

DELAWARE COUNTY TRANSIT BOARD

BOARD MEETING

MINUTES OF August 17th, 2011

1) The DCTB Chair called the meeting to order and the roll was taken as follows: (11-08-01)

 X Joe Clase, Chair
 X Tom Jones, Vice-Chair
 X Erwin Dugasz, Secretary
 X Boots Sheets
 X Tim Dodge
 X Ed Helvey
 X Roger VanSickle
 X Denny Schooley, Executive Director
 Crystal James, Administrative/Operations Manager
 X Ginny Berry, Marketing and Public Relations Specialist
 X Richelle Fout, Financial Analyst
 X Stephanie Cameron, Office Administrator
 X Kristi Kuhbender, HR Coordinator
 X Tonya James, Mobility Manager

It was moved by _____ and seconded by _____ to excuse the absences.
(11-08-01) Motion _____.

3) Public Comment

No Public Present

4) Approval of Consent Agenda (11-08-02)

It was moved by _____ Roger _____ and seconded by _____ Tom _____ to approve the Consent Agenda
(11-07-02). Motion _____ passed _____.

6) Status Reports

- a) **Operations Report**
Nothing to Add
- b) **Mobility Management**
Nothing to Add
- c) **Marketing Report**
Ginny Highlighted the participation in the Fair with the Bus Character Naming and Coloring contest.
- d) **HR, Safety, Training and Risk Management**
Nothing to Add
- e) **Financial Report**
Nothing to Add

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7) Action Items

a) Approval of Motion Media Contract (11-08-03).

It was moved by _____ Tom _____ and seconded by _____ Boots _____ to approve the Contract with Motion Media (11-08-03). Motion _____ passed _____.

b) Approval of 2012 Draft Budget (11-08-04)

It was moved by _____ Tim _____ and seconded by _____ Boots _____ to approve the 2012 Draft Budget (11-08-04). Motion _____ passed _____.

c) Approval to submit a Grant Proposal with ODOT for CY 2012 (11-08-05)

It was moved by _____ Tim _____ and seconded by _____ Ed _____ to approve submitting a Grant Proposal with ODOT for CY 2012 (11-08-05). Motion _____ passed _____.

d) Approval to participate in State of Ohio Cooperative Purchasing Program (11-08-06)

It was moved by _____ Ed _____ and seconded by _____ Tom _____ to Participate in State of Ohio Cooperative Purchasing Program (11-08-06). Motion _____ passed _____.

e) Approval of Operation Policy (11-08-07)

It was moved by _____ Tim _____ and seconded by _____ Tom _____ to approve the Operation Policy (11-08-07). Motion _____ passed _____. *It was moved by Erwin and Seconded by Tom to amend the policies to show that they're subject to annual review by the board. Motion Passed*

f) Approval of Finance Policy (11-08-08)

It was moved by _____ Tim _____ and seconded by _____ Tom _____ to approve the Finance Policy (11-08-08). Motion _____ passed _____. *It was moved by Erwin and Seconded by Tom to amend the policies to show that they're subject to annual review by the board. Motion Passed*

g) Approval of Revised Advertising Policy (11-08-09) (tentative)

It was moved by _____ and seconded by _____ to approve the Revised Advertising Policy (11-08-09). Motion _____.

**motion was not voted on or considered at this time.*

8) Discussion

Map & Business Plan-

Discussion was held. Denny talked more about the Flex-Fixed Routes and zones in Delaware County and how it will help DATA to be more efficient in the future.

9) General Updates

In Board Summary

10) Adjourn

i) There being no further business to transact, _____ Roger _____ moved to adjourn the meeting with _____ Ed _____ seconding the motion. Meeting was adjourned at _____ 8:10 _____ P.M.
