

DELAWARE COUNTY TRANSIT BOARD

BOARD MEETING

MINUTES OF May 16th, 2012

1) The DCTB Chair called the meeting to order and the roll was taken as follows: (12-05-01)

 X Tom Jones- Chair
 X Boots Sheets- Vice Chair
 X Roger VanSickle- Secretary
 X Erwin Dugasz- arrived @ 7:30
 X Tim Dodge
 Ed Helvey
 X Traci Cromwell

Staff present for the meeting:

 X Denny Schooley- Executive Director
 X Crystal James- Operations Director
 X Ginny Berry- Marketing and Public Relations Specialist
 X Richelle Tirado- Financial Analyst
 X Stephanie Cameron- Office Administrator
 X Tonya James- Mobility Manager

It was moved by _____ Roger _____ and seconded by _____ Traci _____ to excuse the absences.
(12-05-01) Motion _____ passed _____.

2) Public Comment

New Operations Supervisor, Grant Bias, was present to talk about the Fixed Route Modifications

3) Approval of Consent Agenda (12-05-02)

- a) **Agenda for May 16th, 2012**
- b) **Minutes of April 18th, 2012**
- c) **Financial Status for Month ending April 30th, 2012**

It was moved by _____ Tim _____ and seconded by _____ Traci _____ to approve the Consent Agenda
(12-05-02). Motion _____ passed _____.

4) Presentation- Fair Housing, Ohio Regional Development Corporation- (Cheryl Staron)

Cheryl spoke about our relationship with them, and our ADA Funding. Her organization has to do with Elderly, disabled and even war vets and active military.

5) Administrative / Operations Status Reports

- a) **Operations Report**

Nothing to add

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b) Mobility Management

Nothing to add

c) Marketing Report

Nothing to add

d) HR, Safety, Training and Risk Management

Nothing to add

e) Financial Report

Nothing to add

6) Action Items

- a) Approve Budget revisions for state of Good Repair (12-05-03)

It was moved by Traci and seconded by Tim to approve the Budget Revisions for State of Good Repair (12-05-03). Motion passed.

7) Discussion / Action Items

a) Committees- Roles, Charges, Authority and Process

- i. Finance Committee Charges

Discussion was held, the topic was based off of the current by-laws stating that only the Board Chair and the Executive Director are allowed to speak to any media about decisions being made. There may be a possibility of changing this so that the chair of a committee has the right to also speak about a matter that they're more knowledgeable because of their position within the committee.

7) General Updates-

- a) Urban Area

Denny spoke- Not a whole lot has changed. The House of Reps has passed their transportation bill. Senate has passed theirs as well, now on to a conference to try to work with the President on the issue. Denny also advised the board he has a meeting with Curtis from COTA next Friday to talk to him about how the funding will look in the future.

- b) Service Changes

Crystal and Grant both spoke about modifying our current in city fixed routes. 65 % of our trips are in the city. 45% are trips that have both pick up and destination within the city limits. Looking at 3 separate routes in the city limits; 1 will run north to south, and 2 that run east to west. Goal is to be done with new routes by the end of May.

- c) See Board Summary

8) Adjourn

- i) There being no further business to transact, Roger moved to adjourn the meeting with Erwin seconding the motion. Meeting was adjourned at 8:10 P.M.

