

DELAWARE COUNTY TRANSIT BOARD

BOARD MEETING

MINUTES OF January 15, 2014

1. The DCTB Chair called the meeting to order and the roll was taken as follows: (14-01-01)

 x Tom Jones- Chair
 x Boots Sheets- Vice Chair
 x Roger VanSickle- Secretary
 Ab Erwin Dugasz
 Ab Ed Helvey
 x Traci Cromwell

Staff present for the meeting:

 x Denny Schooley- Executive Director
 x Crystal James- Operations Director
 x Ginny Berry- Marketing and Public Relations Specialist
 Ab Richelle Tirado- Controller
 Ab Tonya James- Mobility Manager
 x Tina Smith-HR Coordinator
 Ab Ed Pierson-Facilities, Assets, and Technology Manager

a. Approval of Absences (14-01-01)

It was moved by Traci and seconded by Roger to approve Ed's absence (14-01-01). Motion passed.

b. Pledge

2. Public Comment

No public present.

3. Approval of Consent Agenda (14-01-02)

- a. **Agenda for January 15, 2014**
- b. **Minutes of December 18, 2013**

It was moved by Roger and seconded by Boots to approve the Consent Agenda (14-01-02). Motion passed.

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4. Reports

a. Board Committees

i. Finance-no meeting

ii. Legislative-no meeting

b. Department

Denny explained that our new routes are up and running really well. Fixed route ridership has nearly doubled.

c. Executive Director

Denny handed out a memo written by Syd Schnaars, a member of STEP, about DATA's fare increases. She apparently sent out this info, and it was on STEP's Jan. 8 agenda, without ever consulting DATA. Denny explained there is incorrect and incomplete information in the memo, so he has contacted Syd in order to provide her with more correct info. He is waiting to hear back from her. Tom asked Denny to go through the memo and explain exactly what was incorrect, which he did.

It was moved by Boots and seconded by Roger to instruct Denny to move forward and clear up Syd's misinformation in all aspects. Motion passed.

Denny noted that House Bill 239 is moving forward, and correct wording is still being worked on.

5. Financial Status

a. Approval of financial status for month and year ending December 31, 2013 (14-01-03)

Estimated carryover was \$75,000. Actual carryover was \$76,000.

It was moved by Roger and seconded by Traci to approve the financial status for month and year ending December 31, 2013 (14-01-03). Motion passed.

Denny explained that our grant has not yet been approved, so we cannot pull down any funds. He will have a conference call in the morning with FTA to discuss the grant. If we happen to run into a cash flow problem, Denny may approach the commissioner for an interest free loan, since DCB will not issue us a loan.

Denny also noted that we usually receive our annual funds from the commissioners in mid-January.

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6. Unfinished Business

- a. No new items

7. New Business

a. Approval of funding study process (14-01-04)

Denny explained that he would like to establish a study group including a variety of representatives throughout the county to help develop a scope of work for a request for proposals for a consultant to determine the best way to get consistent local funding for the transit agency. The results of this study will carry more weight and more impact than just Denny himself requesting funds. Tom Homan and the city have committed to \$15,000 for this study.

Denny stated he feels it is more his responsibility to work with the state and federal legislators to get what we need, and ODOT rules are the cause of us losing so much federal funding.

It was moved by Traci and seconded by Roger to approve a funding study process (14-01-04). Motion passed.

8. Other Business-Open Comments

Tom asked about the status of the Marion Transit Agency, and Denny explained they receive state and federal funds like we do, but they are also supported by the city.

9. Adjourn

There being no further business to transact, the Chairman adjourned the meeting.