

DELAWARE COUNTY TRANSIT BOARD

BOARD MEETING

MINUTES OF March 21st, 2012

1) The DCTB Chair called the meeting to order and the roll was taken as follows: (12-03-01)

 X Tom Jones- Chair
 X Boots Sheets- Vice Chair
 X Roger VanSickle- Secretary
 X Erwin Dugasz
 X Tim Dodge
 X Ed Helvey
 X Traci Cromwell

Staff present for the meeting:

 X Denny Schooley- Executive Director
 X Crystal James- Administrative/ Operations Manager
 Ginny Berry- Marketing and Public Relations Specialist
 X Richelle Fout- Financial Analyst
 X Stephanie Cameron- Office Administrator
 X Tonya James- Mobility Manager

It was moved by _____ and seconded by _____ to excuse the absences. (12-03-01)
Motion _____.

2) Public Comment

No Public was present

3) Approval of Consent Agenda (12-03-02)

- a) Agenda for March 21st, 2012
- b) Minutes of February 15th, 2012
- c) Financial Status for Month ending February 29th, 2012

It was moved by Ed and seconded by Tim to approve the Consent Agenda
(12-03-02). Motion passed .

4) Officer Nominating Committee report and Election of Officers (12-03-08)

The committee recommended Boots Sheets as the Vice Chair and Roger VanSickle as the Secretary.

It was moved by Ed and seconded by Erwin to approve of the appointed officers.
Motion passed (12-03-08).

DELAWARE COUNTY TRANSIT BOARD

BOARD MEETING

5) Administrative / Operations Status Reports

a) Operations Report

Nothing to add

b) Mobility Management

Tonya added that 7 passengers were assessed in February for special services. She attended the Transportation Collaborative meeting on 3/20. And also that she hasn't heard back from COTA about our paratransit passengers.

c) Marketing Report

Nothing to add

d) HR, Safety, Training and Risk Management

Nothing to add

e) Financial Report

Nothing to add

6) Discussion / Action Items

a) Approval of the Application for Property Tax Exemption (12-03-03).

It was moved by Boots and seconded by Erwin to approve the application for property tax exemption (12-03-03). Motion passed.

b) Approval of the JARC Proposal for 2013 (12-03-04)

It was moved by Erwin and seconded by Traci to approve the JARC Proposal for 2013 (12-03-04). Motion passed.

c) Appointment of DCTB Alternate Board Member for OTRP (12-03-05)

It was moved by Roger and seconded by Tim to approve of appointing Richelle Tirado as an alternate board member for OTRP (12-03-05). Motion passed.

d) Approval of Position and Job Description for Operations Director (12-03-06)

It was moved by Ed and seconded by Tim to approve of the position and job description for Operations Director (12-03-06). Motion passed.

e) Approval of Position and Job Description for Operations Supervisor (12-03-07)

It was moved by Boots and seconded by Ed to approve of position and job description for Operations Supervisor (12-03-07). Motion passed.

DELAWARE COUNTY TRANSIT BOARD

BOARD MEETING

f) Approval of the Purchase of Real Property- Revised 12-02-05 (12-03-09)

It was moved by Boots and seconded by Roger to approve the revised resolution of 12-02-05 to Purchase Real Property (12-03-08). Motion passed.

Crystal will be attending the closing of the building in Denny's absence

7) Discussion- Fares

Discussion was held. It was explained on how we come up with the budget and how fares effect it and our grants from the federal government. Many opinions were given; the board decided to continue the discussion at the next meeting with Denny providing a more clear resolution to the fares discussion.

8) New Business / Comments

The legislative committee will be meeting on Monday March 26th at 6:00 at the Delaware District Library

9) General Updates- See Board Summary:

9) Adjourn

i) There being no further business to transact, Ed moved to adjourn the meeting with Tim seconding the motion. Meeting was adjourned at 8:32 P.M.
