

DELAWARE COUNTY TRANSIT BOARD

BOARD MEETING

MINUTES OF December 21st, 2011

1) The DCTB Chair called the meeting to order and the roll was taken as follows: (11-12-01)

 X Erwin Dugasz, Secretary*

 X Boots Sheets

 X Tim Dodge

 X Ed Helvey

 X Denny Schooley, Executive Director

 X Crystal James, Administrative/Operations Manager

 X Ginny Berry, Marketing and Public Relations Specialist

 X Richelle Fout, Financial Analyst

 X Stephanie Cameron, Office Administrator

 X Kristi Kuhbander, HR Coordinator

 X Tonya James, Mobility Manager

*Due to the Secretary, Erwin Dugasz, being the only remaining officer appointed position on the board, He was the acting Chair for this meeting. He appointed Tim to serve as the acting Secretary for this month. It was moved by Boots and seconded by Ed to approve of this appointment. Motion Passed.

It was moved by _____ and seconded by _____ to excuse the absences.
(11-12-01) Motion _____.

2) Public Comment

3 members of the public were present; Tom Jones, Roger VanSickle and Tracy Cromwell

3) Approval of Consent Agenda (11-12-02)

It was moved by Ed and seconded by Tim to approve the Consent Agenda
(11-12-02). Motion passed.

4) Status Reports

a) Operations Report

Nothing to add

b) Mobility Management

Nothing to add

DELAWARE COUNTY TRANSIT BOARD

BOARD MEETING

c) Marketing Report

Ginny showed pictures from the Christmas parade that she and a few others participated in.

d) HR, Safety, Training and Risk Management

Nothing to add

e) Financial Report

Nothing to add

5) Action Items

a) Approval of 2011 Budget Appropriations Changes (11-12-03).

It was moved by Boots and seconded by Tim to approve of 2011 Budget Appropriations Changes(11-12-03). Motion passed.

b) Approval of Final 2012 Budget (11-12-04)

It was moved by Tim and seconded by Boots to approve the 2012 Budget (11-12-04). Motion passed.

c) Approval to enter into ODOT

i. 5311 Regular Operations, maintenance and capital (11-12-05)

It was moved by Ed and seconded by Tim to approve of ODOT 5311 Regular Operations, maintenance and Capital Contracts (11-12-05). Motion passed.

ii. 5316 JARC (11-12-06)

It was moved by Boots and seconded by Tim to approve of entering into ODOT JARC Contracts (11-12-06). Motion Passed.

iii. 5317 New Freedom (11-12-07)

It was moved by Tim and seconded by Ed to approve of entering into ODOT New Freedom Contract (11-12-07). Motion passed.

d) Approval of Service Contract Rates for 2012 (11-12-08)

It was moved by Boots and seconded by Tim to approve of Service Contract Rates for 2012 (11-12-08). Motion passed.

e) Approval to enter into Letter of Agreement with the Council for Older Adults (11-12-09)

It was moved by Tim and seconded by Ed to approve to enter into Letter of Agreement with the Council of Older Adults (11-12-09). Motion passed.

DELAWARE COUNTY TRANSIT BOARD

BOARD MEETING

f) Approval to enter into Grant Agreement with the Council for Older Adults (11-12-10)

It was moved by Boots and seconded by Ed to approve entering into Grant Agreement with the Council for Older Adults (11-12-10). Motion passed.

g) Approval of revised contract rates with Time Warner (11-12-11)

It was moved by Tim and seconded by Boots to approve of the revised contract rates with Time Warner (11-12-11). Motion passed.

h) Establish Dates and Times for 2012 Regular Board Meetings (11-12-12)

It was moved by Boots and seconded by Tim to approve of the Established Dates and Times for 2012 Regular Board Meetings(11-12-12). Motion passed.

It was voted to have the meeting remain on the Third Wednesday of every month at 7:00 p.m. except for the month of September and the month of November due to the Delaware County Fair and also Thanksgiving.

January	18	July	18
February	15	August	15
March	21	September	26
April	18	October	17
May	16	November	28
June	20	December	19

i) Appointment of Officer Nominating Committee (11-12-13) TENTATIVE

It was moved by _____ and seconded by _____ to approve of the appointment of the Officer Nominating Committee(11-12-13). Motion _____.

- ***Due to there being no new board members appointed as of the meeting, this resolution was tabled until new members are appointed***

6) General Updates

Nothing further to add

10) Adjourn

- i) There being no further business to transact, Ed moved to adjourn the meeting with Tim seconding the motion. Meeting was adjourned at 7:45 P.M.

