

DELAWARE COUNTY TRANSIT BOARD

BOARD MEETING

MINUTES OF July 18th, 2012

1) The DCTB Chair called the meeting to order and the roll was taken as follows: (12-07-01)

_____ Tom Jones- Chair
_____ Boots Sheets- Vice Chair
_____ Roger VanSickle- Secretary
_____ Erwin Dugasz
_____ Tim Dodge
_____ Ed Helvey
_____ Traci Cromwell

Staff present for the meeting:

_____ Denny Schooley- Executive Director
_____ Crystal James- Operations Director
_____ Ginny Berry- Marketing and Public Relations Specialist
_____ Richelle Tirado- Financial Analyst
_____ Stephanie Cameron- Office Administrator
_____ Tonya James- Mobility Manager
_____ Grant Bias- Operations Supervisor

It was moved by _____ and seconded by _____ to excuse the absences of Tim and Boots. (12-07-01) Motion _____.

2) Public Comment

3) Approval of Consent Agenda (12-07-02)

- a) Agenda for July 18th, 2012
- b) Minutes of June 20th, 2012

It was moved by _____ and seconded by _____ to approve the Consent Agenda (12-07-02). Motion _____.

4) Financial Status for Month ending June 30th, 2012 (12-07-03)

It was moved by _____ and seconded by _____ to approve the Financial Status for Month ending June 30th, 2012 (12-07-03). Motion _____.

5) Administrative / Operations Status Reports

- a) Operations Report

DELAWARE COUNTY TRANSIT BOARD

BOARD MEETING

- b) **Mobility Management**

- c) **Marketing Report**

- d) **HR, Safety, Training and Risk Management**

- e) **Financial Report**

6) **Action Items**

- a) Discussion and (tentative) Approval of By-Laws (12-07-04)

It was moved by _____ and seconded by _____ to approve the By- Laws (12-07-04). Motion_____.

- b) Approval of State of Good Repair grant for Buses Contract (12-07-05)

It was moved by _____ and seconded by _____ to approve the State of Good Repair Grant for Buses Contract (12-07-05). Motion_____.

- c) Approval to submit grant to COA for CY 2013 (12-07-06)

It was moved by _____ and seconded by _____ to approve of submitting a Grant to COA for CY 2013 (12-07-06). Motion_____.

- d) Revised ARRA Budget (12-07-07)

It was moved by _____ and seconded by _____ to approve the revised ARRA Budget (12-07-07). Motion_____.

- e) Consider revision to finance policy on Subscription Fares (12-07-08)

It was moved by _____ and seconded by _____ to approve revisions to the finance policy on Subscription Fares (12-07-08). Motion_____.

7) **General Updates**

- a) Urban Area- FTA Update / Congressional Update

- b) Service Changes

DELAWARE COUNTY TRANSIT BOARD

BOARD MEETING

c) See Board Summary

8) Adjourn

i) There being no further business to transact, _____ moved to adjourn the meeting with _____ seconding the motion. Meeting was adjourned at _____ P.M.
