

DELAWARE COUNTY TRANSIT BOARD

BOARD MEETING

MINUTES OF July 16, 2014

1. Roll Call

The DCTB Chair called the meeting to order and the roll was taken as follows: (14-07-01)

<u> X </u>	Tom Jones- Chair
<u> X </u>	Boots Sheets- Vice Chair
<u> X </u>	Roger VanSickle- Secretary
<u> X </u>	Erwin Dugasz
<u> Ab </u>	Ed Helvey
<u> X </u>	Tim Dempsey

Staff present for the meeting:

<u> X </u>	Denny Schooley-Executive Director
<u> X </u>	Crystal James-Operations Director
<u> Ab </u>	Ginny Berry-Marketing and Public Relations Specialist
<u> X </u>	Tonya James- Mobility Manager
<u> X </u>	Tina Smith-HR Coordinator
<u> X </u>	Ed Pierson-Facilities, Assets, and Technology Manager
<u> </u>	
<u> </u>	

a. Approval of Absences (14-07-01)

It was moved by Roger and seconded by Boots to approve Ed's absence (14-07-01). Motion passed.

b. Pledge

2. Public Comment

No public present.

DELAWARE COUNTY TRANSIT BOARD

BOARD MEETING

3. Approval of Consent Agenda (14-07-02)

a. Agenda for July 16, 2014

b. Minutes of June 18, 2014

It was moved by Erwin and seconded by Roger to approve the Consent Agenda (14-07-02). Motion passed.

4. Reports

a. Board Committees

i. Finance - no meeting

ii. Legislative - no meeting

iii. Local Funding Committee - no meeting

b. Department

No updates.

c. Executive Director

No updates.

5. Financial Status

a. Approval of financial status for month ending June 30, 2014 (14-07-03)

It was moved by Roger and seconded by Boots to approve the Financial Status (14-07-03). Motion passed.

6. Unfinished Business--Discussion

a. Bank Update

Denny explained that we have asked for a \$250,000 loan from Richwood Bank. They are taking it to be approved by their loan committee this Friday. Everything looks good for approval. We sent them 3 years of financials, and they have not requested that a deposit be made.

b. Business Plan

No updates.

DELAWARE COUNTY TRANSIT BOARD

BOARD MEETING

7. New Business

a. Approval of phone provider contract (14-07-04) (tentative)

Resolution was put on hold until further research is done and more information is gathered.

Denny explained that the contract was signed and ready to go, but then we found out our phone lines are not compatible with the new system. We have gotten three other quotes and need to compare costs and determine what additional equipment we may need.

b. Approval of Passenger Cart Policy (14-07-05)

Crystal explained that due to passengers bringing large cumbersome and unsafe carts onto the buses, we need a policy to restrict these before the problem escalates. These carts present a safety hazard, take up space that can be used to seat other passengers, and interfere with drivers maintaining time schedules. The policy describes the required dimensions of acceptable carts that can be brought on board. The policy will be posted on the buses, and drivers will be required to follow it.

Boots asked whether other transit agencies have a problem with carts or a policy. Crystal explained that other transits have the same problem, but no current policy. Our policy could possibly be adopted by these other transit systems as well.

Erwin suggested very good advertisement of the new policy both on the buses and in our brochures/user guides.

It was moved by Boots and seconded by Tim to approve the passenger cart policy (14-07-05). Motion passed.

8. Other Business-Open Comments

Tim announced that he has a friend who is a city councilman in Shawnee Hills. He suggested that Shawnee Hills appreciates the service provided by DATA, would like to have more information about DATA and its services, and would be glad to contribute some funding.

Denny explained that townships are not legally allowed to support the transit system, but can support the federal program that supports the transit system. He stated that he would be glad to send out some information and updates to Shawnee Hills.

DELAWARE COUNTY TRANSIT BOARD

BOARD MEETING

Tom asked the Board about their thoughts on updating the commissioners in a work session on events and challenges at DATA, as well as updating them on our plans. The Board was in favor of this and directed Denny to arrange a meeting.

9. Adjourn

There being no further business to transact, the Chairman adjourned the meeting.