

# DELAWARE COUNTY TRANSIT BOARD

## BOARD MEETING

### MINUTES OF June 15, 2011

#### 1) The DCTB Chair called the meeting to order and the roll was taken as follows: (11-06-01)

  X   Joe Clase, Chair  
  X   Tom Jones, Vice-Chair  
  X   Erwin Dugasz, Secretary  
  X   Boots Sheets  
  X   Tim Dodge  
      Ed Helvey  
  X   Roger VanSickle  
  X   Denny Schooley, Executive Director  
  X   Crystal James, Administrative/Operations Manager  
      Ginny Berry, Marketing and Public Relations Specialist  
  X   Richelle Fout, Financial Analyst  
      Stephanie Cameron, Office Administrator  
      Kristi Kuhbander, HR Coordinator  
      Tonya James, Mobility Manager

It was moved by Boots and seconded by Roger to excuse the absences.  
(11-06-01) Motion passed.

#### 3) Public Comment

No Public was present

#### 4) Approval of Consent Agenda (11-06-02)

It was moved by Roger and seconded by Tim to approve the Consent Agenda  
(11-06-02). Motion passed.

#### 6) Status Reports

##### a) Operations Report

Joe questioned the free rides on the fixed routes for ADA eligible riders. The board liked the idea. This is something we will move forward with.

##### b) Mobility Management

Nothing to add

##### c) Marketing Report

Nothing to add

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d) **HR, Safety, Training and Risk Management**

Nothing to add

e) **Financial Report**

Nothing to add

### 7) Action Items

a) **Approval of Staff Time Distribution Percentage by Program (11-06-03).**

It was moved by Tom and seconded by Boots to approve the the Staff Time Distribution Percentage by Program (11-06-03). Motion passed.

### 8) Discussion

Service Policy Draft-

Tim liked the draft and thought it would be helpful when we are going through audits. Roger wanted to know how subscription service was going. Crystal explained we are back to accepting some at this time. Denny added subscriptions will be important in creating fixed routes in the future.

### 9) General Updates

Denny congratulated Boots on 50 yrs of service as a volunteer Fireman.

### 10) Adjourn

i) **There being no further business to transact, Roger moved to adjourn the meeting with Tim seconding the motion. Meeting was adjourned at 7:48 P.M.**

