

DELAWARE COUNTY TRANSIT BOARD

BOARD MEETING

MINUTES OF
September 16, 2015

1. Roll Call

The DCTB Chair called the meeting to order and the roll was taken as follows: (15-09-01)

<u> X </u>	Tom Jones-Chair
<u> X </u>	Boots Sheets-Vice Chair
<u> Ab </u>	Traci Cromwell -Secretary
<u> X </u>	Roger VanSickle-Treasurer
<u> X </u>	Ed Helvey
<u> Ab </u>	Tim Dempsey
<u> X </u>	Erwin Dugasz

Staff present for the meeting:

<u> X </u>	Denny Schooley-Executive Director
<u> X </u>	Crystal James-Operations Director
<u> X </u>	Ginny Berry-Marketing and Public Relations Specialist
<u> X </u>	Tonya Layman-Mobility Manager
<u> X </u>	Tina Smith-Controller/HR Coordinator
<u> X </u>	Ed Pierson-Facilities, Assets, and Technology Manager
<u> Ab </u>	Grant Bias-Operations Supervisor

a. Approval of Absences (15-09-01)

It was moved by Roger and seconded by Erwin to approve

Tim and Traci's absences (15-09-01). Motion passed.

b. Pledge

2. Public Comment

No public present.

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3. Approval of Consent Agenda (15-09-02)

a. Agenda for September 16, 2015

b. Minutes of August 19, 2015

It was moved by Boots and seconded by Erwin to approve the Consent Agenda (15-09-02). Motion passed.

4. Reports

a. Board Committees

i. Finance – No meeting

b. Department

Crystal-
Public hearings will be held tomorrow for changes to the Sunbury Route. There will not be an express to Westerville. Route will run three times a day from Delaware to Sunbury.

We are still monitoring the Saturday routes. We are not going to make any changes at this time.

c. Executive Director

none

5. Treasurer's Report-Financial Status

a. Approval of revenue and expense detail for month ending August 31, 2015 (15-09-03)

Total income for August = \$44,662.47

Total expenses for August = \$175,494.90

Ed explained that we will be purchasing a tire mounter and balancer, which will save us money on tire expenses.

It was moved by Roger and seconded by Ed to approve the Financial Status (15-09-03). Motion passed.

6. Unfinished Business

none

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7. New Business

a. Approval of 2016 contract rates (15-09-04)

2015 = \$59.12 per hour

2016 = \$63.81 per hour

It was moved by Boots and seconded by Erwin to approve the 2016 contract rates (15-09-04). Motion passed.

b. Approval of Source Point 2016/2017 contract rates (15-09-05)

It was moved by Erwin and seconded by Ed to approve Source Point 2016/2017 contract rates (15-09-05). Motion passed.

c. Approval of DACC service contract (15-09-06)

It was moved by Erwin and seconded by Ed to approve the DACC service contract (15-09-06). Motion passed.

d. Approval of Holony Media Contract for MM Website (15-09-07)

We had four proposals to select from.

It was moved by Erwin and seconded by Boots to approve the Holony Media Contract (15-09-07). Motion passed.

8. Other Business—Open Comments

a. Chair notification of Executive Director Evaluation process

Tom explained that the process will be conducted the same as last year. Two weeks prior to the Board meeting, Denny will send out highlights from the year and his contract. During the evaluation, each Board member will have an allotted time to speak.

9. Adjourn

There being no further business to transact, the Chairman adjourned the meeting.

Meeting was reopened to appoint a temporary Secretary in Traci's absence. Erwin moved to appoint Roger as the temporary Secretary. Ed seconded. Motion passed.