

DELAWARE COUNTY TRANSIT BOARD

BOARD MEETING

MINUTES OF February 16, 2011

1) Introduction of New Board Members

- a) Ed Helvey
- b) Tim Dodge

2) The DCTB Chair called the meeting to order and the roll was taken as follows: (11-02-01)

 X Joe Clase, Chair
 Tom Jones, Vice-Chair
 X Erwin Dugasz, Secretary
 X Boots Sheets
 X Tim Dodge
 X Ed Helvey
 X Roger VanSickle
 X Denny Schooley, Executive Director
 X Crystal James, Administrative/Operations Manager
 X Ginny Berry, Marketing and Public Relations Specialist
 X Richelle Fout, Financial Analyst
 X Stephanie Cameron, Office Administrator
 X Kristi Dalton, HR Coordinator

It was moved by Roger and seconded by Erwin to excuse the absences.
(11-02-01) Motion passed.

3) Public Comment

There was no public present

4) Nomination and Election of 2011 Officers (11-02-02)

Roger and Erwin nominated Tom as Vice Chair and Erwin as the Secretary, Both Tom and Erwin accepted the Nominations.

It was moved by Boots and seconded by Tim to approve the Nominations and Elect Tom Jones as Vice Chair and Erwin Dugasz as Secretary (11-02-02).
Motion passed

5) Approval of Consent Agenda (11-02-03)

It was moved by Ed and seconded by Roger to approve the minutes of the Board Meeting (11-02-03). Motion passed

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6) Status Reports

- a) **Operations Report**
Crystal added that the Anticipated start date for the Purple Route and the Green Route changes would be March 14th, 2011
- b) **Mobility Management**
Denny had nothing to add
- c) **Marketing Report**
Ginny spoke about the Teacher from Hayes that requested someone to come speak to her students about the DATA Bus. She also talked about the Recent Press Release about DATA's 58% increase in Ridership in 2010.
- d) **HR, Safety, Training and Risk Management**
Kristi had nothing to add
- e) **Financial Report**
Richelle had nothing to add

7) Action Items

- a) **Approval of Financial Status for Year ending December 31, 2010 (11-02-04)**

It was moved by _____ Roger _____ and seconded by _____ Boots _____ to approve the Financial Status for Year ending December 31, 2010. (11-02-04) The motion _____ passed.
- b) **Approval of Appropriations for ARRA for 2011 – 72291905 (11-02-05)**

It was moved by _____ Tim _____ and seconded by _____ Ed _____ to approve the Appropriations for ARRA for 2011 - 72291905. (11-02-05) The motion _____ passed.
- c) **Reporting of Funds on account with Ohio Transit Risk Pool (Discussion Item)**

Discussion was held, the board agreed to leave the money in the OTRP fund to collect interest, but to report it on our books as an Asset.
- d) **Appointment of Members to the Transit Advisory Committee (11-02-06)**

It was moved by _____ Ed _____ and seconded by _____ Erwin _____ to appoint Lee Lyburger to the Transit Advisory Committee. (11-02-06) The motion _____ Passed _____.
- e) **Approval of the Revised D&A Policy (11-02-07)**

It was moved by _____ Roger _____ and seconded by _____ Erwin _____ to approve the revisions to the D & A Policy. (11-02-07) The motion _____ passed _____.

8) Discussion

Discussion was held on the results to the SWOT. Joe advised board members to go over the Outcome of the Strategic Business Plan he handed out, and make any sort of changes, revisions or additions as necessary in red ink.

9) General Updates

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10) Adjourn

- i) There being no further business to transact, Roger moved to adjourn the meeting with Boots seconding the motion. Meeting was adjourned at 8:21 P.M.

