFITS					
502.02 OPERS - DCTB Share	34,635.83	35,324.26	26,412.64	363,674.24	309,430.33
502.03 Health/Dental/Vision/Life Ins.	50,062.78	42,465.15	36,077.53	478,166.50	370,794.41
502.04 Workers Comp.		6,749.08	0.00	27,507.92	23,192.14
502.05 Medicare - DCTB Share	3,885.47	4,030.67	3,007.46	36,848.36	31,238.42
502.09 Sick Leave	10,993.82	9,796.47	8,064.07	93,222.12	97,146.90
502.10 Holiday Leave	12,483.55	5,860.57	18,135.66	96,301.30	104,799.00
502.11 Vacation Leave	5,452.82	12,712.57	8,032.84	96,568.24	108,909.98
502.14 Cell Phone Allowance	1,946.92	3,688.99	761.75	30,666.86	8,029.75
Total 502 FRINGE BENEFITS	**119,461.19**	**120,627.76**	**100,491.95**	**1,222,955.54**	**1,053,540.93**
503 SERVICES					
503.03 Prof and Tech Service	7,962.71	13,403.87	79,748.55	208,873.35	285,080.65
503.05 Contract Maint Service	1,176.30	810.14	5,604.82	57,350.03	42,454.59
503.99 Other Services	7,452.44	1,165.77	807.53	94,468.36	54,040.35
Total 503 SERVICES	**16,591.45**	**15,379.78**	**86,160.90**	**360,691.74**	**381,575.59**
504 MATERIALS AND SUPPLIES					
504.01 Fuel and Lube	29,915.29	26,434.18	24,351.73	251,531.90	201,438.46
504.02 Tires and Tubes	1,239.40	1,059.52	2,414.00	26,649.72	18,079.00
504.99 Other Supplies	15,537.64	20,007.60	9,839.86	212,254.69	135,862.37
Total 504 MATERIALS AND SUPPLIES	**46,692.33**	**47,501.30**	**36,605.59**	**490,436.31**	**355,379.83**
505 UTILITIES					
505.02 Utilities other than Propulsion	4,371.94	4,489.97	3,868.03	47,447.78	42,677.96
Total 505 UTILITIES	**4,371.94**	**4,489.97**	**3,868.03**	**47,447.78**	**42,677.96**
506 CASUALTY AND LIABILITY COST					
506.03 Premiums-Liability and Property	12,569.58	10,087.33	11,868.43	114,292.88	101,198.43
Total 506 CASUALTY AND LIABILITY COST	**12,569.58**	**10,087.33**	**11,868.43**	**114,292.88**	**101,198.43**
509 MISCELLANEOUS EXPENSE					
509.01 Dues and Subscriptions	115.82	19.99		7,600.66	7,619.05
509.02 Travel and Meetings	477.50	1,797.59	114.74	12,294.70	16,409.34
509.08 Advertising & Promotion Media		-310.00	249.40	5,212.88	2,451.70
509.99 Other Miscellaneous Expense	660.15	1,522.13	114.40	5,709.05	969.46
Total 509 MISCELLANEOUS EXPENSE	**1,253.47**	**3,029.71**	**478.54**	**30,817.29**	**27,449.55**
Total Expenses	**$445,082.82**	**$460,797.02**	**$416,947.85**	**$4,615,463.91**	**$3,882,607.49**
NET OPERATING INCOME	**$ -78,692.31**	**$ -61,941.14**	**$ -114,156.43**	**$1,178,676.87**	**$887,513.08**
Other Expenses					
63000 Depreciation Expense					
63200 Depr. Facilities & Structures	7,737.02	7,737.02	7,737.02	92,844.24	85,107.22
63300 Depr. Revenue Vehicles	23,190.89	23,190.89	40,370.94	347,010.88	292,748.89
63400 Depr. Furnishings & Equipment	3,055.76	3,055.76	3,905.76	40,069.12	39,563.36
63500 Depr. Transit Enhancements	318.47	318.47	0.00	2,547.76	2,229.13
Total 63000 Depreciation Expense	**34,302.14**	**34,302.14**	**52,013.72**	**482,472.00**	**419,648.60**
Total Other Expenses	**$34,302.14**	**$34,302.14**	**$52,013.72**	**$482,472.00**	**$419,648.60**
NET OTHER INCOME	**$ -34,302.14**	**$ -34,302.14**	**$ -52,013.72**	**$ -482,472.00**	**$ -419,648.60**
NET INCOME	**$ -112,994.45**	**$ -96,243.28**	**$ -166,170.15**	**$696,204.87**	**$467,864.48**

DELAWARE COUNTY TRANSIT

Budget vs. Actuals: FY 2024 Budget - FY24 P&L

November 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
400 PASSENGER FARES	0.00		0.00	
401 PASSENGER - PAID FARES	0.00		0.00	
401.07 DR - General Public	7,325.20	3,053.00	4,272.20	239.93 %
401.20 FLEX Fares				
401.201 FLEX-Del Base Fare	9,858.83	10,057.00	-198.17	98.03 %
401.202 FLEX-Discount Fare	4,727.00	6,724.00	-1,997.00	70.30 %
401.210 FLEX - Sunbury Fare	76.00		76.00	
Total 401.20 FLEX Fares	**14,661.83**	**16,781.00**	**-2,119.17**	**87.37 %**
Total 401 PASSENGER - PAID FARES	**21,987.03**	**19,834.00**	**2,153.03**	**110.86 %**
402 ORGANIZATION - PAID FARES				
402.01 GP Fare Subsidy	38,805.00	32,760.00	6,045.00	118.45 %
402.05 Contract Client Transport	30,593.85	29,535.00	1,058.85	103.59 %
Total 402 ORGANIZATION - PAID FARES	**69,398.85**	**62,295.00**	**7,103.85**	**111.40 %**
Total 400 PASSENGER FARES	**91,385.88**	**82,129.00**	**9,256.88**	**111.27 %**
406 AUX TRANSIT REVENUES	125.00		125.00	
407 NON-TRANSPORTATION REVENUES				
407.04 Investment Income	26,651.85	20,000.00	6,651.85	133.26 %
407.99 Other Non-Transport. Revenue	136.78		136.78	
Total 407 NON-TRANSPORTATION REVENUES	**26,788.63**	**20,000.00**	**6,788.63**	**133.94 %**
409 LOCAL CASH GRANTS				
409.01 General Operating Assistance		0.00	0.00	
Total 409 LOCAL CASH GRANTS		**0.00**	**0.00**	
411 STATE CASH GRANTS				
411.01 Operating Assistance		41,268.00	-41,268.00	
411.05 E&D Assistance		3,414.00	-3,414.00	
411.06 ODOT OTP2 State Funds		63,000.00	-63,000.00	
Total 411 STATE CASH GRANTS		**107,682.00**	**-107,682.00**	
413 FEDERAL CASH GRANTS				
413.10 Section 5307				
413.11 5307 Operating Assistance	0.00	29,709.00	-29,709.00	0.00 %
413.11A 5307 ARP Act Operating Assistance	101,181.00	104,166.00	-2,985.00	97.13 %
413.11B 5307 CRRSAA Operating Assistance	118,962.00	131,710.67	-12,748.67	90.32 %
Total 413.11 5307 Operating Assistance	**220,143.00**	**265,585.67**	**-45,442.67**	**82.89 %**
413.17 FTA Planning		0.00	0.00	
413.19 5307 Equipment $ (Non-Cap)	0.00		0.00	
Total 413.10 Section 5307	**220,143.00**	**265,585.67**	**-45,442.67**	**82.89 %**
413.30 Section 5310				
413.33 5310 Preventive Maintenance	0.00	16,071.00	-16,071.00	0.00 %
413.37 5310 Mobility Mgt.	27,948.00	17,748.00	10,200.00	157.47 %
Total 413.30 Section 5310	**27,948.00**	**33,819.00**	**-5,871.00**	**82.64 %**

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Total 413 FEDERAL CASH GRANTS	**248,091.00**	**299,404.67**	**-51,313.67**	**82.86 %**
Total Income	**$366,390.51**	**$509,215.67**	**$ -142,825.16**	**71.95 %**
GROSS PROFIT	**$366,390.51**	**$509,215.67**	**$ -142,825.16**	**71.95 %**
Expenses				
501 LABOR				
501.01 Operator's Salaries and Wages	132,198.05	105,269.00	26,929.05	125.58 %
501.02 Other Salaries and Wages	111,944.81	117,969.00	-6,024.19	94.89 %
Total 501 LABOR	**244,142.86**	**223,238.00**	**20,904.86**	**109.36 %**
502 FRINGE BENEFITS				
502.02 OPERS - DCTB Share	34,635.83	33,458.00	1,177.83	103.52 %
502.03 Health/Dental/Vision/Life Ins.	50,062.78	53,581.00	-3,518.22	93.43 %
502.04 Workers Comp.		0.00	0.00	
502.05 Medicare - DCTB Share	3,885.47	3,466.00	419.47	112.10 %
502.09 Sick Leave	10,993.82	10,324.00	669.82	106.49 %
502.10 Holiday Leave	12,483.55	12,571.00	-87.45	99.30 %
502.11 Vacation Leave	5,452.82	13,744.00	-8,291.18	39.67 %
502.14 Cell Phone Allowance	1,946.92	3,130.00	-1,183.08	62.20 %
Total 502 FRINGE BENEFITS	**119,461.19**	**130,274.00**	**-10,812.81**	**91.70 %**
503 SERVICES				
503.03 Prof and Tech Service	7,962.71	20,908.00	-12,945.29	38.08 %
503.05 Contract Maint Service	1,176.30	4,325.00	-3,148.70	27.20 %
503.99 Other Services	7,452.44	3,800.00	3,652.44	196.12 %
Total 503 SERVICES	**16,591.45**	**29,033.00**	**-12,441.55**	**57.15 %**
504 MATERIALS AND SUPPLIES				
504.01 Fuel and Lube	29,915.29	22,069.00	7,846.29	135.55 %
504.02 Tires and Tubes	1,239.40	1,750.00	-510.60	70.82 %
504.99 Other Supplies	15,537.64	14,911.00	626.64	104.20 %
Total 504 MATERIALS AND SUPPLIES	**46,692.33**	**38,730.00**	**7,962.33**	**120.56 %**
505 UTILITIES				
505.02 Utilities other than Propulsion	4,371.94	4,084.00	287.94	107.05 %
Total 505 UTILITIES	**4,371.94**	**4,084.00**	**287.94**	**107.05 %**
506 CASUALTY AND LIABILITY COST				
506.03 Premiums-Liability and Property	12,569.58	9,166.00	3,403.58	137.13 %
Total 506 CASUALTY AND LIABILITY COST	**12,569.58**	**9,166.00**	**3,403.58**	**137.13 %**
509 MISCELLANEOUS EXPENSE				
509.01 Dues and Subscriptions	115.82	709.00	-593.18	16.34 %
509.02 Travel and Meetings	477.50	213.00	264.50	224.18 %
509.08 Advertising & Promotion Media		75.00	-75.00	
509.99 Other Miscellaneous Expense	660.15	25.00	635.15	2,640.60 %
Total 509 MISCELLANEOUS EXPENSE	**1,253.47**	**1,022.00**	**231.47**	**122.65 %**
Total Expenses	**$445,082.82**	**$435,547.00**	**$9,535.82**	**102.19 %**
NET OPERATING INCOME	**$ -78,692.31**	**$73,668.67**	**$ -152,360.98**	**-106.82 %**
Other Expenses				
63000 Depreciation Expense				
63200 Depr. Facilities & Structures	7,737.02	5,802.00	1,935.02	133.35 %
63300 Depr. Revenue Vehicles	23,190.89	17,660.00	5,530.89	131.32 %
63400 Depr. Furnishings & Equipment	3,055.76	2,292.00	763.76	133.32 %

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
63500 Depr. Transit Enhancements	318.47	239.00	79.47	133.25 %
Total 63000 Depreciation Expense	**34,302.14**	**25,993.00**	**8,309.14**	**131.97 %**
Total Other Expenses	**$34,302.14**	**$25,993.00**	**$8,309.14**	**131.97 %**
NET OTHER INCOME	**$ -34,302.14**	**$ -25,993.00**	**$ -8,309.14**	**131.97 %**
NET INCOME	**$ -112,994.45**	**$47,675.67**	**$ -160,670.12**	**-237.01 %**

DELAWARE COUNTY TRANSIT

Budget vs. Actuals: FY 2024 Budget - FY24 P&L

January - November, 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
400 PASSENGER FARES	0.00		0.00	
401 PASSENGER - PAID FARES	0.00		0.00	
401.07 DR - General Public	80,018.20	33,578.00	46,440.20	238.31 %
401.20 FLEX Fares				
401.201 FLEX-Del Base Fare	114,129.49	98,630.00	15,499.49	115.71 %
401.202 FLEX-Discount Fare	47,606.84	61,960.00	-14,353.16	76.83 %
401.210 FLEX - Sunbury Fare	134.00		134.00	
Total 401.20 FLEX Fares	**161,870.33**	**160,590.00**	**1,280.33**	**100.80 %**
Total 401 PASSENGER - PAID FARES	**241,888.53**	**194,168.00**	**47,720.53**	**124.58 %**
402 ORGANIZATION - PAID FARES				
402.01 GP Fare Subsidy	402,216.00	360,360.00	41,856.00	111.62 %
402.05 Contract Client Transport	349,532.70	324,885.00	24,647.70	107.59 %
Total 402 ORGANIZATION - PAID FARES	**751,748.70**	**685,245.00**	**66,503.70**	**109.71 %**
Total 400 PASSENGER FARES	**993,637.23**	**879,413.00**	**114,224.23**	**112.99 %**
406 AUX TRANSIT REVENUES	573.97		573.97	
407 NON-TRANSPORTATION REVENUES				
407.04 Investment Income	288,058.53	220,000.00	68,058.53	130.94 %
407.98 Insurance Reimbursement	2,028.83		2,028.83	
407.99 Other Non-Transport. Revenue	699.72		699.72	
Total 407 NON-TRANSPORTATION REVENUES	**290,787.08**	**220,000.00**	**70,787.08**	**132.18 %**
409 LOCAL CASH GRANTS				
409.01 General Operating Assistance	1,107,050.00	1,285,521.00	-178,471.00	86.12 %
Total 409 LOCAL CASH GRANTS	**1,107,050.00**	**1,285,521.00**	**-178,471.00**	**86.12 %**
411 STATE CASH GRANTS				
411.01 Operating Assistance	495,215.00	453,947.00	41,268.00	109.09 %
411.05 E&D Assistance		37,561.00	-37,561.00	
411.06 ODOT OTP2 State Funds		252,000.00	-252,000.00	
Total 411 STATE CASH GRANTS	**495,215.00**	**743,508.00**	**-248,293.00**	**66.61 %**
413 FEDERAL CASH GRANTS				
413.10 Section 5307				
413.11 5307 Operating Assistance	383,311.00	326,791.00	56,520.00	117.30 %
413.11A 5307 ARP Act Operating Assistance	1,121,387.00	1,145,834.00	-24,447.00	97.87 %
413.11B 5307 CRRSAA Operating Assistance	877,589.00	1,448,817.37	-571,228.37	60.57 %
Total 413.11 5307 Operating Assistance	**2,382,287.00**	**2,921,442.37**	**-539,155.37**	**81.54 %**
413.17 FTA Planning	53,681.00	118,200.00	-64,519.00	45.42 %
413.19 5307 Equipment $ (Non-Cap)	1,041.00		1,041.00	
Total 413.10 Section 5307	**2,437,009.00**	**3,039,642.37**	**-602,633.37**	**80.17 %**
413.30 Section 5310				
413.33 5310 Preventive Maintenance	181,581.00	176,773.00	4,808.00	102.72 %
413.37 5310 Mobility Mgt.	281,590.00	195,222.00	86,368.00	144.24 %
Total 413.30 Section 5310	**463,171.00**	**371,995.00**	**91,176.00**	**124.51 %**

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Total 413 FEDERAL CASH GRANTS	**2,900,180.00**	**3,411,637.37**	**-511,457.37**	**85.01 %**
4600 Non-Added Revenues				
4630 Sale of Fixed Assets	6,697.50		6,697.50	
Total 4600 Non-Added Revenues	**6,697.50**		**6,697.50**	
Total Income	**$5,794,140.78**	**$6,540,079.37**	**$ -745,938.59**	**88.59 %**
GROSS PROFIT	**$5,794,140.78**	**$6,540,079.37**	**$ -745,938.59**	**88.59 %**
Expenses				
501 LABOR				
501.01 Operator's Salaries and Wages	1,176,651.72	1,097,959.00	78,692.72	107.17 %
501.02 Other Salaries and Wages	1,172,170.65	1,297,666.00	-125,495.35	90.33 %
Total 501 LABOR	**2,348,822.37**	**2,395,625.00**	**-46,802.63**	**98.05 %**
502 FRINGE BENEFITS				
502.02 OPERS - DCTB Share	363,674.24	368,039.00	-4,364.76	98.81 %
502.03 Health/Dental/Vision/Life Ins.	478,166.50	589,391.00	-111,224.50	81.13 %
502.04 Workers Comp.	27,507.92	32,263.00	-4,755.08	85.26 %
502.05 Medicare - DCTB Share	36,848.36	38,118.00	-1,269.64	96.67 %
502.09 Sick Leave	93,222.12	113,555.00	-20,332.88	82.09 %
502.10 Holiday Leave	96,301.30	138,288.00	-41,986.70	69.64 %
502.11 Vacation Leave	96,568.24	151,176.00	-54,607.76	63.88 %
502.14 Cell Phone Allowance	30,666.86	34,427.00	-3,760.14	89.08 %
Total 502 FRINGE BENEFITS	**1,222,955.54**	**1,465,257.00**	**-242,301.46**	**83.46 %**
503 SERVICES				
503.03 Prof and Tech Service	208,873.35	307,992.00	-99,118.65	67.82 %
503.05 Contract Maint Service	57,350.03	47,585.00	9,765.03	120.52 %
503.99 Other Services	94,468.36	41,800.00	52,668.36	226.00 %
Total 503 SERVICES	**360,691.74**	**397,377.00**	**-36,685.26**	**90.77 %**
504 MATERIALS AND SUPPLIES				
504.01 Fuel and Lube	251,531.90	242,751.00	8,780.90	103.62 %
504.02 Tires and Tubes	26,649.72	19,250.00	7,399.72	138.44 %
504.99 Other Supplies	212,254.69	164,014.00	48,240.69	129.41 %
Total 504 MATERIALS AND SUPPLIES	**490,436.31**	**426,015.00**	**64,421.31**	**115.12 %**
505 UTILITIES				
505.02 Utilities other than Propulsion	47,447.78	44,916.00	2,531.78	105.64 %
Total 505 UTILITIES	**47,447.78**	**44,916.00**	**2,531.78**	**105.64 %**
506 CASUALTY AND LIABILITY COST				
506.03 Premiums-Liability and Property	114,292.88	100,834.00	13,458.88	113.35 %
Total 506 CASUALTY AND LIABILITY COST	**114,292.88**	**100,834.00**	**13,458.88**	**113.35 %**
509 MISCELLANEOUS EXPENSE				
509.01 Dues and Subscriptions	7,600.66	7,791.00	-190.34	97.56 %
509.02 Travel and Meetings	12,294.70	2,336.00	9,958.70	526.31 %
509.08 Advertising & Promotion Media	5,212.88	825.00	4,387.88	631.86 %
509.99 Other Miscellaneous Expense	5,709.05	275.00	5,434.05	2,076.02 %
Total 509 MISCELLANEOUS EXPENSE	**30,817.29**	**11,227.00**	**19,590.29**	**274.49 %**
Total Expenses	**$4,615,463.91**	**$4,841,251.00**	**$ -225,787.09**	**95.34 %**
NET OPERATING INCOME	**$1,178,676.87**	**$1,698,828.37**	**$ -520,151.50**	**69.38 %**
Other Expenses				
63000 Depreciation Expense				

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
63200 Depr. Facilities & Structures	92,844.24	63,831.00	29,013.24	145.45 %
63300 Depr. Revenue Vehicles	347,010.88	194,259.00	152,751.88	178.63 %
63400 Depr. Furnishings & Equipment	40,069.12	25,210.00	14,859.12	158.94 %
63500 Depr. Transit Enhancements	2,547.76	2,627.00	-79.24	96.98 %
Total 63000 Depreciation Expense	**482,472.00**	**285,927.00**	**196,545.00**	**168.74 %**
Total Other Expenses	**$482,472.00**	**$285,927.00**	**$196,545.00**	**168.74 %**
NET OTHER INCOME	**$ -482,472.00**	**$ -285,927.00**	**$ -196,545.00**	**168.74 %**
NET INCOME	**$696,204.87**	**$1,412,901.37**	**$ -716,696.50**	**49.27 %**

DELAWARE COUNTY TRANSIT

Income by Customer Summary YTD

November 2024

	INCOME		EXPENSES		NET INCOME	
	NOV 2024	JAN - NOV, 2024 (YTD)	NOV 2024	JAN - NOV, 2024 (YTD)	NOV 2024	JAN - NOV, 2024 (YTD)
Adult Court Services		200.00			$0.00	$200.00
COTA		1,107,050.00			$0.00	$1,107,050.00
Delaware Area Career Center		100.00			$0.00	$100.00
Delaware Municipal Court		300.00			$0.00	$300.00
Dept. of Job and Family Services	22,393.85	234,403.40			$22,393.85	$234,403.40
ECH Pathways LLC		750.00			$0.00	$750.00
Farebox	22,402.03	245,149.72		233.60	$22,402.03	$245,383.32
Friction Metals	38.40	171.47			$38.40	$171.47
FTA	27,948.00	901,204.00			$27,948.00	$901,204.00
FTA - ARP Act	101,181.00	1,121,387.00			$101,181.00	$1,121,387.00
FTA - CRRSAA	118,962.00	877,589.00			$118,962.00	$877,589.00
GovDeals		6,697.50			$0.00	$6,697.50
ODOT		495,215.00			$0.00	$495,215.00
Ohio Department of Taxation				18,475.07	$0.00	$18,475.07
OTRP		1,082.25			$0.00	$1,082.25
Paycor Refund		0.00			$0.00	$0.00
Printing or Copies		2.00			$0.00	$2.00
Source Point	40,827.50	442,430.00			$40,827.50	$442,430.00
Veterans Services	6,246.50	60,141.70			$6,246.50	$60,141.70
Willow Brook	931.00	16,673.60			$931.00	$16,673.60
TOTAL	**$340,930.28**	**$5,510,546.64**	**$0.00**	**$18,708.67**	**$340,930.28**	**$5,529,255.31**

DELAWARE COUNTY TRANSIT

Expenses by Vendor Summary

November 2024

	TOTAL	
	NOV 2024	JAN - NOV, 2024 (YTD)
4imprint		625.50
AB Health Solutions, LLC	225.00	3,260.00
Accent	1,007.25	8,336.24
Access Wireless Data Solutions, LLC		11,432.94
Accurate		445.50
Adam Hall		39.59
AEP	1,646.22	16,919.26
AIM Media Midwest		407.40
Allen Thomas		39.59
Amazon	2,234.83	20,706.19
APTA		6,000.00
ARCPoint Labs	416.32	8,207.65
Automotive Equipment Warehouse, Inc.		410.95
B&C COMMUNICATIONS	5,713.10	15,838.00
BackCare Family Chiropractic		90.00
Barbara Silvers		174.40
Bert Runyon		39.59
Big Walnut Civic Association		25.00
BOB SUMEREL TIRE	1,239.40	18,961.56
Brad Hines		90.00
Breezeline	1,355.09	14,420.98
Bret Crow		68.00
Bus Service Incorporated	2,838.40	2,838.40
BYERS FORD		2,328.14
Capitol Citicom, Inc.		1,072.00
Caroline Larsen		61.00
Casey Thomas		39.59
CITY OF DELAWARE Utility Office	220.82	2,512.54
Colonial Life	116.42	1,280.62
COLUMBIA GAS	207.10	2,532.96
CRYSTAL JAMES	180.88	379.38
Custom Air		10,110.00
Dan Dickinson		110.00
Danielle Schnees		39.99
DCTB Depreciation	34,302.14	482,472.00
Delaware Area Chamber of Commerce		362.00
Delaware City School District		250.00
Delaware County Clerk of Courts		130.80
DELAWARE COUNTY HR	55,361.30	602,650.84
Delaware Floor Company		1,855.14
Delene Weidner		550.00
Don Hedges		99.00
Donna Ames		35.63
Dylan Saad		39.59

	TOTAL	
	NOV 2024	JAN - NOV, 2024 (YTD)
ECH Pathways		2,000.00
Ed Kennedy		39.59
Evalyn Page		37.00
FINET	502.63	4,070.50
Fishel Downey Albrecht & Riepenhoff LLP	2,047.50	2,887.50
Foster's Truck & Trailer		15,704.16
Frank Cammarata		144.40
Garrett Manges (deleted)		39.78
Government Finance Officers Association		610.00
GRANT BIAS		201.48
HDR Engineering, Inc.		59,047.35
Heavy Duty Truck & Equipment Service, Inc.	390.30	992.45
Holony Media		2,833.20
Hunter Marketing		11,450.00
Interstate Billing Service	1,626.75	16,461.27
Intuit		428.53
J & J Mobility		150.00
Janton	140.30	1,245.80
Jenifer Wattenshaidt		8.00
John Iwanek	39.99	79.58
John Kovick		32.00
Jon Brown	39.59	39.59
Joseph Shalosky		39.59
KATHY LAUGHLIN		998.97
KEVIN KRAMER		94.61
Kim Crouch		39.59
Kim Pattee (deleted)		99.00
Kim Sargent		39.59
Kimmel	370.99	3,409.04
Koorsen Fire & Security		104.97
LinkedIn Corporation		3,360.00
Lynn Aseltine		144.40
Main Street Delaware, Inc.		250.00
MARCIE MERRIMAN		226.59
MASTER LIGHTING SERVICE		5,892.00
Matthew Bell (deleted)		39.59
MD TRANSMISSIONS LTD		24,302.56
MedPro Waste Disposal, LLC	89.75	727.25
MIATI Embroidery	1,683.19	14,090.40
Nakeer Stewart		39.59
NAPA Auto Parts	3,822.15	53,165.08
National PELRA	35.83	35.83
NEORide	5,895.85	79,435.98
Ohio Business Systems, Inc.	196.27	9,727.73
Ohio Government Finance Officers Association	60.00	545.00
OHIO PUBLIC TRANSIT ASSOC.		825.00
OHIO TRANSIT RISK POOL	12,569.58	114,292.88
Ohio Wesleyan University		303.35
OHIOTOW		1,419.10
OPERS	34,635.83	363,674.24

	TOTAL	
	NOV 2024	JAN - NOV, 2024 (YTD)
Patricia Stout		32.00
Paycor		-963.04
PAYROLL	273,970.50	2,607,378.21
PFM Fleet Service		4,655.85
PRECISION ALIGNMENT		22,481.27
Proforma		1,001.66
R4 Workforce, LLC		1,000.00
Randy Weiser		19.80
REI		2,293.20
RELADYNE/FOUR-O CORP		3,650.47
Remix Technologies LLC		18,700.00
Renee Creedon-Mays	51.00	436.20
Richard LeCrone		90.00
RICHWOOD BANK	58.10	805.50
Richwood Credit Card	1,883.92	30,764.79
Rita Krasny		69.00
Robert Ruzinsky		2,802.50
Rohrbaugh Tools	99.95	1,149.90
RUMPKE	159.04	1,745.12
S&S Midwest Fire Protection LLC		3,000.74
SANDY DENNEY		13.10
Sara Anderson	90.72	434.69
Sherry Hedges (deleted)		133.98
Smart Digital		4,837.66
Snappys Automotive		5,241.67
SourcePoint	120.00	2,150.00
Steve Matheney		34.00
Steven’s Catering		392.20
SuperFleet MasterCard Program	29,915.29	270,006.97
TERMINAL SUPPLY	164.14	2,065.84
TESCO	629.81	40,115.13
THE DELAWARE GAZETTE Subscription		195.00
THE HARDWARE EXCHANGE	23.92	1,181.41
Thomas Door Controls, Inc		2,051.50
Tiffany Stevens		91.34
Tim Himler		123.68
Tim Trimble		125.63
Treasurer of State of Ohio		17,404.50
VERIZON WIRELESS	2,297.80	24,914.22
Via Mobility, LLC		13,121.83
WATERFORD SIGNS		1,731.65
YOST TECH OF MID OHIO		257.02
Not Specified	-1,290.00	-5,203.68
TOTAL	**$479,384.96**	**$5,116,644.58**

DELAWARE COUNTY TRANSIT

Balance Sheet

As of November 30, 2024

	TOTAL		
	AS OF NOV 30, 2024	AS OF OCT 31, 2024 (PP)	AS OF NOV 30, 2023 (PY)
ASSETS			
Current Assets			
Bank Accounts			
10000 Checking - Regular	-17,314.85	-21,902.50	313,425.84
10001 Checking - Payroll	35,853.01	178,188.96	195,922.86
10002 Petty Cash	50.00	50.00	50.00
10003 STAR Ohio	6,185,104.26	7,558,452.41	5,446,261.27
10004 Insured Cash Sweep	238,212.73	513,194.56	
Total Bank Accounts	**$6,441,905.15**	**$8,227,983.43**	**$5,955,659.97**
Accounts Receivable			
11000 Accounts Receivable	606,095.55	357,340.10	1,441,026.66
Total Accounts Receivable	**$606,095.55**	**$357,340.10**	**$1,441,026.66**
Other Current Assets			
11001 YE Receivables	0.00	0.00	0.00
13000 Prepaids	0.00	0.00	0.00
13100 Prepaid OTRP	-0.05	10,087.28	-0.02
Total 13000 Prepaids	**-0.05**	**10,087.28**	**-0.02**
Total Other Current Assets	**$ -0.05**	**$10,087.28**	**$ -0.02**
Total Current Assets	**$7,048,000.65**	**$8,595,410.81**	**$7,396,686.61**
Fixed Assets			
15000 Fixed Assets	24,488.21	23,921.43	0.00
15100 Land	325,507.52	325,507.52	325,507.52
15200 Facilities & Structures	2,859,068.31	2,859,068.31	2,859,068.31
15300 Revenue Vehicles	5,029,643.80	5,029,643.80	3,637,851.80
15400 Furnishings & Equipment	418,246.03	418,246.03	356,449.53
15500 Transit Enhancements	44,686.92	44,686.92	44,686.92
Total 15000 Fixed Assets	**8,701,640.79**	**8,701,074.01**	**7,223,564.08**
16000 Accumulated Depreciation			
16200 AD - Facilites & Structures	-681,138.16	-673,401.14	-580,556.90
16300 AD - Revenue Vehicles	-2,122,847.80	-2,099,656.91	-1,735,465.98
16400 AD - Furnishings & Equipment	-269,535.52	-266,479.76	-225,560.64
16500 AD - Transit Enhancements	-47,234.68	-46,916.21	-44,686.92
Total 16000 Accumulated Depreciation	**-3,120,756.16**	**-3,086,454.02**	**-2,586,270.44**
17000 WIP - Work in Process			
17200 WIP - Facilaties & Structures	0.00	0.00	0.00
17400 WIP - Furnishings & Equipment	0.00	0.00	0.00
Total 17000 WIP - Work in Process	**0.00**	**0.00**	**0.00**
Total Fixed Assets	**$5,580,884.63**	**$5,614,619.99**	**$4,637,293.64**
Other Assets			
14010 Net Pension Asset	57,875.00	57,875.00	80,168.00
14015 Net OPEB Asset	0.00	0.00	332,135.00
14020 Defered Outflows - Pension	1,574,616.00	1,574,616.00	577,956.00

	TOTAL		
	AS OF NOV 30, 2024	AS OF OCT 31, 2024 (PP)	AS OF NOV 30, 2023 (PY)
14025 Defered Outflows - OPEB	219,036.00	219,036.00	41,275.00
Total Other Assets	**$1,851,527.00**	**$1,851,527.00**	**$1,031,534.00**
TOTAL ASSETS	**$14,480,412.28**	**$16,061,557.80**	**$13,065,514.25**
LIABILITIES AND EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
20000 Accounts Payable	31,907.30	1,406,939.16	18,531.15
Total Accounts Payable	**$31,907.30**	**$1,406,939.16**	**$18,531.15**
Other Current Liabilities			
20001 YE Payables	0.00	0.00	0.00
23000 Accrued Leave Payable			
23001 Accrued Sick Leave	40,763.70	40,763.70	42,776.78
23002 Accrued Vacation	131,180.75	131,180.75	107,459.81
23003 Accrued Holiday Pay	46,112.42	46,112.42	48,984.23
Total 23000 Accrued Leave Payable	**218,056.87**	**218,056.87**	**199,220.82**
24000 Bi-Weekly Payroll Liabilities			
24002 Employer Net Pay	45,792.19	124,803.99	101,693.08
24003 Employer Medicare	865.24	2,357.65	1,938.18
24004 Employer SS	0.00	0.00	0.00
Total 24000 Bi-Weekly Payroll Liabilities	**46,657.43**	**127,161.64**	**103,631.26**
25000 Payroll Withholdings	0.00	0.00	0.00
25001 Deferred Comp W/H	840.00	2,034.90	1,226.00
25002 OPERS Employee W/H	6,130.31	4,072.42	3,012.98
25003 Medicare Employee W/H	865.24	2,357.77	1,938.24
25004 Federal Tax W/H	3,928.20	11,102.15	10,449.33
25005 Ohio Tax W/H	1,188.45	3,315.75	2,737.04
25006 City Tax W/H	1,093.08	3,038.30	2,476.93
25007 School Tax W/H	168.69	374.50	304.02
25008 Court Order W/H	321.19	854.37	0.00
25009 Employee SS	0.00	0.00	0.00
Total 25000 Payroll Withholdings	**14,535.16**	**27,150.16**	**22,144.54**
26000 Unearned Funds			
26030 Local Funds Unearned	0.00	0.00	0.00
Total 26000 Unearned Funds	**0.00**	**0.00**	**0.00**
Ohio Department of Taxation Payable	0.00	0.00	0.00
Total Other Current Liabilities	**$279,249.46**	**$372,368.67**	**$324,996.62**
Total Current Liabilities	**$311,156.76**	**$1,779,307.83**	**$343,527.77**
Long-Term Liabilities			
27010 Net Pension Liability	3,369,633.00	3,369,633.00	927,463.00
27015 Net OPEB Liability	71,469.00	71,469.00	0.00
27020 Defered Inflows - Pension	21,869.00	21,869.00	1,153,161.00
27025 Defered Inflows - OPEB	23,572.00	23,572.00	343,161.00
Total Long-Term Liabilities	**$3,486,543.00**	**$3,486,543.00**	**$2,423,785.00**
Total Liabilities	**$3,797,699.76**	**$5,265,850.83**	**$2,767,312.77**
Equity			
30000 Opening Balance Equity	2,578,254.26	2,578,254.26	2,578,254.26

	TOTAL		
	AS OF NOV 30, 2024	AS OF OCT 31, 2024 (PP)	AS OF NOV 30, 2023 (PY)
31000 Equity Contributions			
31001 Federal Equity Contributions	3,407,462.00	3,407,462.00	3,385,347.00
31002 State Equity Contributions	1,579,046.00	1,579,046.00	1,579,046.00
31003 Local Equity Contributions	76,601.00	76,601.00	76,601.00
Total 31000 Equity Contributions	**5,063,109.00**	**5,063,109.00**	**5,040,994.00**
32000 Retained Earnings	4,033,645.35	4,033,645.35	3,899,589.70
33000 GASB 68 Pension Equity	-703,183.96	-703,183.96	-703,183.96
34000 GASB 75 OPEB Equity	-985,317.00	-985,317.00	-985,317.00
Net Income	696,204.87	809,199.32	467,864.48
Total Equity	**$10,682,712.52**	**$10,795,706.97**	**$10,298,201.48**
TOTAL LIABILITIES AND EQUITY	**$14,480,412.28**	**$16,061,557.80**	**$13,065,514.25**

DELAWARE COUNTY TRANSIT

Statement of Cash Flows

November 2024

	TOTAL
OPERATING ACTIVITIES	
Net Income	-112,994.45
Adjustments to reconcile Net Income to Net Cash provided by operations:	
11000 Accounts Receivable	-248,755.45
13100 Prepaids:Prepaid OTRP	10,087.33
20000 Accounts Payable	-1,375,031.86
24002 Bi-Weekly Payroll Liabilities:Employer Net Pay	-79,011.80
24003 Bi-Weekly Payroll Liabilities:Employer Medicare	-1,492.41
25001 Payroll Withholdings:Deferred Comp W/H	-1,194.90
25002 Payroll Withholdings:OPERS Employee W/H	2,057.89
25003 Payroll Withholdings:Medicare Employee W/H	-1,492.53
25004 Payroll Withholdings:Federal Tax W/H	-7,173.95
25005 Payroll Withholdings:Ohio Tax W/H	-2,127.30
25006 Payroll Withholdings:City Tax W/H	-1,945.22
25007 Payroll Withholdings:School Tax W/H	-205.81
25008 Payroll Withholdings:Court Order W/H	-533.18
Ohio Department of Taxation Payable	0.00
Total Adjustments to reconcile Net Income to Net Cash provided by operations:	**-1,706,819.19**
Net cash provided by operating activities	**$ -1,819,813.64**
INVESTING ACTIVITIES	
15000 Fixed Assets	-566.78
16200 Accumulated Depreciation:AD - Facilites & Structures	7,737.02
16300 Accumulated Depreciation:AD - Revenue Vehicles	23,190.89
16400 Accumulated Depreciation:AD - Furnishings & Equipment	3,055.76
16500 Accumulated Depreciation:AD - Transit Enhancements	318.47
Net cash provided by investing activities	**$33,735.36**
NET CASH INCREASE FOR PERIOD	**$ -1,786,078.28**
Cash at beginning of period	8,227,983.43
CASH AT END OF PERIOD	**$6,441,905.15**

DELAWARE COUNTY TRANSIT
GRANTS SUMMARY
as of November 2024

ACTIVE GRANTS

GRANT NAME	GRANT SOURCE	GRANT TYPE	GRANT FREQUENCY	GRANT PURPOSE	PID	STIP	Award #	AMOUNT AWARDED	TDC's	AMOUNT EXPENDED	AMOUNT REMAINING	PERCNTG. REMAINING	GRANT END DATE	Estimated Usage by Year						
														2024	2025	2026	2027	2028	2029	2030
ARPA	FTA	Operating - one-time	One-time	Gen. Oper+1%	n/a	n/a	OH-2022-006	5,099,700	-	4,862,454	237,246	5%	9/30/2029	$ 1,274,533	$ 132,246	COMPLETED - FUNDS EXHAUSTED				
CRRSSA	FTA	Operating - one-time	One-time	Gen. Oper+1%	n/a	n/a	OH-2022-008	2,822,218	-	1,825,171	997,047	35%	N/A	$ 1,874,637	$ 880,047	COMPLETED - FUNDS EXHAUSTED				
OTP2	FTA/ODOT	Capital - Competitive	Recurring	HVAC / Equip	115540	21-24 Amend #5	OH-2022-034	69,250	13,850	$ 42,920	$ 26,330	38%	N/A	$ 22,115	$ 26,330	COMPLETED - FUNDS EXHAUSTED				
OTP2	FTA/ODOT	Capital - Competitive	Recurring	Replace vehicles	111778	21-24 Amend #5	OH-2022-034	148,093	29,619	$ 148,093	$ -	0%	N/A	$ 1,041	COMPLETED - FUNDS EXHAUSTED					
OTP2	FTA/ODOT	Capital - Competitive	One-Time	Planning	115539	21-24 Amend #5	OH-2023-012	500,000	100,000	$ 266,067	$ 233,933	47%	N/A	$ 53,681	$ 133,933	$ 100,000	COMPLETED - FUNDS EXHAUSTED			
5310	FTA/MORPC	Operating - Competitive	Recurring	Maintenance	118044	21-24 Amend #10	OH-2023-012	$ 181,581	-	$ 181,581	$ -	0%	N/A	$ 181,581	COMPLETED - FUNDS EXHAUSTED					
5310	FTA/MORPC	Operating - Competitive	Recurring	Mobility Mgmt	118044	21-24 Amend #10	OH-2023-012	$ 416,242	-	253,642	$ 162,600	39%	N/A	$ 309,591	$ 106,651	COMPLETED - FUNDS EXHAUSTED				
5307	FTA	Operating - Formula	Recurring	Gen. Oper. FFY 2023	111783	21-24 Orig.	OH-2023-012	$ 383,311	-	383,311	$ -	0%	N/A	$ 383,311	COMPLETED - FUNDS EXHAUSTED					
OTP2	FTA/ODOT	Capital - Competitive	One-Time	(3) Replace Bus	111782	21-24 Orig.	OH-2023-012	485,271		485,271	-	0%	N/A		$ 485,271	COMPLETED - FUNDS EXHAUSTED				
OTP2	FTA/ODOT	Capital - Competitive	One-Time	(2) Expansion Bus	111773	21-24 Orig.	OH-2023-012	323,514		323,514	-	0%	N/A		$ 353,514	COMPLETED - FUNDS EXHAUSTED				
											TOTAL REMAINING			***1,494,556***						

ALLOCATED OPERATING GRANTS (Not yet Active)

5310	FTA/MORPC	Operating - Competitive	Recurring	Maintenance			Application not yet filed	$ 186,868	-	$ -	$ 186,868	100%	N/A	11.7A.00	$ 186,868	COMPLETED - FUNDS EXHAUSTED
5310	FTA/MORPC	Operating - Competitive	Recurring	Mobility Mgmt			Not awarded	$ -	-	$ -	$ -	#DIV/0!	N/A	11.7L.00	$ -	COMPLETED - FUNDS EXHAUSTED
5307	FTA	Operating - Formula	Recurring	Gen. Oper. FFY 2024	118099	24-27 Orig.	Application not yet filed	$ 609,487	-	-	$ 609,487	100%	N/A	$ -	$ 609,487	COMPLETED - FUNDS EXHAUSTED
											TOTAL REMAINING			***186,868***		

ALLOCATED CAPITAL GRANTS (Not yet Active)

OTP2	FTA/ODOT	Capital - Competitive	One-Time	(8) Replace Bus	111784	24-27 Orig.	OH-2023-012	953,352		-	953,352	100%	N/A	$ -	$ 953,352	COMPLETED - FUNDS EXHAUSTED
OWMP	FTA/ODOT	Capital - Competitive	One-Time	(3) Replace Bus	Not Yet ID	24-27 Orig.	Application not yet filed	467,187	62,292	-	467,187	100%	N/A	$ -	$ 467,187	COMPLETED - FUNDS EXHAUSTED
OWMP	FTA/ODOT	Capital - Competitive	One-Time	(3) Expand Bus	Not Yet ID	24-27 Orig.	Application not yet filed	467,187	93,438	-	467,187	100%	N/A	$ -	$ 467,187	COMPLETED - FUNDS EXHAUSTED
OTP2	FTA/ODOT	Capital - Competitive	One-Time	Workforce Planning	Not Yet ID	24-27 Orig.	Application not yet filed	140,000		-	140,000	100%	N/A	$ -	$ 140,000	COMPLETED - FUNDS EXHAUSTED
											TOTAL REMAINING			***953,352***		**COMPLETED - FUNDS EXHAUSTED**

GRAND TOTAL REMAINING ***2,634,776***

Strategic Plan Report Card

The recommendation of our report focuses on four themes:

Service | Capital | Policy | Funding

SERVICE						
Item #	**Description**	**Status**	**% Complete**	**Notes**	**Target Completion**	**Completion Date**
1	Extend Delaware City FLEX Hours into the early morning and evening on weekdays, along with adding Saturday service.	**Completed**	100%	5 am - 9 pm, M-F 8 am - 4 pm, Saturdays	2024	7/1/2024 7/6/2024
2	Add Sunbury/Galena service on weekdays.	**Completed**	100%	Launch Date: 10/14/24 6 am - 6 pm, M-F 3/6/24 Sunbury City Council 5/20/24 Galena Council 6/10/24 Berkshire Township 8/15/24 Sunbury Public Hearings 8/17/24 Sunbury Sizzle	2024-2025	10/14/24
3	Partnership for Innovative Opportunities with surrounding counties for workforce solutions.	In Progress	0-25%	8/1/24 JFS Partnership 7/11/24 Workforce Mobility Study 12/24 OWMP2 Grant Award	2025-2027	
4	Expand VIA technology to county-wide on-demand service.	Not Started			2027	
5	Add Delaware South Service on weekdays.	Not Started			2027-2028	

Strategic Plan Report Card

CAPITAL						
Item #	**Description**	**Status**	**% Complete**	**Notes**	**Target Completion**	**Completion Date**
1	Procure additional vehicles to meet FLEX expansion demands.	In Progress	50-75%	• 8 vehicles secured through OTP2 • 6 vehicles secured through WMPP	2025-2026	• awarded 8 vehicles 3/28/24 • 6 vehicles awarded 12/24
2	Design and construct a new maintenance and administration facility.	Not Started			2027-2028	

POLICY						
Item #	**Description**	**Status**	**% Complete**	**Notes**	**Target Completion**	**Completion Date**
1	Develop an action plan and policy for existing reserves for future capital and operational needs.	In Progress	0-25%	• Board Retreat to establish outline	2024-2026	

Strategic Plan Report Card

FUNDING						
Item #	**Description**	**Status**	**% Complete**	**Notes**	**Target Completion**	**Completion Date**
1	Collaborate with regional transit providers and partners to determine appropriate methodology for the Columbus Urbanized Area (CUA) funds.	In Progress	0-25%	• Ongoing conversations with COTA and MORPC	2024-2028	
2	Apply for competitive grant opportunities.	In Progress	25-50%	*Continuous* • 5311 State FY25 for Sunbury Service • Grant through Delaware Public Health District • OTP2 Preservation Funds FY26	2024-2028	
3	Conduct a feasibility study to create a sustainable local funding source.	Not Started			2026-2027	

DELAWARE COUNTY TRANSIT BOARD

POLICY

Policy Name	Resolution Number	Origin Date	Revision
DCT Telephone Monitoring Policy			

NOTE: The Delaware County Transit Board ("DCTB ") is the governing body of Delaware County 's Public Transit System established by the Delaware County Commissioners under the authority of Ohio Revised Code sections 306.01 and 306.02. Delaware County Transit ("DCT") is the common name given to the public transit system. This policy is established and set forth under the authority of the DCTB. DCT and DCTB may be used interchangeably in this policy or used separately to distinguish responsibilities.

PURPOSE

This policy aims to inform employees of DCT's guidelines regarding the monitoring of telephone communications conducted through company resources. DCT reserves the right to monitor phone communications to ensure compliance with business standards and practices.

SCOPE

This policy applies to all employees who use DCT telecommunication systems as part of their assigned duties.

DISTRIBUTION

To all DCTB management, administrative, and operational staff.

POLICY STATEMENT

Policy Guidelines

1. **Professional Conduct**
    - Employees are required to answer telephones and other communications in a polite and courteous manner.
    - The use of foul or abusive language during telephone or other communications, or in any dealings with the public, is strictly prohibited.

2. **Monitoring and Recording**
    - Designated members of DCT management or their designees may review recordings of customer service calls to:
        - Ensure employees are respectful and responsive to customers.
        - Fulfill other legitimate business purposes, such as compliance or quality assurance.
        - Provide training and feedback for improving customer service skills and job performance.
    - Customers will be notified of the potential for call monitoring.

3. **Personal Calls**
    - If a personal call is identified during the monitoring process, monitoring will be immediately suspended.
    - Personal calls should be limited to essential and unavoidable situations.

4. **Consent and Recordkeeping**
    - Employees must provide written consent to this policy.
    - A signed copy of this policy will be maintained in the employee's personnel file.

Disciplinary Actions
Any employee found violating this policy will be subject to appropriate corrective measures, including but not limited to retraining, disciplinary action, or termination.

RESOLUTION 25-01-03

In the matter of approving the new Delaware County Transit Telephone Monitoring Policy;

WHEREAS, Delaware County Transit (DCT) is committed to ensuring the highest standards of customer service, operational efficiency, and adherence to regulatory requirements; and;

WHEREAS, it is essential to establish guidelines for the monitoring of telephone communications to enhance service quality, employee training, and compliance with applicable laws and policies; and;

WHEREAS, DCT seeks to adopt a Telephone Monitoring Policy to provide clear directives on the purpose, scope, and process of monitoring telephone communications while respecting the privacy rights of employees and customers; and;

WHEREAS, the proposed policy has been reviewed and is found to be in alignment with DCT's mission, values, and legal obligations;

NOW THEREFORE BE IT RESOLVED, that the Delaware County Transit Board hereby approves the Telephone Monitoring Policy and provides the Executive Director the authority to execute on behalf of the Board.

_____ _____

Chairman Secretary