

DELAWARE COUNTY TRANSIT BOARD

BOARD MEETING

MINUTES OF January 20, 2010

1) The DCTB Chair called the meeting to order and the roll was taken as follows: (10-01-01)

 X Gary Dougherty, Chair
 X Joe Clase, Vice-Chair
 X Ben Brown, Secretary
 Boots Sheets
 Magnum Davis
 X Erwin Dugasz
 X Roger VanSickle
 X Denny Schooley, Executive Director
 X Crystal James, Administrative/Operations Manager
 X Ginny Berry, Executive Assistant
 X Richelle Fout, Financial Analyst
 X Stephanie Cameron, Clerical Assistant

It was moved by Joe and seconded by Erwin to excuse the absences.
(10-01-01) Motion passed.

2) Public Comment

There was no public present

3) Approval of Board Minutes of December 18, 2009. (10-01-02)

It was moved by Ben and seconded by Roger to approve the minutes of the
December 18, 2009 Board Meeting. Motion passed (10-01-02)

4) Operations Report

Crystal spoke about her report. She added that she would be bringing the report from the Drug and Alcohol Audit to the February Meeting. Crystal highlighted the test evening and Saturday service. Erwin asked what the next steps were and Crystal responded that she is gathering more information before putting the service into affect.

5) Marketing Report

Ginny added that she would be meeting with consultants to develop a marketing and advertisement plan. She also mentioned that there would be an editorial in the Gazette and that she will be having a photographer taking pictures of the board members. Ginny distributed the results of the test evening and Saturday surveys.

6) Financial Reports

Richelle made a correction to her accounts receivable report

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It was moved by Joe and seconded by Ben to approve the financial reports for the month ending December 31, 2009 as corrected. Motion passed (10-01-03).

7) Action Items

a) Approval of Draft Paratransit Plan (10-01-04)

It was moved by Joe and seconded by Roger to approve the Draft Paratransit Plan to include same day service, and grammatical items as needed. (10-01-04) The motion passed.

b) Approval to establish new Org Keys (10-01-05)

It was moved by Roger and seconded by Erwin to approve establishing new Org Keys. (10-01-05) The motion passed.

c) Approval of JARC Contract (10-01-06)

It was moved by Joe and seconded by Ben to approve the contract between ODOT and DCTB for JARC. (10-01-06) The motion Passed.

d) Approval to revise budget for ARRA expenses (10-01-07)

It was moved by Ben and seconded by Joe to approve the revisions to the budget for ARRA expenses. (10-01-07) The motion passed.

8) Discussion

Discussion was held about the property and a tour was given.

9) Adjourn

- i) There being no further business to transact, Joe moved to adjourn the meeting with Roger seconding the motion. Meeting was adjourned at 9:15 p.m.

