

DELAWARE COUNTY TRANSIT BOARD

BOARD MEETING

MINUTES OF
February 18, 2015

1. Roll Call

The DCTB Chair called the meeting to order and the roll was taken as follows: (15-02-01)

<u>Ab</u>	Tom Jones-Chair
<u>X</u>	Boots Sheets-Vice Chair
<u>X</u>	Roger VanSickle-Secretary
<u>X</u>	Erwin Dugasz
<u>X</u>	Ed Helvey
<u>X</u>	Tim Dempsey
<u>X</u>	Traci Cromwell

Staff present for the meeting:

<u>X</u>	Denny Schooley-Executive Director
<u>X</u>	Crystal James-Operations Director
<u>X</u>	Ginny Berry-Marketing and Public Relations Specialist
<u>X</u>	Tonya Layman-Mobility Manager
<u>X</u>	Tina Smith-Controller/HR Coordinator
<u>Ab</u>	Ed Pierson-Facilities, Assets, and Technology Manager
<u>Ab</u>	Grant Bias-Operations Supervisor

a. Approval of Absences (15-02-01)

It was moved by Roger and seconded by Traci to approve Tom's absence (15-02-01). Motion passed.

b. Pledge

2. Public Comment

No public present.

DELAWARE COUNTY TRANSIT BOARD

BOARD MEETING

3. Approval of Consent Agenda (15-02-02)

a. Agenda for February 18, 2015

b. Minutes of January 21, 2015

It was moved by Ed and seconded by Tim to approve the Consent Agenda (15-02-02).
Motion passed.

4. Reports

a. Board Committees

i. Finance – No meeting

See Roger's treasurer report.

b. Department

none

c. Executive Director

none

5. Treasurer's Report-Financial Status

a. Approval of financial status for month ending January 31, 2015 (15-02-03)

Total Jan. income = \$288,973.63

Jan. Wages = \$57,519

Account Balances:

Checking = \$631,335.12

Payroll = \$25,110.57

It was moved by Tim and seconded by Erwin to approve the Financial Status (15-02-03). Motion passed.

6. Unfinished Business

Denny gave an update on the facility remodel. We went out to bid and had 15-20 contractors come to the pre-bid meeting. They questioned the architects and toured the facility. Bid opening has been extended to next Thursday. We hope to begin construction in April and complete within approximately 180 days.

DELAWARE COUNTY TRANSIT BOARD

BOARD MEETING

7. New Business

a. Approval of RFP for services study (15-02-04)

Denny explained that are funding for the study was previously denied by FTA. He reissued the proposal based more on services, and FTA then approved the grant. MORPC already had our study included in the UPWP, so now our study will be fully funded at \$40,600 including federal funds and funds from the city.

Ed asked how people will know about the study. Denny explained that transit development plans are fairly common and we will advertise nationwide.

Denny handed out the RFP draft for the Board to review the scope of work. Erwin suggested adding more information to the introduction about the struggle of transitioning from a rural to an urban system. He also suggested removing the amount of funds available, which was discussed by the Board. The decision was made to remove it from the RFP. Traci voiced concern about who will actually ride buses if we send them out to areas such as Polaris. Everyone seems to complain about the traffic congestion, but who is actually willing to use public transportation? Tim suggested it would be nice to be able to determine, for advertising purposes, the number of people who actually see our buses on a daily basis. Traci suggested the study find out what the community thinks the buses should look like, for example, short or long?

It was moved by Ed and seconded by Roger to approve an RFP for a services study (15-02-04). Motion passed.

b. Approval of Services Contract for NCR (15-02-05)

Removed from the agenda.

8. Other Business—Open Comments

Tim asked about the proposed money for transit in Kasich's state budget. Denny explained it's a proposed \$1 million that is competitive and to be used for the coordination of services, mainly dispatching and maintenance. Denny gave the example of if we would ever possibly decide to merge with another small transit agency or perform the maintenance on the vehicles owned by another agency. Tim requested that the Board be sent updates and information when issues like this come up. Denny agreed to keep the Board posted.

Boots thanked and commended the staff members on attending the Board meetings.

9. Adjourn

There being no further business to transact, the Chairman adjourned the meeting.