

# DELAWARE COUNTY TRANSIT BOARD

## BOARD MEETING

### MINUTES OF September 11, 2009

**1) The DCTB Chair called the meeting to order and the roll was taken as follows:**

  X   Gary Dougherty, Chair  
  X   Wes Buchanan, Vice Chair  
  X   Joe Clase - arrived at 7:35  
  X   Ben Brown, Secretary  
       Boots Sheets  
  X   Magnum Davis- arrived at 7:10  
  X   Erwin Dugasz  
  X   Denny Schooley, Executive Director  
  X   Crystal James, Administrative/Operations Manager  
  X   Ginny Berry, Executive Assistant  
  X   Richelle Fout, Financial Analyst  
  X   Stephanie Cameron, Clerical Assistant

**2) Approval of Board Minutes of August 21, 2009. (09-09-01)**

It was moved by       Erwin       and seconded by       Ben       to approve the minutes of the August 21, 2009 Board Meeting. (09-09-01)

**3) Operations Report**

Crystal did not have anything further to add.

**4) Marketing Report**

Ginny did not have anything further to add.

**5) Financial Reports**

Richelle made corrections to her written report.

It was moved by       Wes       and seconded by       Ben       to approve the financial reports for the month ending August 31, 2009. (09-09-02)

**6) Action Items**

**a) Approval to dispose of obsolete equipment (09-09-03)**

It was moved by       Ben       and seconded by       Wes       to dispose of obsolete equipment. (09-09-04)

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- b) **Approval to dispose of obsolete vehicles (09-09-04)**  
Denny explained that ODOT would have to provide incurrence for disposal. Also the Delaware County Board of DD has requested to vehicles to add to there fleet. Erwin asked Denny to check with prosecutor's office prior to transfer.

It was moved by Wes and seconded by Magnum to dispose of obsolete vehicles. (09-09-04)

- c) **Approval to modify appropriations for Org Key 72291904 (09-09-05)**

It was moved by Ben and seconded by Magnum to Modify appropriations for Org Key 72291904 (09-09-05)

### 7) Discussion Items

- a) **ODOT request to have board training**  
Denny talked about ODOT's request to have a board training in Delaware County. Members agreed to host the training. The proposed date for the training will be November 18<sup>th</sup>, depending on ODOT's schedule.

- b) **Commissioners revision to board terms**  
Gary and Denny met with county commissioner's representatives to discuss the current and future board member term conditions. Gary explained that current terms would not change but future appointments will correct the staggered terms.

- c) **Green route over-crowding**  
It was brought up by Board Member Erwin Dugasz that there have been issues with over- crowding on the Green Route at the Crosswoods Park-N-Ride and riders are being forced to stand while on the bus. He suggested that these riders not have pay if they have to stand, and that a bigger bus be put on the 4:30 route. Crystal explained that she was scheduled a larger vehicle for the past 2 weeks and would continue to do so. Crystal and Erwin will monitor and provide more information to the Board at the next meeting.

### 8) Adjourn

- i) There being no further business to transact, Erwin moved to adjourn the meeting with Magnum seconding the motion. Meeting was adjourned.

